

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held May 11, 2017 at the District Office, Delta, Utah.

**Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.**

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 25.

Call to Order

Members in attendance: Adam R. Britt, President  
Jeffery G. Schena, Vice-President  
Todd E. Holt, Member  
David E. Lund, Member  
Gordon L. Rawlinson, Member  
David V. Styler, Superintendent  
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Adam R. Britt

Pledge of Allegiance: Adam R. Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Substitute Teacher Pay
3. Digital Teaching and Learning Update - CoSN / Team4Tech
4. Employee Pay Addenda - Discussion
5. Activities Discussion
6. Review of Policies

Review of Policies

High School Program of Studies (For grades configuration 9-12)

Millard School District Policy - File Code: 5070

Third Reading

Middle School Program of Studies

Millard School District Policy - File Code: 5060

Second Reading

6. Review of Policies continued:

Review of Policies  
Continued

Elementary Program of Studies

Millard School District Policy - File Code: 5050  
Second Reading

Wellness

Millard School District Policy - File Code: 3140  
First Reading

Member Lund made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2016-2017 school year), and Negotiations, as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive  
Session

Member Lund	Aye
Member Rawlinson	Aye
Member Holt	Aye
Member Schena	Aye
Member Britt	Aye

Regular Session

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Rawlinson, with the voting as follows:

Member Schena	Aye
Member Rawlinson	Aye
Member Holt	Aye
Member Lund	Aye
Member Britt	Aye

Time

Time of the Closed Executive Session was from 1:10 p.m. to 2:00 p.m.

Certification

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2016-2017 school year) and Negotiations, as provided for in Utah Code: 52-4-205(1)(a).

\_\_\_\_\_  
Adam R. Britt, President

\_\_\_\_\_  
Keith T. Griffiths, Business Administrator

Review and Approval of Minutes

Minutes

Minutes of the Board of Education meeting held April 6, 2017 were approved by a motion from Member Rawlinson, seconded by Member Lund and carried unanimously by the Members of the Board.

Board President's Report

NONE

Superintendent's Report

Superintendent's Report

1. Superintendent Styler invited the Members of the Board to the SEDC Legislative Steakfry on June, 7, 2017

2. Superintendent Styler reviewed with the Members of the Board the show on Netflix called "Thirteen Reasons Why". It was suggested by the Principals that a letter be written to all parents regarding concerns with this show.

Business Administrator Report

Business Administrator's Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #012808 to check #012994, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #26.

Adult High School Secondary Diplomas

Adult High School Secondary Diplomas

Maria Danelle Mendoza	Joshua Phillips	Chava Lee
Samuel Morrison	Razzy Guy Stevens	
Tristan Riley Theobald		

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

Review of School Fall Activities Schedules

Fall Activities Schedules

Delta High School

Delta High School

- Delta High School Cross-Country (XC) 2017 Schedule
- Delta High School Varsity Football Schedule
- Delta High School 2017 Lady Rabbits Soccer Schedule
- Delta High School 2017 Volleyball Schedule

Millard High School

Millard High School

- Millard High School 2017 Region 18 Cross-Country Schedule
- Millard High School Varsity and JV 2017 Football Schedule
- Millard High School 2017 Region 18 Boys' Golf
- Millard High School Lady Eagles 2017 Soccer Schedule
- Millard High School 2017 Volleyball Schedule

EskDale High School

EskDale High School

EskDale High School Boys and Girls 2017 Cross-Country Schedule

Personnel Items:

Personnel Items

Request to be Placed on Step 10 of MSD Salary Schedule

Request to be  
Placed on Step 10

Ms. Sandi Davies

Ms. Davies is coming to the Millard School District from the Provo School District where she has thirteen years of experience in Special Education. Per Millard School District policy, she can be placed on Step 10 of the Professional Teacher’s Salary schedule with Board of Education approval.

Recommended for approval.

Recommendation for Bus Drivers

Bus Drivers

Mrs. Rebecca Bond - Scipio Area  
Mrs. Kim Lawson - Hinckley Area

Recommendation for Delta High School Head Wrestling Coach

DHS Head Wrestling

Mr. Kamron Day

Recommendation for Millard High School Music Teacher

MHS Music  
Teacher

Mr. Joseph Tarbet

Recommendation for Millard High School Office Assistant

MHS Office Assistant

Mrs. Patricia Carter

Recommendations for Summer Student Sweepers

Student Summer  
Workers

Delta North Elementary School

Bailey Bishop\*  
Tandon Oman\*  
Kassie Banks

Delta South Elementary School

Brandon Atkinson\*  
Tanner Gonder\*  
Aubrey White\*

Fillmore Elementary School

Sarah Pardo  
Sarah Robison\*  
Bridger Fullmer

Delta Middle School

Chad Eliason\*  
Kayla Sanders\*  
Nathan Ipson\*  
Hanna Plumb

Fillmore Middle School

Satasha Teeples  
Rashae Thomas

Delta High School

Ashlee Christensen\*  
Stafanee Cowie\*  
Ethan Willoughby  
Rosa Hurtada  
Dallas Dutson

Millard High School

Wyatt Fullmer\*  
Karston Keel\*  
Jacee Monroe

Delta Technical Center

Aaryn Atkinson\*  
Derek Atkinson\*

Student Summer Workers Continued:

Student Summer  
Workers Contin-  
ued

District Office

- Karson Brunson\*
- Trevor Burton\*
- Jake Prestwich

\* Previously Employed

Member Holt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Information Items

Consideration of Increasing School Lunch Prices

Consideration to  
Increase the Price  
of School Lunch

Mrs. Kris Albrecht, Millard School District Child Nutrition Director, met with the Members of the Board to review the need to recommend that the prices for school lunch meals be raised. This is a result of an audit by the State Child Nutrition program.

The current prices for school lunch are:

- Elementary students: \$2.25
- Middle School Students: \$2.50
- High School students: \$2.75

These school lunch prices have not been increased since June 2011 for the 2011-2012 school year.

It was recommended that the school lunch prices be increased by \$0.25 for all student meals for the following:

- Elementary students: \$2.50
- Middle School students: \$2.75
- High School students: \$3.00

This recommendation will be brought back for action in the June Board of Education meeting.

Delta High School - Proposal for Drug Testing Policy

DHS - Proposal  
for Drug Testing  
Policy

Mrs. Teresa Thompson, Principal of Delta High School, met with the Members of the Board to review, discuss, and request the Board of Education consider the implementation of a Drug Testing Policy.

It was suggested that an educational drug testing policy for all students in grades nine (9) through twelve (12) who participate in extracurricular activities is advisable for the following reasons:

1. Health and safety of the individual and others. Any student participating in an activity under the influence of an illegal drug or alcohol creates a risk of death or serious bodily injury, not only to the student, but to other participants and spectators.

Drug Testing Policy continued:

Drug Testing  
Policy Continued

2. Prevention. Many students will be able to say no to drugs because they will have an additional reason (i.e. participation in a student activity program) to avoid the use of drugs.

3. Intervention. Individuals desiring to participate in activities will seek professional, parental, or clerical assistance for their drug or alcohol problems.

Before any student participates in a Utah High School Activities Association (UHSAA) extracurricular program, the student and the student’s custodial parent or lawful guardian shall execute and deliver to their local high school a written consent. Random testing will be conducted during the season on a weekly basis or any other frequency determined by the district.

This matter will be reviewed with legal counsel, with a recommendation made to the Board of Education for further consideration.

Request to Increase Extra-Duty Pay for School Musical

Request for Adjustment to MSD  
Extra-Duty Pay

Mrs. Audrey Stephenson and Mrs. Winter Rowley, Directors of Delta High School’s school musicals, request that the pay for the director be increased to the same as a head coach (currently \$3,142) and that an assistant director be added to the Extra-Duty Salary Schedule at the same rate as an assistant coach (currently \$1,886).

The reasons given were: Increased program enrollment and retention; Increased time commitment; and Increased school revenue and visibility.

This matter will be reviewed further and possibly brought back as an action item for a future Board of Education meeting.

Review of Millard School District Audit Committee

Review of MSD  
Audit Committee

The Millard School District Audit Committee currently consists of two members of the Board of Education, the Superintendent, the Business Administrator, and another District administrator, as outlined in Millard School District Policy #2060.

Utah State Code: 53A-30-102 requires a local school district that consists of six or fewer members, that the district audit committee consist of two members of that board; and composed of people who are not administrators or employees of the local education agency.

The Members of the Board reviewed this and made suggestions of possible members of the community that could be asked to serve on the Millard School District Audit Committee.

Recommendations will be coming in a future Board of Education meeting.

Policy Approval

Policy Approval

Member Schena made a motion to approve the following policies:

Elementary Program of Studies

Millard School District Policy - File Code: 5050

Middle School Program of Studies

Millard School District Policy - File Code: 5060

High School Program of Studies

Millard School District Policy - File Code: 5070

Motion was seconded by Member Rawlinson and carried unanimously by the Members of the Board.

**MILLARD SCHOOL DISTRICT  
SCHOOL CALENDAR  
2018-2019 School Year**

Approval of  
School Calendar  
for 2018-2019  
School Year

August 13-14, 2018	Teacher Work Days	Monday/Tuesday
August 15, 2018	Students Begin School	Wednesday
September 3, 2018	Labor Day Holiday	Monday
September 4, 2018	PLC #1 (No School for Students)	Tuesday
October 11, 2018	PCCR (All Schools)	Thursday
October 18, 2018	PLC #2 (No School for Students)	Thursday
October 19-23, 2018	Fall Break	Friday/Monday/Tuesday
November 21-23 2018	Thanksgiving Vacation	Weds/Thursday/Fri
December 20, 2018	Last Day Prior to Christmas Vacation	Thursday
January 2, 2019	PLC #3 (No School for Students)	Wed
January 3, 2019	School Reconvenes	Thursday
January 21, 2019	Martin Luther King Day	Monday
February 7, 2019	PCCR (Elementary Schools)	Thursday
February 18, 2019	Washington / Lincoln Day (President's Day)	Monday
March 21, 2019	PCCR (Middle / High School)	Thursday
April 17-19, 2019	Spring Break	Wed/Thurs/Friday
April 22, 2019	Snow Day	Monday
April 23, 2019	PLC #4 (No School for Students)	Tuesday
May 21, 2019	Graduation Day - MHS	Tuesday
May 22, 2019	Graduation Day - DHS	Wednesday
May 23, 2019	Graduation Day - EHS (Last Day For Students)	Thursday
May 24, 2019	Final Work Day For Teachers	Friday
May 27, 2019	Memorial Day	Monday

Total Days: Teachers - 184      Students - 177

TERMS	1st Term	Wednesday	October 17, 2018	45 Days
	2nd Term	Wednesday	January 9, 2019	45 Days
ENDS:	3rd Term	Friday	March 15, 2019	45 Days
	4th Term	Thursday	May 23, 2019	45 Days

Member Rawlinson made a motion to approve the Millard School District Calendar for the 2018-2019 School Year, seconded by Member Schena and carried unanimously by the Members of the Board.

Graduation Lists for Class of 2017

Recommendation  
of Graduation  
Lists for Class of  
2017

Delta High School

The following Seniors will be graduating:

Lyndsey Anderson	Brandon Cahoon	Kolton Christensen
Dalton Boyden	Nicole Ferris	David Isaac Hansen
Bethany Jeffery	Kali Western	

Seniors pending graduation - credits / requirements needed for Fourth Term

Cole Aagard	Gabrielle Achecar	Teanette Almanza
Daxton Anderson	Cassi Babb	Kassie Banks
Steven Beale	Cole Benson	Bailey Bishop
Kylie Bliss	Christie Burr	Kaileb Burton
Elizabeth Buys	Caden Cropper	Yenia Cruz
Ryland Day	Macey Diaz	Austin Dutson
Brackston Dutson	Morgan Jack Dutson	Chad Eliason
Jace Eliason	Mallory Ennis	Dallin Ewart
Lincoln Finlinson	Daycen Fowles	Heather Fowles
Hollie Fowles	Linnsie Gage	Sierra Greathouse
Hans Tyler Hanson	Kael Hardy	Jason Hatch
Allie Hillner	Traci Hoggard	Abbie Hughes
Nathan Ipson	Ellexa Jackson	Francise Kapelos
Dalton Keith	Henry LeBaron	Dillon Loe
Jacey Lovell	Mirian Magallon	Jantsen Manis
Edgar Martinez	Fernando Melena-Reyes	Adrian Mendoza
Maria Mendoza	Bailey Miller	Trevor Mincer
Tye Moody	Carlos Motino	Mikah Nelson
Beau Nielson	Noah Nielson	Katherine Nielson
Madeline Norton	Erica Pace	Ashlie Painter
Amber Partridge	Grace Pedersen	Erik Pelayo
Hayden Peterson	Hanna Plumb	Brady Poulsen
Sofia Rasmussen	Reygan Riding	Britney Rowley
Maddisen Rowley	Brayan Sanchez	Kayla Sanders
Gordonley Seui	Weston Shipley	Carson Smith
Jacob Spencer	Nathan Staheli	Kaitlyn Stanworth
Shayd Stanworth	Tatum Stanworth	Bracken Stefanoff
Kaybree Stephensen	Zachary Taylor	Jana Terrell
Taylor Thomas	Joshua Thompson	Taylor Tolbert
Kwincy Tolley	Dallin Tolman	Joshua Turner
Justin Visser	Bailey Walker	Brett Walker
Jiang Wang	Josie White	Alexander Williams
Brooke Willoughby	Nicole Wood	Brooklyn Wright
Cassidy Wright	Ruben Zarate	

EskDale High School

The following Seniors will be graduating:

Caleb Baker	Christian Conrad	Lauren Palfreyman
Emily Weight		



Millard High School

Recommendation  
of Graduation  
Lists

Senior who graduated early:

Kyra Deherrera

Seniors pending graduation - credit / requirements needed Fourth Term

Lisebeth Alcala	Diana Aleman	Mason Allgood
Brooklyn Anderson	Hunter Anderson	Katerin Barragan
Ashlyn Blad	Abbie Brunson	Desert Bunker
David Carson	Misael Chavez	Kamille Christensen
Connor Cox	Taylor Crosland	Katelyn Dalebout
Matthew Davis	Leslie DeLeon	Sidney Despain
Daisha Elvin	Wyatt Fullmer	Santos Garcia
Jayden Grose	Homero Gutierrez	Jaden Hodges
Jacksen Imlay	Fortino Jimenez	Troy Jones
Jessy Jordan	Jordan Josse	Karston Keel
Kaitlyn Kesler	Sara Komarek	Jasmine Levi
Eldon Marshall	Bailey Martinez	Mersadies Masner
Shaylene McDonald	Abigail McPhail	Aldo Morales
Alex Moua	Estela Munoz	Sarah Pardo
Lacey Peterson	Lupita Ramirez	Sierra Reddoor
Karen Remkes	Jaime Reveles	Abbey Robison
Cami Robison	Sarah Robison	Justice Rodriquez
Emersyn Rollins	McKenna Rowell	Joel Saldana
Cheyenne Sherman	Jaden Sisson	Lance Smrstick
Alexis Sorensen	Alyssa Sorensen	Parker Stevens
Michael Stewart	Sariah Swallow	Satasha Teeples
Rashae Thomas	Tennessee Tibbitts	Jovani Trejo
Brady Turner	Caleigh Turner	Pearl Vang
Natalie Wall	Zachary Watts	Daniel Whitaker
Danielle Whitaker	Riley Whitaker	Wenda Whitaker
Davie Woodard		

Member Lund made a motion to accept and approve the graduation lists, as listed above, pending the satisfactory completion of all graduation requirements for those listed as needing to complete requirements, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Certificate of Completion from Delta High School

Certificate of  
Completion

It was recommended that Brock Palmer be given a Certificate of Completion from Delta High School, as he has met the requirements of the Millard School District. Brock has now aged out of the special education program.

Member Schena made a motion to award Brock Palmer a Certificate of Completion from Delta High School, seconded by Member Holt and carried unanimously by the Members of the Board.

Extended Student Out-of-State Travel Request / Advisor and Students

Extended Student  
Advisor Out-  
of-State Travel  
Request  
DHS FFA

1. Delta High School / Advisor: Mr. Chad Warnick  
Delta FFA Nursery and Landscape Career Development Team  
Allie Hillner, Alex Williams, Anna Travis, and Jaymee Carter  
National FFA Convention  
October 23-28, 2017  
Indy, Indiana

The Delta FFA Nursery and Landscape Career Development team won the Utah State competition and will represent the State of Utah at the National FFA Convention.

The cost for Mr. Warnick to attend is approximately \$1,400.00

Member Rawlinson made a motion to approve Mr. Chad Warnick and the students, listed above, to attend the National FFA Convention being held October 23-28, 2017 in Indy, Indiana, following the Millard School District Extended Student Travel policy, seconded by Member Lund and carried unanimously by the Members of the Board.

Request for Building Fee Waiver - DHS Auditorium

Request for  
Building Rental  
Fee Waiver - The  
Greater Delta His-  
torical and Resto-  
ration Association

The Greater Delta Historical and Restoration Association

The Greater Delta Historical and Restoration Association request a waiver of the building rental fees for use of the Delta High School auditorium for a dance recital by the Elite Dance Company. All proceeds will go towards matching funds from the State of Utah History Department to have a feasibility study conducted for the restoration of Historic Van's Dance Hall.

Member Lund made a motion to approve waiving the building rental fee for the use of the Delta High School auditorium for The Greater Delta Historical and Restoration Association, seconded by Member Holt and carried unanimously by the Members of the Board.

Personnel Excellence

Honoring Person-  
nel Excellence

Southern Utah Aspirations Women in Computing Teacher of the Year

Betty Jo Western - Delta High School / Delta Technical Center

Utah's Greatest School Nurse Award

Mrs. Shauna Nelson - Central Utah Public Health

Dance Teacher of the Year - Awarded by Sorenson Legacy Awards

Mrs. Holly Fowles - Delta North Elementary School

Each were given a Certificate of Appreciation for their success.

Public Comment

Public Comment

NONE

Communications for Board Members:

Communications  
for Board Mem-  
bers

1. Thank you card from Mrs. Delna Bliss for the opportunity that she was given to attend the “Learning and Brain Conference” in Arlington, Virginia along with Liesl Finlinson and Jennifer Smith.

1. School Newsletters:

- a. Delta South Elementary School’s - “Bunny Bulletin”  
May 2017
- b. Fillmore Elementary School’s “Chipmunk Chat”  
May 2017
- c. Delta Middle School’s May 2017 Newsletter
- d. Fillmore Middle School’s May 2017 Newsletter

Board Member Comments

Board Member  
Comments

1. Member Holt commented that he recently attended the graduation at Southern Utah University and there were several graduates from Millard School District who received honors and have done very well at Southern Utah University. His daughter also attended the graduation at Utah State University and noticed that several Delta High School graduates also received honors and had done well.

2. Member Rawlinson wanted to go on public record to thank all those involved with the educational process of our youth for a very good school year. There is a lot happening and the majority of what is happening is good.

Member Rawlinson thanked Mr. Kevin Chapman for bringing opportunities to the Millard School District through his attendance and participation in the CoSN Conference. This assistance will greatly benefit the Millard School District.

3. Member Lund thanked Superintendent Styler for his leadership and the many positive things happening in the Millard School District. Good leadership results in good results. Member Lund gave a big thank you to the staff and the students for their efforts in making this a very good school year. It is exciting to see the many good things going on in the schools.

4. Member Schena indicated that he is looking forward to the end of this school year, as it has been a good year, with many accomplishments. He has great appreciation for the effort of so many who make our students successful. Member Schena especially gave a big shout-out to the parents, who are so supportive of our school system.

5. Member Britt wanted to go on record for thanking all the administrators, the teachers, custodial, maintenance, secretarial, food service, bus drivers, and instructional assistants personnel who work so hard for the benefit of our children. It takes the efforts of many to make a successful school year.

Board Member Comments continued:

6. Superintendent Styler expressed his deep appreciation for the Members of the Board and their support of the educational programs. This has been a good school year and this is because of the good people who have such a passion for their job. The Millard School District is a good place to work because of the employees who care so much. Superintendent Styler is enjoying the ride in seeing many good things happening.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, June 8, 2017, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

The Millard School District Board of Education will hold a Budget Hearing on Thursday, June 8, 2017 at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah for the purpose of adopting revision to the current year Budget and tentative approval for the Original Budget for the 2017-2018 school year. The Truth-in-Taxation and Budget Hearing is scheduled for August 10, 2017.

Budget Hearing

Meeting adjourned at 3:30 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator