

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held August 10, 2017 at the District Office, Delta, Utah.

Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 5:00 p.m.

The President of the Board called the meeting to order at 5:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 3.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
Gordon L. Rawlinson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Todd E. Holt

Pledge of Allegiance: Todd E. Holt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items

2. Review of Policies

Review of Policies

Student Attendance

Millard School District Policy - File Code: 6010
Second Reading

Educator Evaluations

Millard School District Policy - File Code: 4150
First Reading

3. Review of 2017-2018 Schedule/Calendar

4. Employee Professional Development Goals - Mr. George Richardson

5. Personalizing Learning Initiative / Learn - Anytime - Anywhere
Mr. Drake Chappell - Mr. Kevin Chapman

Minutes of the Board of Education meeting held July 13, 2017 were approved by a motion from Member Lund, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Minutes

Board President's Report

Board President's Report

None

Superintendent Styler's Report

Supt Styler's Report

1. Utah School Boards Delegate Assembly / August 11-12, 2017

2. School Community Council Training / September 14, 2017

This training will be provided following the Board of Education meeting and is for all members of the school community councils.

3. Communications with Parents ... Point of Emphasis

Business Administrator Report

BA Report

None

Member Schena made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2017-2018 school year), as provided for in Utah Code: 52-4-205(1) (a), seconded by Member Lund, with the voting as follows:

Closed Executive Session

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Rawlinson	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows:

Regular Session

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Rawlinson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 5:05 p.m. to 5:15 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2017-2018 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #013427 to check #013786, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #4.

Substitute Teacher

Substitute Teacher

Megan Bleazard (Delta)

Megan has completed the SubInstructor On-Line program, a current background check, and TB Test

Recommended for approval.

Adult High School Secondary Diplomas

Adult High School Secondary Diplomas

Sierra Greathouse Brandon Anderson

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2017-2018 Compulsory Attendance Compliance

2017-2018 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Nellee S. Turner	Will Turner	XXX / 6th grade
Analile Burrows	Joseph Burrows	XXX /
	Kezia Burrows	XXX /

Recommended that the above students be exempted from compulsory attendance for the 2017-2018 school year based on signed affidavits.

In-State Residency Requests

In-State Residency Requests

Student Name: Cayleigh Chamberlain
Parents' Name: Sheli Yergensen
Guardian Name: Kyysa Sorenson
School / Grade: Delta High School / 10th Grade

Recommended for approval.

Student Name: Selena Bennett
Parents' Name: Gina Bennett/Lopez
Guardian Name: Savannah Bennett
School / Grade: Delta High School / 9th Grade

Recommended for approval.

Out-of-State Residency Requests

Out-of State Resi-
dency Requests

Student Name: Nevaeh Gail Jones
Parents' Name: Michael Stonebreaker
Guardian Name: Judi Overson
School / Grade: Delta North Elementary School / 4th Grade

Recommended for approval.

Student Name: Sydnee Mansfield
Parents' Name: Jodi Mansfield
Guardian Name: Yvone Hancock
School / Grade: Millard High School / 11th Grade

Recommended for approval.

Student Name: Kaylee Friend
Parents' Name: Steve Manfield (Grandparent)
Guardian Name: Meagan MacKenzie
School / Grade: Delta High School / 9th Grade

Recommended for approval.

Student Name: Camden Grant Meinhardt
Parents' Name: Amber Meinhardt
Guardian Name: Robert Meinhardt
School / Grade: Delta High School / 10th Grade

Recommended for approval.

Student Name: Tydon Smestick
Parents' Name:
Guardian Name: Cinnamon Brown
School / Grade: Millard High School / 10th Grade

Recommended for approval.

Personnel Items:

Personnel Items

Recommendation for Delta North Elementary School Instructional Assistants

DNES Instruc-
tional Assistants

Marcia Anderson - 5.75 hours / Special Education
Shayla Roper - 5.75 hours / Title 1
Casey Gabaldon - 5.75 hours / Title 1
Brittney Holman - 5.75 hours / Title 1
Kammi Abbott - 5.75 hours / LAND Trust

Recommendation for Delta South Elementary School Instructional Assistants

DSES Instruction-
al Assistants

Jessica Adams - 5.75 hours / LAND Trust
Makena Jackson - 5.75 hours / LAND Trust
Karlee Bliss - 5.75 hours / Title 1

Recommendation for Delta South Elementary School Part-Time Lunch Worker

Norma Garcia - 4 hours

DSES Part-Time Lunch Worker

Recommendation for Fillmore Middle School Instructional Assistants

Kim Robison - AmeriCorp Volunteer
Maddison Syrett - 5.75 hours / Special Education

FMS Instructional Assistants

Recommendation for Millard High School Instructional Assistants

Courtney Stephenson- 5.75 hours / Special Education
Kayla Stevens - 5.75 hours / Special Education
Corissa Shumway - 5.75 hours / Special Education

MHS Instructional Assistants

Member Rawlinson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Information Items

Utah School Boards Association Delegate Assembly
2017 Pre-Delegate Assembly
Friday, August 11, 2017
6:00 p.m.
860 East 9085 South
Sandy, Utah

Delegate Assembly
Saturday, August 12, 2017

Information Items

USBA Delegate Assembly

One board member should be designated to represent their board. Member Schena will represent the Millard Board of Education.

Action Items

Millard County Chronicle “Experience Millard County” Mobile App

The Millard County Chronicle Progress is in the process of building a mobile app to cover the activities going on in Millard County. Community members and visitors will be able to enjoy the convenience of finding much information available regarding what is happening in Millard County. Mrs. Shellie Dutson, Editor of the Millard County Chronicle Progress, indicated in the July Board of Education meeting that she would work hard to have all Millard School District activities available on this mobile app.

The cost for Millard School District to participate in having its activities on the “Experience Millard County” app would be \$250.00 per month.

Member Rawlinson made a motion to approve the Millard School District participating with the Millard County Chronicle Progress “Experiencing Millard County” app, as a cost of \$250.00 per month, on a one year trial basis, seconded by Member Holt and carried unanimously by the Members of the Board.

Action Items

“Experience Millard County” Mobile App

Utah Pioneer Heritage Arts

Utah Pioneer
Heritage Arts

Utah Pioneer Heritage Arts, a 501(c)(3) nonprofit organization, is collaborating with the Friends of the Territorial Statehouse State Park Museum, another 501 (c)(3) entity, to create the Old Capitol Storytelling Festival.

The two culminating events of the festival will be storytelling presentations that would need halls such as the Delta High School and Millard High School auditoriums. The Delta High School event would be held on the evening of Friday, March 23, 2018, and the Millard High School auditorium all day on Saturday, March 24, 2018. With the request being for waiver of the rental fee for these events. These activities would be free to the public.

The second request is to bring the “One Voice Children’s Choir” to Millard High School for a performance on Saturday, March 24, 2018. The request is for this choir to come in school buses rather than caravan of private vehicles. The Utah Pioneer Heritage Arts Festival would expect to pay a fee for having the school buses pickup the choir in Salt Lake City and return the choir members home after the event.

Member Holt made a motion to approve the use of the Delta High School and Millard High School auditoriums for the Old Capitol Storytelling Festival, with waiving the rental fee, and giving tentative approval for the transporting of the “One Voice Children’s Choir” to perform on Saturday, March 24, 2018, subject to working out the liability insurance for coverage for the use of the school buses, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Millard School District Special Education Policies and Procedures.

Special Educa-
tion Policies and
Procedures

Mr. Greg Chappell, Millard School District Director of Special Education for the Millard School District, met with the Members of the Board to review and discuss the Millard School Special Education policies and procedures.

It is required by the Utah State Board of Education that these Special Education policies and procedures be approved by the local board of Education.

These policies and procedures are on file and available for review by the public, if desired.

Member Rawlinson made a motion to approve and accept the draft Millard School District Special Education policies and procedures, seconded by Member Lund and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excel-
lence

None - Due to school being out for the summer

Public Comment

Public Comment

None

Communications for Board Members

Communications for Board Mem- bers

1. Thank you note from Mrs. Becky Callister, Mrs. Delna Bliss, Ms. Rhonda Harrison, and Mrs. Teresa Thompson, thanking the Members of the Board for allowing them to attend the NASSP/NAESP conference. They learned much and are excited to implement what they learned.

2. Thank you letter from Mrs. Carol Meinhardt, FBLA Advisor, thanking the Members of the Board for the allowing her to accompany two students the 75th Future Business Leaders of America National Conference that was held in Anaheim, California. The 2017 FBLA National Leadership Conference was a valuable learning experience.

Board Member Comments

Board Member Comments

1. Member Rawlinson expressed his thanks and appreciation for all the work that has been done during the summer with getting things ready for school to start. There is much going on behind the scenes in preparing the buildings for school to begin and materials needed for the classrooms.

2. Member Lund seconded what Member Rawlinson had said, as he knows of the efforts of many in getting thing ready for school to begin.

3. Member Schena expressed his appreciation for the technology training that has taken place with the Team4Tech in the Millard School District. His wife, Mrs. Pat Schena came home from the training so excited and indicated that the training was “just too short”.

Member Schena recognized Mr. Shane Rowley, Delta High School Track Coach, as being chosen as “Coach of the Year” by his peers. It takes a lot of time to coach, with Mr. Rowley doing a great job. Superintendent Styler indicated that Mr. Rowley would be recongized in a later Board of Education meeting when the Board of Education “Honors Excellence”.

4. Member Britt thanked Member Schena for taking over and conducting the July Board of Education meeting in his absence.

Member also thanked Member Rawlinson for making the effort to be at this Board of Education meeting.

5. Superintendent Styler indicated that he is thrilled with the renewed excitement that is picking up with the Personalized Learning Initiative, with the training and upgrade of technolgy for the Millard School District. As the District moves forward with the beginning of the 2017-2018 school year, the tension does rise, however, it is good to go through this process each year.

Discussion was held concerning the proposed Budget for the Millard School District, for the 2017-2018 school year. The following Resolution was introduced to adopt the Certified Tax Rates and Revenue Budget amounts for the Millard School District:

**RESOLUTION OF FINAL ADOPTION OF 2017
TAX RATES AND PROPERTY TAX
REVENUE BUDGET AMOUNTS**

The Millard County School District herein adopts the 2017 tax rates and related budgeted property tax revenues identified below. The tax rates and budget amounts were duly adopted at a public hearing on Thursday, August 10, 2017, after having given notice and providing for public comment.

<u>PURPOSE OF LEVY</u>	<u>CERTIFIED TAX RATE</u>	<u>ADOPTED TAX RATE</u>	<u>PROPERTY TAX REVENUE</u>
BASIC STATE LEVY:	0.001568	0.001568	\$ 3,739,297
STATE SUPPORTED VOTED LEEWAY LEVY:	0.000807	0.000807	\$ 1,924,498
BOARD LOCAL LEVY:	0.002476	0.002476	\$ 5,904,656
CHARTER SCHOOL LEVY:	0.000024	0.000024	\$ 57,693
CAPITAL OUTLAY LEVY:	0.001890	0.001914	\$ 4,564,423
TOTAL:	0.006186	0.006789	\$16,190,567

ADAM R. BRITT
PRESIDENT OF BOARD
MILLARD COUNTY SCHOOL DISTRICT

KEITH T. GRIFFITHS
BUSINESS ADMINISTRATOR
MILLARD COUNTY SCHOOL DISTRICT

Member Schena made a motion to duly adopt the Millard School District Budget, for the 2017-2018 school year, with the Certified Tax Rates and Property Tax Revenues, as listed above, seconded by Member Lund, with the voting as follows:

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Rawlinson	Nay
Member Britt	Nay

Next Meeting

Exhibit #5.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, September 14, 2017, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Meeting adjourned at 7:45 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator