

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held September 14, 2017 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 6.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
Gordon L. Rawlinson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Gordon L. Rawlinson

Pledge of Allegiance: Gordon L. Rawlinson

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Enhancing Internal Communications
3. Personalized Learning Initiative - Digital Learning Program
4. Review of Policies

Review of Policies

Student Attendance

Millard School District Policy - File Code: 6010
Second Reading

Hiring Process

Millard School District Policy - File Code: 4015
First Reading

Employee Interaction With Students

Millard School District Policy - File Code: 5020
First Reading

Homebound Services

Millard School District Policy - File Code: 5040
First Reading

Alternative Languages Services

Millard School District Policy - File Code: 5120
First Reading

Review of Policies
Continued

Human Sexuality Policy

Millard School District Policy - File Code: 5170
First Reading

Educator Evaluation

Millard School District Policy - File Code: 4150
First Reading

Bullying, Cyberbullying, Hazing, and Abusive Conduct

Millard School District Policy - 6105
First Reading

Student Drug Testing Policy - NEW

Millard School District Policy -
First Reading

Member Holt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2017-2018 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Lund, with the voting as follows:

Closed Executive
Session

Member Holt	Aye
Member Lund	Aye
Member Rawlinson	Aye
Member Schena	Aye
Member Britt	Aye

Member Rawlinson made a motion to return the meeting to a Regular Session, seconded by Member Schena, with the voting as follows:

Regular Session

Member Rawlinson	Aye
Member Schena	Aye
Member Holt	Aye
Member Lund	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:30 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2017-2018 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes of the Board of Education meeting held August 10, 2017 were approved by a motion from Member Schena, seconded by Member Holt and carried unanimously by the Members of the Board.

Minutes

Board President's Report

Board President's Report

1. President Britt reported that Millard School District Superintendent, David V. Styler was honored with being chosen as "Utah Superintendent of the Year for 2017". Superintendent Styler was chosen by his peers and the Utah Education Coalition. The announcement occurred Monday, September 11, 2017 at the regular monthly meeting of school superintendents. Superintendent Styler will now participate in the National AASA (American Association of School Administrators) competition. Congratulations to Superintendent Styler!

Superintendent Styler's Report

Superintendent Styler's Report

1. Superintendent Styler reported on the USBA/USSA/ UASBO Delegate Assembly that was held August 11-12, 2017, in the which the priorities for the 2018 Legislative session were approved.

2. Superintendent Styler reviewed with the Members of the Board the School Community Council Training that will take place later this day at the District office for members of the school community councils. All school community council members, from each of the schools in the District, have been invited

3. Superintendent Styler reviewed the District's commitment to enhanced communications with parents and the electronic means that are available for this communication with parents.

4. Superintendent Styler reported on the honoring of Mr. Robert (Ag) Nielsen for his commitment to education with over sixty years given to the students and patrons in educational opportunities of the Millard School District.

5. Superintendent Styler shared the SafeUt app and the PowerSchool app that are available.

Business Administrator Report

Business Administrator Report

1. It was reported to the Members of the Board that Superintendent Styler visited each classroom and teachers, with the exception of two, on the first day of school to welcome the teachers back to school and gave an apple to each of the teachers.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #013787 to check #014008, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #7.

Substitute Teachers

Substitute Teachers

Wendy Shumway (Holden)

Wendy has completed the SubInstructor On-Line program and has passed a current background check and TB Test

Recommended for approval.

Adult High School Secondary Diplomas

Jesus Eliserio
Richard Sheltra

Miguel Angel Franco

Adult High
School Secondary
Diplomas

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2017-2018 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Florencia Pena	Pedro Awtaniz Mejia Lesley Darizna Mejia	DNES / 5th grade DHS / 11th grade
Shawna Morgan	Reagan Morgan	DMS / 6th grade
Timber McPhaul	Denim McPhaul Blazen McPhaul Darlin McPhaul	FMS / 7th grade FMS / 5th grade FES / 2nd grade
Jeremy Dutson	Kinley Rae Dutson	DHS / 11th grade
Lisa Haynes	Masen Haynes	FMS / 7th grade

2017-2018
Compulsory At-
tendance Compli-
ance

Recommended that the above students be exempted from compulsory attendance for the 2017-2018 school year based on signed affidavits.

In-Lieu of Transportation Requests

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Mike & Stephani Bliss	Elijah Bliss Phoebe Bliss	DHS DMS	12.8 miles
Keli Dahl	Stetson Dahl Porter Dahl Conrad Dahl	FMS FMS FES	3.2 miles
Ashlee Bussari	Ashur Hutchings	DSES	18 miles
Tonya Yacapraro	Andy Mae Yacapraro	Garrison Elementary	60 miles
Maria Avelar	Diego Avelar	Baker Elementary	56 miles
Olga Villarreal	Andrea Gomez Fabian Gomez Cintha Gomez	EskDale High Baker Elementary Garrison Elementary	56 miles

In-Lieu of Trans-
portation Re-
quests

Recommended for approval.

Personnel Items:

Personnel Items

Recommendation for Delta South and Delta North Elementary Schools Instructional Assistant

Christina Gibbons - Special Education - 3 hours / DSES
Christina Gibbons - SPecial Educaiton - 2.75 hours / DNES

Recommendation for Fillmore Middle School Instructional Assistant

Lisa DeGraffenried - Specialist for Art

Recommendation for Delta High School Head Softball Coach

Marcie Taylor

Member Rawlinson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Holt and carried unanimously by the Members of the Board.

Information Items

Information Items

USBA 2017 Fall Regional Meeting

USBA 2017 Fall
Regional Meeting

Utah School Boards Association 2017 Regional Fall Meeting
Juab School District Office
346 East 600 North
Nephi, Utah
Tuesday - October 10, 2017 - 6:00 p.m.

All Members of the Board were encouraged to attend.

NSBA Annual Conference

NSBA Annual
Conference

National School Boards Association (NSBA) Annual Conference
San Antonio, Texas
April 7-9, 2018

Board Members were encouraged to review their schedules and see if they could attend this conference.

Recommendation for Change in Cross Country Stipend

Request to In-
crease Stipend for
Cross-Country
Coach

Mr. Derrick Dearden, Principal of Millard High School, requested that the Board of Education give consideration to increasing the stipend paid for the Cross-Country Coaches. The following options were given:

1. Change the current stipend from \$1,264 to \$2,208 which is the same as the other short season head coaches.
2. Create a separate stipend for Girls Cross Country and Boys Cross Country at the rate of \$1,264 for each

Mr. Dearden indicated that Millard High School currently has 20 boys and 14 girls participating in Cross Country. They have twelve (12) scheduled competitions, daily practice and estimated ten (10) weeks during the season to prepare.

A letter of support was received from Mrs. Kristine Camp, a parent of one of the student participants.

Request for Art Credit for Participation in High School Musicals

Art Credit for
Participation on
School Musical

Delta High School administration, Mrs..Teresa Thompson, Principal, and Mr. Ken Nielsen, Counselor, presented to the Members of the Board a letter of support for Ms. Aubrey White, Delta High School Drama and Speech Sterling Scholar, requesting that consideration be given to awarding one-quarter (.25) credit for fully participating in the school musicals.

Ms. White provided supporting documentation on why this is a reasonable request, as well as Snow College giving credit for those involved in their school musical.

This matter will be reviewed and brought back for action in the October Board of Education meeting.

Possible Change to Required Middle School Level Courses

Possible Changes
to Required
Middle School
Level Courses

The Utah State Board of Education approved Rule 277-700, Elementary and Secondary General Core, with this rule now posted for a required thirty (30) day public review. The soonest this rule could go into effect is October 9, 2017. Under the amended rule, LEA’s are legally obligated to offer:

1. At least two art courses (visual arts, music, dance, theater or media arts).
2. Physical education
3. Health
4. College and Career Readiness
5. Digital Literacy (beginning in 2018-2019 school year)
6. At least one world language (beginning with the 2018-2019 School year).

At the discretion of the LEA board (local school board), a school or district may offer additional elective courses; require students to complete additional courses; or set minimum credit requirements.

All schools must offer, and all students must complete: English language arts, mathematics, science, and history courses.

Dr. Howard Quackenbush Request for Easement for Sewer Line

Dr. Howard
Quackenbush
Request for Sewer
Line Easement

Dr. Howard Quackenbush recently acquired twenty-nine (29) acres in Fillmore for the expansion of his business. He is desirous to build a new building and needs to connect to the Fillmore City sewer line located near the Fillmore Community Medical Center. In order to make this possible, Dr. Quackenbush needs an easement across Millard School District Property for a short distance. A copy of the proposed easement and site map, as provided by Sunrise Engineering, were presented for review.

This matter will be reviewed for what impact this may have on future school district expansion and brought back for action in the October Board of Education meeting.

Action Items

Action Items

Request for Fee Waiver for Use of Buildings

Requests for Building Fee Waivers

1. Delta West Stake Young Men and Young Women

Requesting use of the Delta High School auxiliary gym to play volleyball. This activity will be held on Tuesday, November 7, 2017 from 6-8 p.m.

Delta Utah West Stake Young Men and Young Women

Member Rawlinson made a motion to approve waiving the building rental fee for the Delta Utah West Stake to use the Delta High School auxiliary gym for a volleyball activity on Tuesday, November 7, 2017, seconded by Member Schena and carried unanimously by the Members of the Board.

2. LDS Church for Tri-Stake Pahvant Family History Conference

LDS Church for Tr-Stake Family History Conference

Mr. Derrick Dearden, Principal of Millard High School, requested that the Board of Education approve waiving the building rental fee for the Pahvant Family History Conference. This conference will be held on Saturday, October 14, 2017. The auditorium, lunchroom, and six classrooms will be needed. This is an annual conference that has been hosted before.

Member Lund made a motion to approve waiving the building rental fee for the LDS Tri-Stake Area Pahvant Family History Conference being held Saturday, October 14, 2017, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Employee Request to Use Vacation Beyond September 30, 2017

Employee Request for Extension of Time to Use Vacation Days

Mr. Jordan Rogers, Millard School District Technology Technician, requested to extend the time for using his unused vacation days, earned previously as of June 30, 2016, from the policy deadline of October 1, 2017 to the end of December 2017. Mr. Rogers has approximately six (6) days of unused vacation that he will lose unless taken prior to October 1, 2017.

Member Schena made a motion to grant Mr. Jordan Rogers an exception to Millard School District Policy - Vacation Leave Policy - 12 Month Classified Employees - File Code: 4290, by extending the time to use his earned unused vacation days to December 31, 2017 seconded by Member Holt and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Honoring Personnel Excellence

Ms. Ruth Ann Weight- Millard School District “Teacher of the Year”
First Grade Teacher at Fillmore Elementary School

Ms. Ruth Ann Weight - Millard School District “2017 Teacher of the Year”

Superintendent Styler and Mr. Harold Robison, Principal of the Fillmore Elementary School, shared with the Members of the Board the accomplishments of Ms. Weight and her contributions to the students, staff, and patrons of Fillmore Elementary School and the Millard School District.

Ms. Weight represented the Millard School District in the State of Utah “2017 Teacher of the Year” competition held September 8, 2017.

Ms. Weight was presented with a plaque and congratulated for her accomplishments.

Honoring Excellence continued

Board President, Adam Britt, honored Superintendent David V. Styler, as being chosen as “Utah 2017 Superintendent of the Year”. Superintendent Styler was chosen by his peers and Utah Coalition for Education. Superintendent Styler received this recognition at the monthly meeting of the Utah school superintendents on Monday, September 11, 2017. President Britt shared with the Members of the Board and those present the bio on Superintendent Styler and his many accomplishments

Honoring Excellence Continued

Superintendent Styler - Utah 2017 Superintendent of the Year

Public Comment

NONE

Public Comment

Communications for Board Members

1. Thank you notes and letters were received from the following employees expressing gratitude and appreciation for the Millard School District’s Board of Education and its support of the employees:

Communications for Board Members

- | | | |
|---------------------------------------|-------------------|------------------|
| Dean Fowles | Chad Warnick | Shanda Bishop |
| Diane George | Lynnette Lovell | Ashley Abbott |
| Greg Chappell | Merrie Jo Smith | Harold Robison |
| Mandi Oldroyd | Carol Nelson | Jena Hare |
| Terry Ferris | Megan Anderson | Camille Rowley |
| Patricia Schena | Holly Nissen | Jessica Williams |
| Delna Bliss | Karen Christensen | Renee Anderson |
| Jimie Baker | Margo Holman | Christa Johnson |
| Vicki Allen | Ken Nielsen | Carol Brinkman |
| Jenny Smith | Marsha Lovell | Kevin Chapman |
| Delta Middle School Faculty and Staff | | |
| Millard High School Faculty and Staff | | |

Thank-You Notes

2. School Newsletters:

- a. Delta North Elementary School’s “Bulldog Bulletin”
September 2017
- b. Delta South Elementary School’s “The Bunny Bulletin”
September 2017
- c. Fillmore Elementary School’s “Chipmunk Chat”
September 2017
- d. Delta Middle School’s September 2017 Newsletter
- e. Fillmore Middle School’s September 2017 Newsletter

School Newsletters

Board Member Comments

The Members of the Board acknowledged all the thank-you notes and letters that were received from many of the District employees.

Board Member Comments

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, October 12, 2017, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 2:55 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator

A District-wide School Community Council Training was held immediately following the Board of Education meeting.

Millard School
District District-
Wide School
Community
Council Training