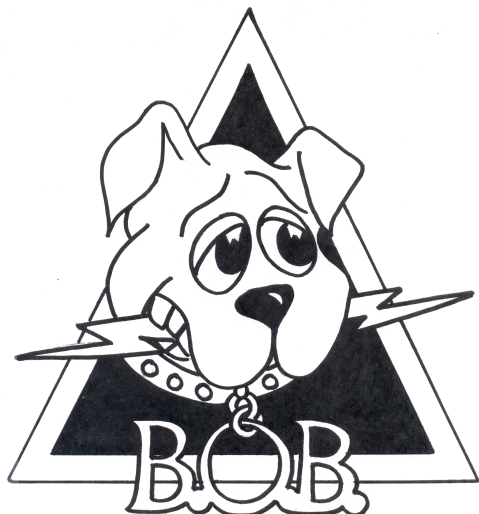


We have the power

to:

Be Our Best  
Delta North  
Elementary  
Bulldogs



Parent-Student  
Handbook

**Delta North Elementary**  
**"Be Our Best"**

*50 North 100 East, Delta, Utah 84624*  
*Phone: (435) 864-5680 Fax: (435) 864-5689*

**From the Office of the Principal...**

Dear Parents/Guardians:

Welcome to Delta North Elementary! I hope this school year is a great learning adventure for both your child and you. The staff is ready and anxious to begin the year. They are committed to do all they can to ensure this year will be a success. I am excited to be able to serve as the new principal here at Delta North and am looking forward to an amazing year!

Delta North Elementary is dedicated to putting the student first. We have excellent programs and activities. Staff members continue to receive training in the latest best practices that will enhance learning. We value each child and their success.

I would like to encourage you to make your child's education a priority. The elementary years are critical in developing a solid foundation that will assist your child throughout their life. Please help us in making school a positive experience through regular attendance, showing an interest in their studies, and keeping in contact with your child's teacher.

I want every child to feel successful, safe, and happy at school. With our committed staff and your help, each child can become a successful life-long learner. Please know my door is always open.

Respectfully,

Carolee Ferris, Principal

## Meet our Staff . . .

### Administration

Carolee Ferris  
Jamie Dalton  
Marsha Lovell

### Literacy Coach

Misty Day

### Counseling

Ayume Whatcott

### Special Education

Braden Johnson  
DeEtta Oman

### Speech

Mylisa Jacobson  
Aimee Johnson

### Media/Library

Miranda Rowlette

### Keyboarding

Lynne Harris

### PE-Lindsey Styler

### Coding-Mike Lovell

### SEL

Shayla Roper

### ESL

Jan Prince

### Dance

Holly Fowles

### Americorp

Michelle Cropper

### Custodial

Eudon Bublitz  
Shelly Pratt  
Christina Stanworth

### PVG President- Liz Palmer

### Nurse-Jamie Barrus

### Second Grade

Tyler Jensen  
Josh Ipson  
Lori Zubeck  
Portia Willoughby  
Shanna Tolbert  
Terry Ferris  
Kori Cristian

### Third Grade

Marylynn Bundy  
Christina Rawlinson  
Janet Dutton  
Danielle Morgan  
Susan Christensen  
Ciara Rhodes

### Fourth Grade

Jessica Williams  
Ashley Abbott  
Brynlee George  
Ivan Costner  
Nikki Bliss  
Lance Atkinson

### Instructional Assistants

Erin Abeta  
Marcia Anderson  
Mallorie Beckstrom  
Joan Finlinson  
Liz Palmer  
Lori Clark  
Jennifer Rowley  
Kim Terril  
Jeannie Greene  
Pam Hathaway  
Karen Banks  
Toni Walker  
Andrea Marquis  
Heather Neilson  
Jackie Harris

### Cafeteria

Shauna Nielson  
Dailene Anderson  
Michelle Roper  
Norma Alcaraz  
Virginia Ruiz  
Ashley Lambeth

## 2023-2024 School Year Calendar...

Dates are tentative and subject to change...  
Please refer to your monthly newsletter for a current  
list of all activities.

August 15	Back to School 2:00 - 3:30
August 16	1 <sup>st</sup> day of school
September 4	Labor Day (No School)
October 12( $\frac{1}{2}$ day), 13	PCCR (Parent Conferences)
October 23-25	Fall Break (No School)
November 22-24	Thanksgiving (No School)
December 21	Last day before break
January 3	School reconvenes
January 1	Martin Luther King Day (No school)
February 15 ( $\frac{1}{2}$ day), 16	PCCR (Parent Conferences)
February 19	President's Day (No School)
March 25-29	Spring Break
May 23	Last Day for Students

## ***Daily Bell Schedule...***

8:10 a.m.	Warning Bell
8:15 a.m.	School begins
9:45 a.m.-10:00 a.m.	A.M. Recess
11:15 a.m.-12:30 p.m.	General lunch
1:45p.m.-2:00 p.m.	P.M. Recess
2:50 p.m.	Bus Bell
2:55 p.m.	Town Bell

**Preparation Day will be held weekly on Fridays.** Bus students are excused at 1:00 p.m. followed by Delta City students at 1:05 p.m.



**Student Conduct . . .**

Our motto at DNES is "Be Our Best"  
Delta North Elementary Bulldogs Pledge:

**I have the Power to:**

**Be Respectful**

**Be Responsible**

**Make Good Choices - And Be My Best**

**Delta North Elementary students will show respect and concern for others by following the 7 Habits and:**

1. Keeping hands, feet, and all objects to oneself.

2. Using appropriate language, both verbal and non-verbal.
3. Speaking respectfully. Students address staff members by proper names and titles.
4. Being attentive in class, listening while others speak, etc.
5. Being responsible for their own classwork, completing it to the best of their ability and handing it in on time.
6. Following directions from staff and other adults.
7. Respecting others at all times. No fighting, intimidating or bullying of students will be allowed anywhere associated with the school.
8. Following the Safe School Policy which includes no possession of dangerous weapons, fighting/hazing, obscenities, gang activity, theft, vandalism, threats, and substance possession or abuse.
9. Adhering to the guidelines of the Millard School District dress code policy.
10. Treating school property with respect.  
Vandalism of any kind will not be tolerated.

When students intentionally violate any of these behaviors, they will meet with the classroom teacher or activity supervisor to develop a plan for improved behavior.

When students repeatedly violate expected behaviors, they must develop an oral or written plan for improved behavior with our School Counselor. A Conference with parents may be scheduled.

Some behaviors will not be tolerated. These behaviors include: **possession of dangerous weapons, fighting/hazing, obscenities, gang activity, theft, vandalism, threats, and substance possession or abuse.** If students exhibit these behaviors, they will/may be confined to the Principal's Office until a conference involving the principal, parents, supervisor, student, etc. can be held. Violation of these behaviors may result in suspension or expulsion from school.

A copy of the District's **Safe School Policy** is given to parents at the time of registration.

### **Student Dress Code...**

Students should dress modestly and be well - groomed. Shoes must be worn at all times on the school campus. See - through clothing, off the shoulder and the obvious display of undergarments is not allowed. Clothing that excessively exposes any part of the torso (midriffs, tank tops, halters, etc.) is not permissible school attire. Clothing that is distracting, offensive, vulgar, or in poor taste is prohibited. Baggy, loose fitting pants or shorts are strictly prohibited. Shorts and dresses worn at school must be the length of one's fingertips when the arm is extended to the side. Blouses and/or shirts must have sleeves of some type.

**Flip flops and open-toed shoes are not allowed due to playground injuries and slipping hazards.**

**No type of hat is to be worn inside the school building.**

Unless the weather is too severe, children are expected to be outside during recess and noon breaks for fresh air and exercise. **SUDDEN CHANGES IN WEATHER CONDITIONS SHOULD BE EXPECTED.** Please see that your students are dressed appropriately for these changes.

### **Delta North Elementary Attendance Policy...**

Due to Covid-19 pandemic, the attendance policy will be enforced only if it is abused.

### **Delta North Elementary Tardiness Policy . . . .**

Excessive **tardiness** can severely cripple a student's educational program. Habits of punctuality and promptness are important factors of school success.

Parents are responsible to make sure their students arrive at school on time. Students who are not in their classrooms when the bell sounds at 8:10 a.m. are **LATE**. Attendance rolls indicate such activity with a tardy mark. **Three tardies are treated as one absence.** Excessive tardiness and/or absenteeism may result in credit being withheld from a student. Child Protective Services and Juvenile Court referrals may also be made in cases of extreme absences.

Students with legitimate excuses for tardiness, such as illness, medical appointments, death of a family member, etc. will not be affected by this policy **IF** the school is made aware of such circumstances.



Parents will be notified of excessive tardiness in a letter from the principal.



### **Arrivals/Departures...**

The time before school starts is needed by school personnel for daily preparations. Students are encouraged to remain outside before school begins; however, they may come inside to the multi-purpose room after 8:00 a.m. on bad weather days.

For patron convenience, two areas around the school have been provided for student drop-off and pick-up. They are: 1) the west parking lot drive through and 2) the turn-around located in front of the school on 100 East (drop-off only, no pick-up allowed). These areas have been designated as loading or unloading zones from 8:00 a.m. to 3:00 p.m. Monday-Thursday (8:00-1:00 p.m. on Friday). Please take extra precautions for safety when dropping off or picking up your students. Safety must be of utmost importance to everyone.



Bus delivery and pick up occurs in the bus zone immediately north of the school and the curb along 100 East between 175 North and 100 North. There can be **NO** regular parking in the bus zone at any time. You may pick up students here after all buses have left the school.

Students should **NOT** be dropped off or picked up along 150 East, nor should they use the east door as a building access. This street is designated for freight delivery and staff parking **ONLY**.

A large parking lot is provided west of the school grounds and building. The east parking lot is intended for staff parking **ONLY**. Streets around the school (100 East, 150 East, and 100 North) are designated as no parking zones.

Cyclists should observe traffic safety rules when riding bikes to and from school. They should ride on the right side of city streets.

Cyclists who live east of Center Street should **WALK** their bikes along the sidewalk on 100 East from 200 north to the bike rack located at the southeast end of the upper grade playground. They should not ride their bikes along 100 east from 200 north to 100 north, as this street is a loading/unloading/bus zone.

Cyclists who live west of Center Street should ride their bikes to the intersection of 100 North and Center Street. At that point, they should **WALK** their bikes across the crosswalk, along the 7-11 sidewalk, then through the parking lot to the bike rack located on the southwest corner of the playground.

Students walking to and from DNES are encouraged to use the north side of 200 North as their travel route. When crossing intersections, they should use pedestrian crosswalks that have been provided. Whenever possible, students should use sidewalks and other off-road walkways, avoiding travel along the side or down the middle of city streets. Also, the crossing of Main Street should only be done at the crosswalk located on Center Street & Main.

### Homework. . .

Several studies indicate that the assignment and completion of homework is beneficial to the total educational program of young students. At Delta North Elementary, homework assignments vary from class to class.

Delta North Elementary, in cooperation with area businesses, will be providing our popular reading program again this year. Thirty minutes of nightly reading activity is a requirement of this program, so prepare now to READ, READ, READ. . .



**Student Fees.** The Utah State Constitution prohibits the charging of fees in grades K-6.

## Delta Elementary Busing Policies. . .

A large percentage of Delta North Elementary students are bused to and from school daily. If your student is having a friend or friends to play after school, you must provide transportation for these guests. **Bus drivers will not allow unassigned students on their buses.** Students may not ride buses for any non-school activity.

Bus students are not allowed to get off the bus at any bus stop other than their own without written permission to do so. Bus students should walk to Delta Middle School or Delta High School if they have after-school activities scheduled at those sites. DNES students are not allowed to transfer to another bus at these schools.

If your child is not to ride the bus home on any given day, you must send a note to the office or call and let us know, otherwise your child will be required to ride the bus home. Please understand your child may NOT get the message if you call, due to unforeseen circumstances. Sending a note with your child is always best.

It is important to remember that when severe weather conditions exist, buses may run earlier or later than routine morning and afternoon routes. Please contact the bus garage at 864-5697 if buses seem unusually late (more than fifteen minutes).

Busing is provided for students living more than 1.5 miles from an elementary school in the state of Utah.



### **Legal Guardianship of Students . . .**

A legal document is required to support any question of custody between divorced or separated parents. Unless the principal is informed otherwise, both natural parents are considered to have equal rights in regard to their school-age children.

Parents/guardians of new students must provide documentation of parenthood or guardianship at the time of registration. Students will be denied enrollment in Millard County Schools until such evidence is made available. We are required by law to use legal names on all official school documents. Your children may sign their names as they wish and be called by their preferred name.

### **Dismissal from School . . .**

For safety reasons, we require parents to sign their students out at the office if they are leaving school early. Please do not go directly to the classroom to pick up students.

If it becomes necessary to have your student dismissed during regular school hours, the office and teacher require a note (or phone call) stating the time and reason for dismissal.

Students should not leave the school campus without permission once they have arrived at school, Delta North Elementary students should, UNDER NO CIRCUMSTANCE, frequent local business establishments. If this policy has been violated, contact will be made with the parents of the offender(s). Appropriate consequences will be negotiated between the home and school to assure future compliance with this policy.

### **Preparing for College and Career Readiness Conferences (PCCR). . .**

PCCR Conferences are very beneficial. They are held twice annually to discuss educational goals and objectives, to solve problem situations, to develop plans for helping students at school and at home, and to review student progress. Additional meetings may be arranged upon the request of students, parents, or teachers.

**Should a particular problem arise with your student, please contact their teacher first.** If the problem is not resolved, contact the school principal. **Please do not contact the Superintendent or members**

**of the school board about such concerns if you have not first contacted those parties directly involved with your student.** Nearly ALL problems can be resolved quickly and to everyone's satisfaction if you remember with whom the first contact should be made.

### **Immunization and Health Issues . . .**

Utah State law requires that the parents of all children enrolled in Utah schools show evidence of adequate and proper immunization for their children. This law is aimed at the need for students to be protected against numerous preventable diseases. If parents are unable to show proof of immunization, or exemption there from, their children will not be permitted to attend Delta North Elementary.

Each child is required to provide an official State birth certificate. A 30-day grace period is provided for those students needing to acquire an official copy.

Vision and hearing screenings are conducted regularly at the school. Parents are notified of testing irregularities or deficiencies. Testing and/or re-testing is available upon request anytime.

School personnel give emergency care as needed for students who sustain minimal injury or become ill while at school. Every possible effort is made to contact parents in the case of serious injury or illness. At the beginning of each school year, parents are requested to complete a Medical Consent Form that will assist us in providing the medical attention needed should we not be able to contact you.

If you have any questions or concerns about health policies, practices and programs at our school, please feel free to contact the Principal at 864-5680 or the School Nurse.

### **Medication at School . . .**

School personnel may **NOT** administer any form of drug or medicine to students. Parents are required to come to the school to administer medication.

If medication **MUST** be administered on a daily basis during school hours, documents authorizing such must be on file in the school. Authorization documents are available from the school offices. When proper documentation is in place, school officials may administer medication; however, medicines sent to school **MUST** be in the original containers, clearly marked with the student's name and the recommended dosage. Any additional directions from the student's physician must also be included. Personal inhalers for asthma may now be kept in individual classrooms and be self-administered with the proper documents on file in the office.

### **Participation in P.E. and Recess. . .**

All students are expected to participate in P.E. (Physical Education) classes. A note from home is adequate for temporary exclusion. Permanent exclusion, however, requires written authorization from a physician.

All students are expected to participate in an annual eight day swimming class taught at the West Millard Swimming Pool. For this class, students must

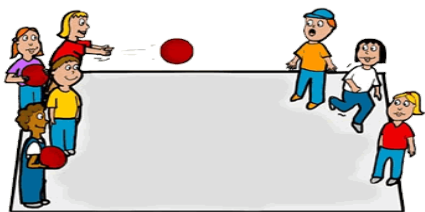


bring a suit and towel. Swimming apparel **MUST** be modest.

All students participate in the Delta North Elementary Physical fitness program. Outdoor events that are part of this program are conducted in the fall and spring of the school year. Students should wear proper footwear for running to avoid injury and fatigue.

If your child has been ill and you do not want him/her to go outside for recess or noon hour, please send a note to your student's teacher. Such notes are honored for three days. **If a student is to remain indoors for more than three days, please contact your child's teacher.**

In cases of inclement weather (extreme cold, rain, snow, fog, etc.), the administration determines whether or not students should be dismissed for outdoor recess. When the weather does not permit outdoor recess, students remain in their classrooms. Games and activities are provided for their enjoyment and relaxation.



### **PVG:**

Our Parent Teacher Organization is called the PVG (Parent Volunteer Group). Simply by having a child enrolled at DNES, you are a member of the PVG. There

are no dues but we welcome any donations of time and money. Please help at the school whenever you can.

### **Money and Personal Items at School...**

Students who purchase school meals only on occasion are encouraged to deposit money in their account. By so doing they would not be required to bring change to school on the days they choose to eat.

Balls, ropes, etc. brought from home should be labeled to avoid possible loss and unnecessary conflict. We strongly discourage students from bringing electronic devices, small toys, cards, etc. to school. The school will assist in locating lost personal items in every way possible but will not assume financial liability for such loss. Cell phones brought to school and turned on during school hours will be confiscated according to District Policy.

### **Safety...**

Periodic safety drills (fire, earthquake, shelter -in-place, violence, etc.) are held during the school year to teach students disciplined behavior in emergency situations and to practice procedures to be followed at such times.

### **Emergency Information...**

Please keep the school up to date on telephone or address changes, as well as persons to call in case of emergencies, as we often have urgent need to contact parents directly. Please remember to keep your students' medical information current with the school offices.

## **Emergency Closing of School...**

In the event our school should be closed, or schedules changed for emergency reasons such as storms, road conditions, unexpected hazards or health precautions, a robo-call will be sent to the number you list on your child's registration in Powerschool. Please keep your phone numbers updated. Should school be dismissed early due to inclement weather, all bus students will be bused home. Students living in Delta City will be kept at school until picked up by their parents, or until other arrangements can be made. The robo-call system is to help keep patrons informed of emergency situations at Delta North Elementary. You may also be notified through the reverse 911 system.

## **Bulletins, Notes and Reminders . . .**



At the first of each month, an informative newsletter is sent home with all students. This will also be available online on our school website. Please review it carefully. Important information is packed into each monthly issue. A school reading calendar and monthly school lunch & breakfast menu accompany each edition. Additional notes and reminders are sent home periodically to inform parents of activities and events that will be of interest. Occasionally parents are asked to sign or fill out forms that are required for routine records at school. Please return any such materials

promptly to avoid loss or omission of pertinent information.

### Lost and Found . . .

Lost and Found articles are collected at the office. Parents and students are encouraged to check the Lost and Found periodically for misplaced items. Proper labeling of clothing helps avoid its loss. Unclaimed items are donated after PCCR Conferences and at the conclusion of each school year.

### Lost or Damaged School Property. . .

Please contact the school office regarding the loss of textbooks, library books, workbooks, or other articles belonging to the school. Replacement fines are assessed in the event of such loss.

In the event of damaged property, repair fines are assessed. **ALL** delinquent fines **MUST** be reconciled with the school office prior to the end of the school year. Official copies of report cards, promotion cards, etc. will be withheld if the payment of fines has not been resolved.

### Anti-Harassment Policy...

Delta North Elementary is committed to providing all students with a safe & supportive environment. All members of the school are to be treated with respect. Harassment of a student by another student or staff member is a violation of school policy. Punishable harassment is conduct or verbal conduct that creates (or will create) a hostile environment that interferes with the students' performance or well-being. Harassment

types include but are not limited to: Race, national origin, marital status, sex, sexual orientation, gender identity, religion, or disability.

### **Telephone Use...**

Students are not interrupted from class for telephone calls; however, we will convey messages to them. Students are not permitted to telephone home, except in emergency cases or at the request of school personnel. Students **MUST** receive permission from school personnel before using a telephone.

Students may bring cellphones to school but must keep them turned off and put away during school hours. Students who have smartwatches may not make phone calls using them during school. Students must have permission before sending or receiving all phone calls.

### **Fieldtrip...**

Fieldtrips are planned as an integral part of the school curriculum. All classes at DNES are involved in these experiences.

Fieldtrip lunches are prepared by the school cafeteria. This ensures food is kept at a safe temperature. If you feel strongly that your child should have a lunch from home (no peanut butter please), you **MUST** notify the classroom teacher well in advance of the fieldtrip.

Permission notes are signed at the beginning of the school year. Notes will be sent home letting you know when and where the class is going and will detail what may and may not be brought along on the trip. Please make sure all personal items are properly identified.

Neighborhood excursions, scheduled occasionally, do NOT require notification or permission.

### **Classroom Parties...**

Four parties a year are scheduled in each classroom. Parties celebrate Halloween, Christmas, Valentine's Day and the last day of the school year.

All treats sent to school must be commercially prepared and without peanuts. Homemade treats are prohibited by Health Department regulations.

### **Gifts...**

Please do NOT send gifts, balloon or flower bouquets to school to be delivered to your children on special occasions. Such items will not be delivered, but kept in the office for after-school pick-up.

### **School Food Services...**

Nutritious breakfasts and lunches are served daily in the cafeteria. Food service personnel are continuously striving to provide well-balanced and appetizing meals that encourage students to eat and learn about proper nutrition in the process. Well-nourished students perform better in school!

Application for free or reduced meals **MUST** be made at the Millard School District Offices, located at 285 East 450 North in Delta, or online at Delta North Elementary School's webpage. Payment for regularly priced meals can be made at the DNES office. School lunch prices are:

(Due to possible changes in the price of Breakfast and Lunch, the costs will be published on Millard School District's webpage.) This year the cost is \$45.00 lunch/ \$35.00 breakfast

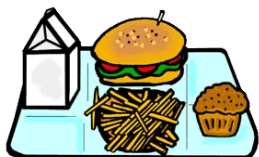
Parents are encouraged to pay monthly, due on the first school day of each month, to keep their student food service accounts with a positive balance. **It is necessary that a payment be made at the time of registration and on September 1<sup>st</sup>, so accounts do not become delinquent.** When account balances become past due, parents will be asked to send sack lunches until payment is received. Money remaining in accounts at the end of the year will be carried over to the next year.

Students who bring sack lunches are invited to eat in the school cafeteria. They are subject to the same rules of behavior that apply to children who eat school-prepared meals. Candy and soda pop are NOT allowed in the cafeteria during mealtime. Parents SHOULD NOT send such items to school with their children in sack lunches. We are a peanut free school. We have children who are severely allergic. Please do not send peanut butter sandwiches or any other item containing peanuts.

If your child has a special dietary need or allergy, a SPECIAL MEAL REQUEST FORM, available through the school office, MUST BE COMPLETED BY YOUR PHYSICIAN IN ORDER FOR THE STUDENT TO RECEIVE FOOD SUBSTITUTES. This form must be updated annually.

Fourth grade students are invited to work in the cafeteria. Students working in the lunchroom are paid \$1

per day. They receive this payment at the conclusion of their work assignment.



### **Special Services...**

Programs are provided for students with special needs. Parents or teachers may refer students for evaluation to determine eligibility for special programming. Parental permission is required before placement can occur. Available programs include: Speech, Special Education, Literacy programs, English as a Second Language, and Counseling.

### **Special Notes...**

All visitors (no one is excluded) must come to the office and sign in during school hours. Remember that all doors to the school are locked, including the Main Entrance. This is for the safety of our children. The Main Entrance doors are equipped with a buzz-in system. Please use that entrance anytime you need to visit the school.

The school is responsible for all students during school hours. Please do not go to your child's classroom to pick them up from school. It is important you go to the office to check them out. If you do not check them out, we assume they are in school. Please limit the times you check your child out early. DNES teachers teach up



to the final bell and your child will miss out on instruction.

We would appreciate you waiting outside until the bell rings at 2:55 p.m. (12:55 p.m. on Fridays). Thanks in advance for your cooperation.

## Vision Statement:

Delta North  
Elementary School,  
a safe environment  
empowering  
students to be  
caring, confident,  
knowledgeable,  
responsible citizens  
in a global society.

Mission  
Statement:

"There is a leader  
in me."