

# **Fire**

## Activate Alarm & Proceed to Assembly Point

### Small Fire

*(trash can size or smaller)*

- Alert people in the area and call or have someone call 911
- If trained, use fire extinguisher
- Always maintain an exit path
- Avoid smoke and fumes

### Large Fire

- Alert people in the area and call or have someone call 911
- Close doors to confine area
- Evacuate to assembly point
- Do not use elevators
- Do not re-enter the building unless you are cleared to do so by local emergency official(s)

### How to use a fire extinguisher

- **P** – **Pull** the pin
- **A** – **Aim** at the base of the fire
- **S** – **Squeeze** the trigger
- **S** – **Sweep** across the floor

If an extinguisher is used, contact the District Maintenance Department [435-864-1000](tel:435-864-1000).

ALL FIRES, EVEN SMALL EXTINGUISHED FIRES, MUST BE REPORTED TO THE DISTRICT RISK MANAGER. [435-864-1022](tel:435-864-1022)