

HOLD

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- To provide safety when halls need to be kept clear.
- Examples include injuries or accidents in the hall, etc.

HOLD IN ROOM AREA

- Clear the halls
- Before locking classroom doors, sweep halls for nearby students, take attendance. Conduct business as usual

ACTIONS

- Remain in classroom until "all clear" is announced.

PUBLIC ADDRESSES

- The public address to initiate a HOLD is:
 - Hold in your room or area. Clear the halls.
 - Hold in your room or area. Clear the halls.
- The public address to release a HOLD is:
 - The hold is released. All clear.
 - The hold is released. All clear.

MESSAGING TO PARENTS

- Messaging may not be necessary in every instance
- "Today at [time], there was a limited event at the school requiring a HOLD to be initiated. Hallways were cleared and school resumed promptly. Questions regarding the HOLD can be directed to the school."