

SHELTER IN PLACE

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- To provide safety from threats requiring specific protective actions such as flooding, earthquake, hazardous materials exposure or other hazards to human health or wellness

PUBLIC ADDRESSES

- The public address to initiate a SHELTER IN PLACE is:
 - SHELTER! For [a hazard], {use safety strategy}
 - SHELTER! For [a hazard], {use safety strategy}
- The public address to release a SHELTER IN PLACE is:
 - The SHELTER is released. All clear.
 - The SHELTER is released. All clear.

ACTIONS

- If outdoors, staff/students may be instructed to return inside to an area without windows
- Close all windows and doors leading to hallways, common area, and the building's exterior
- Take attendance when safe to do so.
- Listen and follow directions
- In instances of Shelter for Hazmat! Seal the Room! use tape and plastic from the GO BAG to cover all windows and doors to help reduce airflow into the area. Tape can also be used to cover any cracks, crevices, electrical outlets, television connections or other openings. Wet towels can be used to reduce airflow under doors.

MESSAGING TO PARENTS

- Messaging may not be necessary in every instance
- "Today at [time], students and staff at [school name] were ordered to shelter due to a [hazard]. Questions regarding the EVACUATION can be directed to the school or district.