

## **Millard School District PROFESSIONAL DEVELOPMENT PROCEDURES**

The district supports the following BEYOND CONTRACT TIME professional development activities. Funding is tied to prior approval from both principals and the district office.

- USBE Midas Professional Learning & Badges
- Summer Rural School's Conference
- Reading (Levels 1 and 2); Elementary Math, Science, and STEM Endorsements
- The district sponsored Digital Technology Initiative, which provides an honorarium for hours completed each year.
- District-sponsored workshops such as PLC's at work, 6-8 Science Training, etc.
  - Individuals/groups may request district sponsorship in advance of an activity. Approval may or may not be granted.
  - After-the-event requests will NOT be honored.

### **Examples of Reimbursable & Non-Reimbursable Activities**

I want to pursue a master's in Administration, Mathematics, Fine Arts, etc. on my own...

- No reimbursement is allowed from the district
- Lane changes made possible from post-graduate hours will advance me on the Salary Schedule

I want to pursue a master's in a district approved program such as Mathematics, English, Science, etc.

- The district will NOT pay me to attend courses
- The district/state will approve a course of study which will include requirements and an eligibility timeline
- The district will reimburse the expense of tuition only, all other associated costs will be paid by the teacher
- Lane changes made possible from post-graduate hours will advance me on the Salary Schedule

If asked by the district to obtain additional schooling so I can teach a particular course...

- The district will NOT pay me to attend courses
- The district/state will determine a course of study which will include requirements and an eligibility timeline
- The district will reimburse the expense of coursework (tuition, supplies, and books)
- Lane changes made possible from post-graduate hours will advance me on the Salary Schedule

I sign a contract to teach Kindergarten, Visual Arts, Special Education, or any subject for which I have neither the necessary license nor endorsement and am therefore not highly qualified...

- The district will NOT pay me to attend courses
- The district will NOT reimburse the expense of coursework (tuition, supplies, and books)
- Lane changes made possible from post-graduate hours will advance me on the Salary Schedule

### **Honorariums**

- Honorariums are no longer available for unapproved coursework.
- The Digital Teaching and Learning initiative is funded for teachers who claim their hours each year.
- Honorariums are not available for teachers enrolled in an approved master's program per the stated agreement.