



Millard School District introduces an online training course for you to improve your skills in the classroom. Upon successful completion of the course the Millard School District will continue to process your fingerprints and background check prior to substitute teaching.

What is it?

Subskills training is a 6-10 hour course of study that will teach you necessary skills for managing a classroom. The course also includes assessment tests and a SubDiploma showing your scores. Millard School District requires a composite score of 85% and expects that you will turn in your SubDiploma within two weeks of beginning your study.

What does it cost?

\$39.95 buys you access to the SubOrientation and the SubSkills Training. As part of the chapter on Fill-in activities you will also have access to over 75 fill-in activities that can be downloaded and printed, as desired.

When can I use it?

24/7/365, your access to the training will expire in two years.

What kind of computer do I need?

You will need a computer with Internet Explorer 7+ or Firefox 2+ installed. To hear the audio and video clips you will also need speakers or headphones connected to your computer.

How do I access the training?

Log on to <http://stedi.org> and when prompted create a new account. Add the state of UT with Millard School District as your district, this ensures that you will have access to district specific information. You will then be directed to the shopping cart to purchase the SubSkills Training Package.

No access code is needed. You will be able to begin the course immediately upon completion of the online purchase with a MasterCard or Visa credit card. You may also mail a money order made payable to STEDI at PO Box 3470, Logan, UT 84323

I have questions about the online course:

At STEDI.org contact Jessica or Barbara by telephone (1-800-922-4693), email [info@stedi.org](mailto:info@stedi.org), or live chat. Office hours for help are Mon-Fri, 8AM-4:30 PM, Mountain Time.

Contacts at Millard School District: Merrie Jo Smith (435) 864-1032