

# Millard School District Employment Application

285 East 450 North, Delta, Utah 84624

Telephone: (435) 864-1000 Fax: (435) 864-5684

Name \_\_\_\_\_ Date \_\_\_\_\_  
*Last First Middle*

Mailing Address \_\_\_\_\_  
*Street/PO Box City, State, Zip*

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Driver's License # \_\_\_\_\_

Email Address \_\_\_\_\_

Position Desired \_\_\_\_\_

**Please submit along with this application, a Resume and 3 Letters of Recommendation.**

## EDUCATIONAL AND PROFESSIONAL TRAINING

*You must complete all applicable items. The information you give regarding your training and experience will be used to determine if you meet the minimum qualifications.*

Name of School	Major/Minor	Attendance Dates	Degree/Certificate

**~Instructional Assistant Positions Only ~**  
 Have you completed the ParaPro Test? Yes  No  Date Completed: \_\_\_\_\_

## EXPERIENCE (All periods of employment must be included)

Former Employer / Telephone	Position / Title	Dates Employed	Hourly Salary	Reason for Leaving**

\*\* May we have permission to contact your current employer - Yes  No

## REFERENCES (Include any local employer, community leader, etc. who knows you)

Name	Contact Information	Occupation

# MILLARD SCHOOL DISTRICT SUPPLEMENTAL QUESTIONNAIRE

**NOTE:** It is important that you give complete and truthful answers to the following questions. If you answer "YES" to any of them, please provide your explanation(s) on a separate sheet of paper. Include convictions resulting from a plea of nolo contendere (no contest), and information about any expungement. **Omit:** Traffic fines of \$100.00 or less

We will consider the date, facts, and circumstances of each event you list. In most cases, you can still be considered for District employment. However, if you fail to tell the truth or fail to list all relevant events or circumstances, this may be grounds for not hiring you, or grounds for dismissal after you begin work.

	YES	NO
1. During the last 10 years, have you been fired from any job for any reason, did you quit after being told that you would be fired, or did you leave by mutual agreement because of specific problems? . . . . .		
2. Have you even been arrested for, convicted of, or forfeited collateral for any felony or misdemeanor violation? . .		
3. Have you ever been arrested for, convicted of, or forfeited collateral for any firearms or explosives violation? . . .		
4. Are you now under investigation for misconduct or any violation of law? . . . . .		
5. Have you ever been convicted by a military court-martial? . . . . .		
6. Have you been found pursuant to a criminal, civil or administrative action to have committed a sexual offense against a minor child or had any substantiated child abuse charges filed against you? . . . . .		
7. Have you voluntarily resigned or surrendered a professional license or certificate in the face of a charge relating to incidents in items 1-6 above? . . . . .		
8. Are you now under investigation, on notice of warning, or under probation for any concern related to your employment, maintaining a license, or professional certificate? . . . . .		
9. Are you fluent in speaking, reading, comprehending, and writing English? . . . . .		
10. Have you ever worked for a school district in the State of Utah? . . . . . If so, where? _____		
11. Does the District employ any relative(s) of yours, either by blood or marriage? If "YES", please list each one by name, school, and relationship. . . . .		

1) Relative(s) Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 School/Location \_\_\_\_\_ Position \_\_\_\_\_  
 2) Relative(s) Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 School/Location \_\_\_\_\_ Position \_\_\_\_\_  
 (If more space is needed, please attach information on a separate sheet of paper)

**I hereby verify that the information provided in this Supplemental Questionnaire is true and correct to the best of my knowledge. Any misstatement, omission, or misinformation is grounds to not hire or for dismissal. If hired, I hereby agree to abide by the policies of the Millard School District. I understand that before I am hired, a Criminal Background Check will be required, and I will be responsible to pay the fee.**

**I authorize the release of information in connection with this application by former employees and supervisors. I agree to indemnify and hold harmless former employers and supervisors from any action in conjunction with their release of information with regard to these inquiries.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

*It is the policy of the Millard School District Board of Education to fill each vacancy and newly created position(s) with the most qualified person available. Qualifications will be based upon the necessary education, certification, skill, knowledge and competencies required for the position. Positions will be filled without regard to race, color, political affiliation, religion, sex, national origin, age, marital status, medical condition, or disability.*

*It is the applicant's responsibility to inform Millard School District of a disability that could affect interview performance so that a reasonable accommodation can be made. Accommodations may include accessible sites, modified conditions, and accessible testing formats. Millard School District reserves the right to require medical documentation concerning the need for the accommodation.*