

MILLARD SCHOOL DISTRICT

Student Discipline Guidelines

Definitions and Progressive Response Matrix

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General Statement

Students attending Millard School District will have both academic and behavioral expectations. Administrators, staff, and parents expect that students engage in appropriate behavior. Students choosing inappropriate behavior in school, on district property, in a district vehicle, or at a school or district activity will experience specific consequences as listed below.

- Discipline situations not covered by these guidelines will be handled on a case-by-case basis.
- Unique or special situations may necessitate adjustments consistent with law, policy, and student due process.
- Restorative practices will be used throughout the discipline process when appropriate.
- Suspensions will be served at the student’s school unless otherwise arranged. A reinstatement meeting must be held before return.

LEGAL ALIGNMENT NOTE

These definitions are intended to align Millard School District discipline categories with Utah public school discipline law, Utah criminal code definitions where applicable, and local school conduct authority. Where Utah Code does not provide a specific definition for a school discipline category, the District definition is written as a local conduct standard and should be applied consistently, without discrimination, and subject to applicable student due process requirements.

Discipline Definitions and Response Matrix

Defined Conduct	First Offense	Second Offense	Third Offense
Academic Dishonesty Definition: Cheating, plagiarizing, copying another person's work, allowing another person to copy work, using unauthorized materials or technology, falsifying academic work, or otherwise misrepresenting a student's own knowledge, effort, or academic performance. This is a local school conduct and academic integrity category.	- Teacher/parent/student conference - Restorative practice - Redo assignment	- Administrator/teacher/student conference - Restorative practice	1 day in-school suspension 3 day out-of-school suspension - Conference - Possible district support
Alcohol or Drug Use or Distribution Definition: The use, possession, control, distribution, sale, attempted distribution, or being under the influence of alcohol, a controlled substance, drug paraphernalia, an imitation controlled substance, or another prohibited substance while under school jurisdiction.	3 day out-of-school suspension - District referral - Possible expulsion	5 day out-of-school suspension - District referral - Possible expulsion	10 day out-of-school suspension - District referral - Possible expulsion
Tobacco or Vaping Definition: The possession, use, distribution, sale, sharing, or attempted use of a tobacco product, electronic cigarette product, electronic cigarette substance, nicotine product, or related paraphernalia while under school jurisdiction.	- Conference 3 day suspension - Law enforcement referral - Cessation course	5 day suspension - Law enforcement referral	10 day suspension - District referral - Possible expulsion
Assault and Battery Definition: Conduct that attempts, with unlawful force or violence, to inflict bodily injury on another person, or conduct using unlawful force or violence that causes bodily injury or creates a substantial risk of bodily injury. Utah Code uses the term assault.	- Law enforcement referral - Suspension - Possible expulsion - Parent/student/administrator meeting	3-5 day suspension - Law enforcement referral - Possible expulsion - Parent/student/administrator meeting	10 day suspension - District-level hearing referral - Possible expulsion
Bullying or Harassment Definition: Bullying means student conduct intended to cause harm that repeatedly involves a written, verbal, or physical act, or a single egregious act involving an imbalance of power, that creates a hostile environment and interferes with a student's educational performance, opportunities, or benefits. Harassment means unwelcome verbal, physical, written, electronic, or visual conduct that substantially interferes with school or creates an intimidating, hostile, or offensive environment.	1-3 day in-school suspension - Parent notification - Restorative practice - Parent/student/administrator meeting	3-5 day in-school suspension - Parent notification - Restorative practice - Parent/student/administrator meeting	3-10 day suspension - Law enforcement referral - Possible expulsion - District-level hearing referral
Bus Conduct Definition: Behavior on a school bus, at a bus stop, or during district transportation that violates safety rules, disrupts transportation, distracts the driver, endangers others, damages property, or interferes with safe and orderly transportation. This is a local transportation safety category.	- Warning - Driver intervention - Parent, Student, Admin, Driver Meeting	- Driver intervention - Parent, Student, Admin, Driver Meeting - Bus Suspension - Possible loss of privilege	Loss of bus privilege
Cell Phones / Electronics Definition: Unauthorized, disruptive, unsafe, or inappropriate use of a cell phone, smart watch, camera, recording device, computer, tablet,	- Device returned after school - Possible fine	- Parent/student/administrator meeting – Device Given Back to Parent - Possible in-school suspension	- In-school suspension - Possible ban

Defined Conduct	First Offense	Second Offense	Third Offense
personal electronic device, or district electronic device, including use that disrupts instruction, violates privacy, records others without authorization, facilitates cheating, bullying, harassment, threats, or other misconduct.			
Disruptive Behavior Definition: Frequent or flagrant willful disobedience, defiance of proper authority, disruptive behavior, foul, profane, vulgar, or abusive language, or other conduct that interferes with instruction, school operations, safety, or the rights of others.	• Parent/student/administrator meeting	• In-school suspension • Parent/student/administrator meeting	• Out-of-school suspension • District-level hearing referral
Dress and Grooming Definition: Clothing, grooming, accessories, or appearance that violates the school's site-specific dress code, materially disrupts school, creates a safety or health concern, exposes undergarments or private body areas, contains vulgar, obscene, violent, drug, alcohol, tobacco, vaping, gang-related, or discriminatory messages, or otherwise violates school standards.	• Change attire • Parent notified	• In-school suspension	• Continued discipline
Driving / Parking Definition: Unsafe, unauthorized, unlawful, or improper use, operation, or parking of a motor vehicle on school property or at a school activity, including reckless driving, parking in unauthorized areas, failure to follow school traffic rules, transporting prohibited items, or using a vehicle in a way that threatens safety or disrupts school.	• Warning	• Fine • Vehicle consequences	• Conference • Suspension
Fighting Definition: Mutual physical aggression between two or more students, including hitting, punching, kicking, wrestling, pushing, or other physical force or violence. Fighting may also constitute assault if it meets the Utah Code assault standard.	• Conference • Possible suspension • Possible Law enforcement referral • Parent/student/administrator meeting	• 3-5 day suspension • Possible Law enforcement referral • Parent/student/administrator meeting	• 10 day suspension • Law enforcement referral • District-level hearing referral
Hazing Definition: Conduct connected to initiation, admission, affiliation, office, membership, or continued participation in a school group, team, club, organization, or activity that endangers mental or physical health or safety or involves humiliation, intimidation, abuse, degradation, restraint, improper touching, inappropriate exposure, forced activity, or forced ingestion of a substance.	• 1-3 day in-school suspension • Law enforcement referral • Parent/student/administrator meeting	• 3-5 day suspension • Law enforcement referral • Parent/student/administrator meeting	• 10 day suspension • District-level hearing referral
Pornography Definition: Accessing, possessing, viewing, displaying, distributing, transmitting, creating, or attempting to access or distribute pornographic or indecent material, material harmful to minors, sexually explicit material, or images or recordings involving nudity or sexual conduct while under school jurisdiction or using district technology.	• Conference • 1-3 day suspension • Restricted technology	• 3-5 day suspension	• 5-10 day suspension • Supervised technology only
Public Displays of Affection	• Warning	• Conference	• 1-3 day in-school suspension

Defined Conduct	First Offense	Second Offense	Third Offense
Definition: Physical contact or affectionate conduct between students that is inappropriate for the school setting, disrupts the educational environment, interferes with supervision or school operations, or violates reasonable standards of student conduct. This is a local school climate category.			
Safe Schools Violation Definition: Serious student conduct that threatens or causes harm to a student, staff member, school employee, school property, or the school environment, including conduct involving a real or look-alike weapon, explosive, noxious or flammable material, serious physical force or threatened force, controlled substances, or other conduct requiring district-level review.	• 10 day suspension • District hearing • Possible expulsion		
Snowballs Definition: Throwing, launching, or directing snow, ice, slush, or similar material at another person, vehicle, building, or property in a way that creates a safety risk, causes injury, disrupts school operations, damages property, or violates staff direction. This is a local safety category.	• Warning	• Conference • 1 day in-school suspension	• 3 day suspension • Law enforcement referral
Technology Misuse Definition: Unauthorized, unsafe, disruptive, dishonest, or inappropriate use of district technology, personal technology, networks, accounts, software, internet access, artificial intelligence tools, cameras, recording devices, or electronic communication systems, including bypassing filters, sharing passwords, invading privacy, damaging systems, or using technology to violate law or district policy.	• Training • 1 day suspension	• 3-5 day suspension • Restricted access	• 3-10 day suspension • Supervised access
Theft Definition: Obtaining or exercising unauthorized control over another person's property with the purpose to deprive the person of that property.	• 1-3 day suspension • Restitution	• 3-5 day suspension • Possible expulsion	• 3-10 day suspension • Expulsion referral
Trespassing Definition: Entering or remaining on school property, district property, a district vehicle, or a school activity location without authorization, after authorization has been denied or withdrawn, after being directed to leave, or during a time or in an area where the person is not permitted.	• 1-3 day in-school suspension • Law enforcement referral	• 3-5 day suspension • Law enforcement referral	• 10 day suspension • Law enforcement referral
Vandalism Definition: Intentionally or recklessly damaging, defacing, destroying, tampering with, or misusing school property or another person's property, including graffiti, damage to buildings, buses, technology, equipment, instructional materials, vehicles, or personal property.	• 1-5 day in-school suspension • Restitution	• 3-5 day suspension • Law enforcement referral	• 5-10 day suspension • Expulsion referral