Delta Middle School
251 East, 300 North □ Delta, Utah 84624

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Matt Bassett Principal
Lori Zubeck Assistant Principal

CARDIAC EMERGENCY RESPONSE PLAN (CERP)

School Name: Delta Middle School

School Address: 251 East 300 North, Delta, UT 84624

Academic Year: 2026/2027

Plan Last Reviewed/Updated: November 2026

1. School Information & Local EMS Emergency Contacts

- **Primary Emergency Number:** 9-1-1
- **Local Emergency Contact / Lead:** Shauna Nelson
- **Key Administrative/Safety Staff Notified via Alarm:** Matt Bassett, Lori Zubeck, Lindsey Styler, Head Custodian, Jordan Rogers, and Officer Curtis
- **Local EMS Dispatch Center:** Millard County Sheriff's Office 569-647 UT-99, Fillmore, UT 84631
- **EMS Dispatch Contact Number (Non-Emergency):** Millard County Sheriff's Office 435-743-5302
- **Primary EMS Entry Gate/Door:** Main Entrance unless otherwise specified

2. CERP and Staff Training

The following staff members comprise the trained Emergency Medical Response Team (EMRT)

Active EMRT Roster

- **Lori Zubeck - DMS School Safety Specialist**
- **Matt Bassett - Principal**
- **Katy Clark - Counselor**
- **Derek Curtis - SRO**
- **Dana Bunker - Teacher**
- **Liz Nelson - Teacher**
- **Shauna Nelson - School Nurse**

All employees are trained in basic first aid, CPR, and AED use by the school nurse at the beginning of the year. DMS maintains a current list of staff members who are currently certified in CPR.

3. AED Locations, Notifications & Maintenance Logs

Per Utah Code § 53G-9-216, all AEDs are installed in **unlocked, publicly accessible locations marked with standard wall signage**, ensuring an AED can be retrieved and placed on a victim anywhere on campus **within 3 minutes**. CERP members pick up the AED en route to the event site.

Campus AED Inventory

- **AED Locations (3):** Outside the Front Office in the 5th grade hall, inside the north bus doors by Room 20, in the northwest corner of the big gym near the drinking fountain. Local emergency responders or 911 dispatch has been provided with AED locations and model information. See attached map.

Inspection & Maintenance Schedule

- **Frequency:** Monthly inspections of status indicators, battery expiration dates, pad expirations, and cabinet visibility.
- **Designated Inspector:** School Nurse/State Inspector
- **Local EMS Dispatch Notification:** Under Utah Code § 26-8B-301, all AED details are registered with the local 9-1-1 dispatch center.
- **Red Button / Panic Alarm Integration:** Pressing the red panic alarm buttons on microphones sends instant text alerts with trigger location to administrators and security personnel.

4. EMRT Emergency Response Protocol

When an individual is experiencing a medical or cardiac emergency, follow this specific school procedure:

1.Report Event to Office / Trigger Panic Button: Trigger panic alarm, phone, or radio.
The witness alerts the office using the red button/panic alarm on the nearest microphone, phone, or radio. Panic buttons automatically send location-specific text alerts to key admin and security staff.

2.Dispatch EMRT & Retrieve AED: PA announcement, radios, and AED retrieval.
Office staff dispatches the EMRT over the PA system and radios. EMRT members grab the nearest AED en route to the site.

3.Initiate 'Hold' Advisory (If Necessary): Live message followed by automated message.

- Office staff announces a **"Hold"** over the intercom to clear hallways and protect dignity/privacy.
- Doors remain **closed and locked.** .
- Staff and students remain in rooms until the office officially ends the Hold over the intercom.

4.Perform On-Scene Assessment, CPR/AED & 9-1-1 Call: On-scene member calls 911

- EMRT assesses the victim and initiates high-quality CPR and AED deployment if cardiac arrest is present.
- An **on-scene EMRT member calls 9-1-1** directly to provide accurate, real-time clinical info.
- Office staff is notified immediately of 9-1-1 activation to assist in guiding incoming EMTs.

5.Debrief & Official Incident Recording: After Action Debrief required for all events.
Once the event is resolved and the Hold is lifted, all involved staff participate in an **After Action Debrief**. The **After Action Debrief Form** is completed by the School Safety and Security Specialist and archived.