

DESCRIPTOR TERM: Instructional Program	Millard District Policy File Code: 5180 Approved: 04-08-21
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INSTRUCTIONAL MATERIALS / MEDIA SELECTION

Purpose/Philosophy

The over-riding goal of Millard School District is to provide opportunities for all children within the district to fully develop their intellectual, physical, emotional, and social abilities. The Board of Education authorizes the adoption of a wide variety of instructional materials to meet this goal. Under the board's oversight, the professional and administrative staff of the district shall have the primary responsibility of making recommendations for selection of instructional materials.

A. Media Selection Policy

1. The Board of Education has the legal responsibility to adopt or approve textbooks, supplementary books, and other instructional materials for use in elementary and secondary schools.
2. The primary objective of the Board of Education is that all textbooks, supplementary books and instructional materials, including donated materials housed in the classroom or media center support the educational programs of the school and district. Materials selected shall support the adopted courses of study and shall contribute to the development of the intellectual, physical, emotional, and social abilities of students.
3. Instructional materials include but are not limited to books, texts, magazines, newspapers, instructional kits, models, games, audiovisual (AV) media, computer software and programs, and other electronic, digital, or virtual media used for instruction within the district.
4. Although the process for selection of instructional materials is an administrative function, opportunities shall be made available for input from students, teachers, parents and others interested in the educational process.
5. The Board of Education delegates to the professional staff, the responsibility for evaluating and selecting instructional materials, reserving the right to approve or disapprove the final recommendations.
6. The following criteria shall be used in the selection of instructional materials:
 - a. Educational significance,
 - b. Need and value,
 - c. Reputation and standing of author or producer,
 - d. Clarity, adequacy, and scope,
 - e. Validity, accuracy, objectivity, currency, and appropriateness,

- f. Organization and presentation of contents,
 - g. Degree of readability and/or comprehensibility,
 - h. Degree of potential user appeal,
 - i. Artistic quality and/or literary style,
 - j. Quality format,
 - k. Value commensurate with cost and/or need.
7. Instructional material selection guidelines will include, in addition to district and state board of education recommendations, as a reference and guide, the School Library Bill of Rights. A copy of this document is available at the Millard School District Office.