

DESCRIPTOR TERM: Students	Millard District Policy File Code: 6420 Approved: 06-11-20
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STUDENT INTERNSHIPS DURING SCHOOL HOURS

Whenever a high school receives requests asking that students be excused from school to go to work, the following guidelines will be adhered to, in order to provide consistent treatment of all students:

1. Students of the Millard School District can only qualify for approved school sponsored work-based internships when all of the following criteria have been met:
 - a. Students must be registered as seniors in high school.
 - b. Absence from school for internships will not exceed a length of time longer than one-half of any school day.
 - c. A unit of credit may be given based on the number of hours a student is scheduled for internships.
 - d. Work experiences can only qualify for credit when they are part of a CTE class internship.
 - e. Normally, students can only be excused for one period of a full-time schedule. The only exception is work-based internships.
2. The district may make exceptions to the above requirements upon recommendation of the principal and approval from the superintendent or his designee.