MSD: Local Rules of Order and Parliamentary Administration

Except as otherwise provided by law, by regulation of the State Board of Education, or by special policies of this Board, meetings of the Board will generally be conducted in accordance with Robert's Rules of Order, Revised.

The Board will conduct its business according to the following general principles:

1. The Board must act as a body.

2. Board members will address agenda issues and conduct themselves with civility, decorum, and respect.

3. The Board must act by a majority quorum of its members, except where a different vote is required by law or policy.

4. All Board members should have equal opportunity to participate in decision-making.

5. The Board's actions should result from a decision on the merits rather than a manipulation of procedural rules.

6. Board members shall refrain from public discussion of items of a confidential nature, especially those items discussed in closed meetings, until such items are placed on a regular Board meeting agenda or are otherwise appropriate for public discussion.

In accordance with Robert's Rules of Order, the Board may suspend the rules by a majority vote of members at the meeting. The Board may make amendments, alterations, corrections, or repeal other Board procedural rules at any regular or special Board meeting by a vote of a majority of the members present.

The Business Administrator will serve as parliamentarian. In the absence of the Business Administrator, the presiding officer will appoint a temporary parliamentarian. The parliamentarian will rule on procedural questions that arise during a public meeting.

Source: MSD Policy 1040, approved 2024.