MSD: Volunteer, Contractor, and Service-Provider Access Controls

A volunteer who will have significant unsupervised access to a student in connection with the volunteer assignment shall submit to a criminal background check as a condition of service. Until the background check is complete, the volunteer must remain under the supervised observation of a District employee.

A representative, employee, agent, contractor, vendor, or organization that has an arrangement or agreement with the District to provide services to a school and that will have casual access to students or direct student access shall submit to a District-conducted background check when required by the District. The organization or representative shall pay the cost of the background check unless the District determines otherwise. The agreement with the organization or company shall include a provision requiring the representative to sign a release enabling the District to perform the check.

Information obtained from the check may be used, at the sole discretion of the District, as a basis to refuse the representative access to the school, District property, or students. Failure to comply with this requirement may be grounds for termination of the arrangement or agreement with the company or organization. Where reasonable cause exists, the District may also require an existing employee or volunteer to submit to a criminal background check or related review.

Source: MSD Policy 4030, approved 2022.