MSD: Transparency Packet, Ethics Training, and Vendor/Donation Coordination

District employees shall understand and adhere to District transparency procedures, District ethics training, the Utah Educator Standards, the Public Officers' and Employees' Ethics Act, State procurement law, and District procurement, cash-handling, fundraising, and donation policies when their duties involve public funds, student activities, fundraising, donations, sponsorships, purchases, vendors, or outside funding sources.

District employees may not direct operating expenditures to outside funding sources to avoid District procurement rules. Donations, gifts, and sponsorships shall be directed to the District, District programs, schools, or school programs, and shall not be directed to specific District employees, individual students, vendors, or brand-name goods or services. Donated funds shall not compensate public employees directly or indirectly except through properly approved District payroll, stipend, or extra-duty procedures.

Employees are not permitted to accept personal payment, gratuities, or special consideration in any form from a vendor or potential vendor as a precondition for the purchase of a product or service.

Source: MSD Policy 4300, approved 2023; MSD Policy 2070, approved 2024.