MSD: Guardianship, Durable Power of Attorney, and Local Court Filing Procedures

Millard School District shall use District-approved guardianship, durable power of attorney, custodian acceptance, and unavailable-parent affidavit forms to document the residency basis for a student whose parent or legal guardian does not reside in the District or whose educational custodian is a responsible adult resident. Forms shall be reviewed by the Superintendent, designee, Director of Student Services, or other designated District official before the student is treated as a resident on that basis.

The District may require the responsible adult, parent, guardian, custodian, or student to provide relevant supporting documents reasonably necessary to substantiate the residency request. If the District approves a guardianship designation, the District shall maintain the documents according to records-retention requirements and shall deliver original documents and the designation letter to the appropriate District Court clerk when required by law and local procedure.

Intentional submission of false or misleading information may result in voiding of guardianship, authorization, or enrollment action and recovery of tuition, fees, charges, and related costs as allowed by law. The District may also refer appropriate matters to law enforcement or child welfare authorities.

Source: MSD Policy 6000, approved 2026.