MSD: Transfer Placement from Charter, Online, Home, or Private School

Students previously enrolled in charter, online, home, or private schools who enter Millard School District shall be placed in a manner that supports appropriate grade-level, class, course, and curriculum placement.

1. A student transferring from a Utah charter or online school shall generally be assigned to the grade level or subject matter in which the student was enrolled in the prior school.

2. A student transferring from another state shall have transcripts reviewed to determine proper grade-level or subject matter placement. If placement is difficult to determine, the District may use the local process for private school students.

3. A student transferring from an accredited private school shall be placed in the same grade level or subject matter in which the student was enrolled at the private school.

4. For a student transferring from a non-accredited private school, placement shall be determined by the principal after consultation with the parents and the student. The principal may consider placement tests, parent consultation, and other evidence of student progress.

5. When a home school student transfers to a public school, the school shall place the student in the grade levels, classes, or courses that the student's parent or guardian and the school administrator determine are appropriate, based on the parent's or guardian's assessment of the student's academic performance. Within thirty (30) days of placement, either the teacher or the parent/guardian may request a conference to consider changing placement. If agreement is not reached, the school may evaluate subject matter mastery using regular District assessments or private assessments obtained at parent expense.

Credit requests for instruction outside the District shall be evaluated under the credit/eligibility evaluation procedures preserved below.

Source: MSD Policy 5100, approved 2026.