MSD: Credit/Eligibility Evaluation Procedures for Outside Instruction

To ensure equity and fairness when evaluating credit earned at institutions or places not under the direct supervision of Millard School District, the District may apply a credit review process for credit from a non-accredited school or outside instructional setting.

The Credit Evaluation Committee may consider course title and description; instructional materials; performance appraisals; alignment with Utah core standards; course length and attendance; grading criteria; teacher qualifications; course requirements; representative student work; and student records. A home school parent is not required to produce such records for enrollment, but such documentation is required if the parent requests that home school coursework be recorded for District transcript credit.

Students seeking credit may be required to demonstrate competency through District-approved testing where such tests are available. The school and student shall be notified of the committee decision in writing within ten (10) working days after the committee meeting. Denial of credit may be appealed first to the Superintendent and then to the Board of Education within the timelines stated in the former policy. The Board's written decision is final.

Source: MSD Policy 5100, approved 2026.