MSD: Records Transfer and Missing Child Coordination

When a transferring student enrolls, the school shall request the student's prior records within the timelines required by law and District policy. Immunization records shall be included in the student's school record transfer when requested or when records are transferred to the new school. If a record has been flagged as the record of a missing child, the school shall follow the missing-child record procedures before forwarding records.

Source: MSD Policy 6000, approved 2026.