# MSD: Local Discipline Records and Student Record Coordination

Discipline records, verified reports of serious or recurrent behavior patterns, records of administrative conferences, correspondence with parents, and records of participation in extracurricular activities shall be handled in accordance with the District student records policy. Access to such records shall be limited to parents, eligible students, authorized school officials with a legitimate educational interest, and others authorized by law.

Discipline-related records shall be maintained, transferred, and reviewed in a manner that protects student confidentiality and supports accurate placement, intervention, due process, and legally required reporting.

*Source: MSD Policy 6030, Student Records, approved 2022.*