MSD: Insurance, Indemnification, Damage, and Nonprofit Civic Center Exception

Except where waived by the Board or where a limited nonprofit civic center exception is approved under District procedures, non-school events shall not be scheduled until the user provides adequate assurances and financial guarantees to minimize damage or loss. The District may require a certificate of insurance naming the District as an additional insured and may require a signed indemnification or hold-harmless agreement before use begins.

For small nonprofit civic center uses such as class reunions, family reunions, family dinners, wedding receptions, and similar small personal activities as determined by the building administrator, the District may allow use without requiring the user to obtain a separate liability and property damage insurance policy, provided that the user completes the District application, agrees to the Community Use of School Facilities Guidelines, and accepts responsibility for supervision, cleanup, damages, losses, and any required costs.

Any group or individual who fails to comply with standards for appropriate care and concern for District property may be denied future use or required to provide property damage insurance, a deposit, or other financial protection sufficient to cover cleaning and repairs.

Source: MSD Policy 2020, approved 2024.