

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held July 12, 2018 at the District Office, Delta, Utah.

Meeting convened at 5:00 p.m.

The President of the Board called the meeting to order at 5:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 1.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member - Absent
David E. Lund, Member
Gordon L. Rawlinson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Adam R. Britt

Pledge of Allegiance: Adam R. Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. High School Graduation Reports
3. Review of Policies

Review of Policies

Transportation of Students for Extra Curricular Activities
Millard School District Policy - File Code: 3060
Second Reading

Bereavement
Millard School District Policy - File Code: 4330
Second Reading

American Heritage in the Curriculum
Millard School District Policy - File Code: 5130
Second Reading

Media Collections: Dealing with Objectionable Materials
Millard School District Policy - File Code: 5195
Second Reading

Services for Homeless Students

Millard School District Policy - File Code: 6025
Second Reading

Review of Policies
Continued

Boundary Variance for Resident Students

Millard School District Policy - File Code: 6030
Second Reading

Visiting

Millard School District Policy - File Code: 6070
Second Reading

Student Conduct

Millard School District Policy - File Code: 6100
Second Reading

Student Search and Seizure

Millard School District Policy - File Code: 6110
Second Reading

Persons Authorized to Access Students at School

Millard School District Policy - File Code: 6230
Second Reading

Volunteer Services

Millard School District Policy - File Code: 7020
Second Reading

Bloodborne Pathogens and Tuberculosis Screening

Millard School District Policy - File Code: 3110
Second Reading

Infection Control Policy

Millard School District Policy - File Code: 3125
Consideration for DELETION

Bloodborne Pathogens and Tuberculosis Screening

Millard School District Policy - File Code: 3120
Consideration for DELETION

Member Lund made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2018-2019 school year), as provided for in Utah Code: 52-4-205(1) (a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive
Session

| | |
|------------------|-----|
| Member Lund | Aye |
| Member Rawlinson | Aye |
| Member Schena | Aye |
| Member Britt | Aye |

Member Rawlinson made a motion to return the meeting to a Regular Session, seconded by Member Schena, with the voting as follows:

Regular Session

| | |
|------------------|-----|
| Member Rawlinson | Aye |
| Member Schena | Aye |
| Member Lund | Aye |
| Member Britt | Aye |

Time of the Closed Executive Session was from 5:10 p.m. to 5:30 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2018-2019 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes of the Board of Education meeting held June 14, 2018 were approved by a motion from Member Rawlinson, seconded by Member Schena and carried unanimously by the Members of the Board.

Minutes

Board President's Report

1. President Britt shared a letter from the National Association of Agricultural Educators (NAAE) for allowing Mr. Chad Warnick to attend the NAAE Region I Convention held in Cedar City, Utah in April.

Board President Report

Superintendent Styler's Report

1. Superintendent Styler shared with the Members of the Board the Millard School District Priorities that are centered around student achievement.

Superintendent Styler's Report

Business Administrator Report

None

Business Administrator's Report

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Consent Items

Payment of Bills / Approval of Financial Reports

Payment of bills from check #015492 to check #015685, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #2.

Payment of Bills / Approval Financial Reports

Personnel Items:

Letter of Resignation

Sarah Bublitz - Instructional Assistant at Delta North Elementary School

Personnel Items

Ratification for Millard High School Full-Time Custodian

Mr. James Capel

Recommendation for Fillmore Elementary School AmeriCorp Volunteer

Personnel Items
Continued

Mrs. Makena Jackson

Recommendation for School Bus Driver - Delta area

Mrs. Deb Willoughby

Member Lund made a motion to approve and accept the Consent Items, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Information Items

Information Items

Hog Donation Winners

Winners of Half a Hog

The Millard School District supports the Millard County Junior Livestock Show with a donation that includes the purchase of two hogs. A drawing is held for four employees to each receive a half of a hog.

The successful winners in a drawing this year are:

| | |
|---------------|------------------|
| DeEtta Oman | Robert Finlinson |
| McKay Shields | Melanni Lang |

Congratulations to the lucky winners.

A thank you note was received from Mrs. DeEtta Oman and shared with the Members of the Board for the half a hog she received.

USSA / USBA / UASBO Delegate Assembly

USSA / USBA /
UASBO Legisla-
tive Priorities for
Delegate Assem-
bly

Superintendent Styler reported that the USSA / USBA / UASBO Delegate Assembly will be held on Friday and Saturday, August 10-11, 2018 at the Utah School Boards Association offices in Sandy.

Superintendent Styler reviewed the "Draft" Joint Legislative Committee (JLC) Legislative Priorities with the Members of the Board. These Legislative Priorities will be presented, discussed, and voted on at the Delegate Assembly.

The Millard Board of Education will need one Board Member to accompany Superintendent Styler, with Board Member, Jeff Schena and Board Member Rawlinson volunteering to support the work of the Delegate Assembly.

Actions Items

Action Items

Policy Approval

Policy Approval

Member Schena made a motion to approve the following policies:

Transportation of Students for Extra Curricular Activities

Millard School District Policy - File Code: 3060

Bereavement

Millard School District Policy - File Code: 4330

American Heritage in the Curriculum

Millard School District Policy - File Code: 5130

Media Collections: Dealing with Objectionable Materials

Millard School District Policy - File Code: 5195

Services for Homeless Students

Millard School District Policy - File Code: 6025

Boundary Variance for Resident Students

Millard School District Policy - File Code: 6030

Visiting

Millard School District Policy - File Code: 6070

Student Conduct

Millard School District Policy - File Code: 6100

Student Search and Seizure

Millard School District Policy - File Code: 6110

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Volunteer Services

Millard School District Policy - File Code: 7020

Bloodborne Pathogens and Tuberculosis Screening

Millard School District Policy - File Code: 3110

Infection Control Policy

Millard School District Policy - File Code: 3125

DELETE

Bloodborne Pathogens Exposure Control Plan

Millard School District Policy - File Code: 3120

DELETE

Motion was seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Request for Building Fee Rental Wavier - Miss Millard County

Mrs. Sierra Smith, Director of the Miss Millard County Pageant, requested a waiver of the building rental fees for the Miss Millard County Pageant. The request was for use of the Delta High School auditorium for the dates of July 30, 2018 through August 4, 2018. With the auditorium being used from 8:00 a.m. to 10:00 p.m. each day for set up, rehearsals, and the pageant.

Member Rawlinson made a motion to waive the building rental fee for the 2018 Miss Millard County Pageant, seconded by Member Schena and carried unanimously by the Members of the Board.

Miss Millard
County Pageant
Request for Building
Fee Wavier

Request for Extra-Duty Pay for Yearbook Teachers

Mr. Derrick Dearden, Principal of Millard High School, and Mrs. Teresa Thompson, Principal of Delta High School, requested that the Board of Education consider adding an extra-duty stipend for the high school yearbook teachers. This is to accommodate these individuals for their time in attending a lot of extracurricular activities throughout the year to obtain yearbook photos. In the May Board of Education meeting, additional information was requested from Millard High School and Delta High School to support this request. Millard High School provided information on the extra time (out-of-contract) by the yearbook advisor.

Member Schena made a motion to provide an Extra-Duty stipend for the Yearbook Advisor on the Millard School District's Extra-Duty Salary Schedule in the amount of \$1,030 beginning with the 2018-19 school year, seconded by Member Lund and carried unanimously by the Members of the Board.

Extra-Duty Pay
for Yearbook Ad-
visors

Millard County School District
Professional Employees Negotiated Agreement
2018-2019 School Year

Negotiated Agree-
ment for Profes-
sional Employees

1. Increments and Lane Change Costs – Professional employees will receive added costs of increments and lane changes. A 1.00% increase will be added beginning with Step 4 of the base salary schedule, with Steps 1-3 remaining the same as the 2017-18 school year. The frozen step that occurred for the 2012-2013 school year, will be restored for the 2018-19 school year. Using the allocation of one-time funds, all professional employees will receive a 1.00% bonus that will be paid with the December 1, 2018 payroll.

2. Insurance – The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The Millard School District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Plan PHD 2600 will become Plan PHD2700 with the deductible increasing because of IRS regulations. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2700 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and putting \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.

3. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Chad Warnick
MEA President

Adam R. Britt
President, Board of Education

David V. Styler
Superintendent

Member Lund made a motion to accept, approve, and ratify the tentative Negotiated Agreement for the Professional employees, for the 2018-2019 school year, seconded by Member Schena and carried unanimously by the Members of the Board.

Millard County School District
Salary Agreement – Administrative Employees
2018-2019 School Year

Negotiated Agree-
ment for Admin-
istrative Employees

1. Increments and Lane Change Costs – Administrative employees will receive added costs of increments and lane changes. A 1.00% increase will be added beginning with Step 4 of the base salary schedule. The frozen step that occurred for the 2012-2013 school year, will be restored for the 2018-19 school year. Using the allocation of one-time funds, all administrative employees will receive a 1.00% bonus that will be paid with the December 1, 2018 payroll.

2. Insurance – The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The Millard School District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Plan PHD 2600 will become Plan PHD2700 with the deductible increasing because of IRS regulations. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2700 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and putting \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.

3. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Rhonda Harrison, Representative

Adam R. Britt, Board President

David V. Styler, Superintendent

Member Schena made a motion to accept, approve, and ratify the tentative Negotiated Agreement for the Millard School District Administrative Employees, for the 2018-2019 school year, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Public Comment

NONE

Public Comment

Communications for Board Members:

1. Thank you letter from Mrs. Ashley Abbott for the opportunity of attending and participating in the “Get Your Teach On” Conference in San Diego, California. Mrs. Abbott shared many of the things in which she had learned.

Communications
for Board Mem-
bers

Board Member Comments

1. Member Rawlinson wanted to make sure that things are ready to go for the start of the 2018-2019 school year.

Board Member
Comments

2. Member Schena shared an experience in which he and his wife, Mrs. Pat Schena, were shopping in Wal*Mart for school supplies and were visiting with a retired teacher from Oklahoma who expressed appreciation for those who teach and the great influence that teachers have in the lives of children. To show their appreciation, \$40 was put in their shopping cart and they would not allow the money to be returned. Member Schena and Mrs. Schena were so appreciative of this expression of appreciation. It was suggested that we all need to express appreciation and thanks for all teachers .

Mrs. Schena was excited for the school supplies to appear at Wal*Mart and the excitement that is felt with the start of school just around the corner.

3. President Britt shared his appreciation and excitement for the start of school and the good efforts by so many in getting things ready to go.

4. Superintendent Styler shared his concern for Mr. Dean Fowles who recently retired and is experiencing some health issues. It was encouraged that the thoughts and prayers of many go for the good health and a speedy recovery for Mr. Fowles.

