

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held June 13, 2019 at the District Office, Delta, Utah.

Meeting convened at 4:15 p.m.

The Vice-President of the Board called the meeting to order at 4:15 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The Vice-President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 21.

Call to Order

Members in attendance: Todd E. Holt, President - Absent / Excused
 David E. Lund, Vice-President
 Joyce C. Barney, Member
 Adam R. Britt, Member
 Gordon L. Rawlinson, Member
 David V. Styler, Superintendent
 Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David V. Styler

Pledge of Allegiance: David V. Styler

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Review of Policies

School Board Meetings

Millard School District Policy - File Code: 1040
First Reading

Open Meeting Law

Millard School District Policy - File Code: 1050
Consider for Deletion

Staff Conduct - Professional Boundaries

Millard School District Policy - File Code: 4325
First Reading (New)

3. Report from District Directors
 - a. Mr. Brett Callister
 - b. Mr. George Richardson - End of Level Testing
 - c. Mr. Greg Chappell
Review of Literacy Program

Reports From District Directors

4. School Safety Report and Discussion

Board Work Session Continued

5. Review of Board Handbook

Member Barney made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2019-2020 school year), as provided for in Utah Code: 52-4-205(1) (a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive Session

Member Barney	Aye
Member Rawlinson	Aye
Member Britt	Aye
Member Lund	Aye

Member Rawlinson made a motion to return the meeting to a Regular Session, seconded by Member Barney, with the voting as follows:

Regular Session

Member Rawlinson	Aye
Member Barney	Aye
Member Britt	Aye
Member Lund	Aye

Time of the Closed Executive Session was from 4:30 p.m. to 5:10 p.m.

Time

I, David E. Lund, Vice-President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2019-2020 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

David E. Lund, Vice-President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held May 16, 2019 were approved by a motion from Member Rawlinson, seconded by Member Britt and carried unanimously by the Members of the Board.

Board Vice- President's Report

Board Vice-President's Report

1. Vice-President Lund reported on the SEDC Legislative meeting held with school officials and representatives of the Utah Legislature. This was very informative and good information.

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

Business Administrator Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #017515 to check #017674, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #22.

Substitute Teacher

Substitute Teacher

Sara Robison (Kanosh)

Sara has completed the SubInstructor On-Line program and has passed a current background check and TB Test

Recommended for approval.

Adult High School Secondary Diplomas

Adult High School Secondary Diplomas

Emiliano Villanueva	Andrea Gomez
Cristina Ruiz	Shaylee Shepard
Angelica DeLeon	Kobe Mooney
Everest Brown	

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2019 Fall Activity Schedule

2019 Fall Activity Schedule

Millard High School

Girls' Tennis

Personnel Items:

Personnel Items

Letter of Resignation

Elise Neville - Teacher at Fillmore Middle School

Recommendation for Millard School District Transportation Secretary

Tina Carter

Recommendation for Fillmore Elementary School Part-Time Custodian

Martha Rodriguez

Personnel Items
continued

Recommendation for Fillmore Middle School Language Arts Teacher

Jody Lawhorn

Recommendation for Delta High School Part-Time Custodian

Lee Glazier

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Information Items

Information Items

Utah State Championships

Utah State Cham-
pionships - Honor
for Coaches

Letters of “Congratulations” were received from Mr. Robert C. Cluff, Executive District of the Utah High School Activities Association for:

Clint Peterson - Coach of Delta High School’s 3-A Utah State Girls’
Track Champions

Cody Moat - Coach of Millard High School’s 2-A State Boys’
Track Champions

Coach Petersen and Coach Moat were thanked for modeling sportsmanship and citizenship through positive learning laboratories where practical life lessons are taught.

Congratulations was again extended to everyone at Delta High School and Millard High School for reaching the top of their classification and earning the exclusive honor of being called “Champions”.

Millard High School Deseret News All-Sports for 2-A Winner

MHS Deseret
News All-Sports
for 2018-2019

For the second year in a row, Millard High School was honored with winning the Deseret News All-Sports program for the Utah State 2-A classification. Millard High School tallied 87 All-Sport points, 10 more than last year, to easily claim the top honors for the second year in a row. The Millard High School Eagles won state titles in wrestling, boys’ track and girls’ cross-country, and also had three runner-up finishes.

Congratulations was expressed to Millard High School for this special recognition.

Action Items

Millard School District Early Literacy Plan for 2019-2020 School Year

A review was made of the Millard School District Early Literacy Plan for the 2019-2020 school year, which outlined the following items:

1. Core instruction for grades K-3.
2. How core assessments are used for core instruction and intervention to make instructional decisions and ensure interventions are aligned to students' diagnostic needs.
3. Evidence-based intervention system that is available to students struggling to read proficiently.
4. Professional learning opportunities that will provide for K-3 teachers, literacy coaches, and interventionists.

The Early Literacy Plan gave the goals for the Millard School District to reach by June 1, 2020.

Member Britt made a motion to approve the Millard School District's Early Literacy Plan for the 2019-2020 school year, seconded by Member Barney and carried unanimously by the Members of the Board.

Employee Out-of-State Travel Request

Mrs. Jenifer Smith - Delta High School Counselor
American School Counselor Association Conference
Boston, Massachusetts
June 29, 2019 - July 2, 2019
Estimated cost: \$2,150

Funding will come from Delta High School's LAND Trust Professional Development funds.

Member Barney made a motion to approve Mrs. Jenifer Smith attending the American School Counselor Association Conference, seconded by Member Britt and carried unanimously by the Members of the Board.

Action Items

Millard School
District Literacy
Plan for 2019-
2020 School Year

Employee Out-
of-State Travel
Request

Delta High School Band Extended Student Travel

Anaheim National Music Festival
Anaheim, California
April 15 - April 19, 2020

DHS Band Ex-
tended Student
Travel Request

No cost to Millard School District. Estimated cost per student \$850.00

Member Rawlinson made a motion to approve the Delta High School Band participating in the Anaheim National Music Festival, following the Millard School District Extended Student Travel policy, seconded by Member Barney and carried unanimously by the Members of the Board.

Renewal of Master Lease Agreement with Millard School Local Building Authority

Under terms of the Master Lease Agreement between the Local Building Authority of Millard School District and Millard School District, an annual renewal of the Lease Agreement is required, extending the lease from July 1, 2019 and ending June 30, 2020.

Renewal of Master
Lease Agreement
with Millard
School District
Local Building
Authority

Member Britt made a motion to renew the Lease Agreement between the Local Building Authority of Millard School District and the Millard School District for the period July 1, 2019 and ending June 30, 2020, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Consideration of Salary Increase for Superintendent and Business Administrator

The Superintendent (David V. Styler) and Business Administrator (Keith T. Griffiths) are beginning the second (2nd) year of their two (2) year appointment. The Members of the Board of Education review their salaries each year upon completion of the negotiations with the District's employee groups. For the 2019-2020 school year, the District's professional employees, the administrative employees, and the classified employees each received a two and one half percent (2.5%) COLA adjustment to the based salary for each salary schedule.

COLA Salary In-
crease for Super-
intendent and BA

In contracts with the Superintendent and Business Administrator, the Board of Education retains the right to adjust the annual salary any time during the term of the contracts.

Member Britt made a motion to approve salary adjustments for Superintendent David V. Styler and Business Administrator, Keith T. Griffiths of a two and one-half percent (2.5%) COLA for the 2019-2020 school year, seconded by Member Barney and carried unanimously by the Members of the Board.

*Board Meeting Schedule
2019-2020 School Year*

Millard School
District Board
Meeting Schedule
for 2019-2020
School Year

The Millard County School District Board of Education will hold its regular School Board Meetings for the fiscal year 2019-2020 on the 2nd Thursday of each month, except as noted, at 1:00 p.m. at the Millard School District Office or at the schools during the school year, unless otherwise advertised.

Thursday, July 11, 2019 - Budget Hearing

Thursday, August 8, 2019

Thursday, September 12, 2019

Thursday, October 10, 2019

Thursday, November 14, 2019

Thursday, December 12, 2019

Thursday, January 16, 2020

Thursday, February 13, 2020

Thursday, March 12, 2020

Thursday, April 16, 2020

Thursday, May 14, 2020

Thursday, June 11, 2020 – Budget Hearing

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS (INCLUDING AUXILIARY COMMUNICATIVE AIDS AND SERVICES) DURING THESE MEETINGS SHOULD NOTIFY KEITH T. GRIFFITHS, BUSINESS ADMINISTRATOR AT 285 EAST 450 NORTH, DELTA, UTAH 84624 (435) 864-1000, AT LEAST THREE WORKING DAYS PRIOR TO THE MEETING.

All patrons are invited to attend.

David V. Styler
Superintendent

Member Barney made a motion to approve and the accept the Millard School District Board of Education meeting schedule for the 2019-2020 school year, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Communications for Board Members:

1. Thank you letters from Sydnee Wilson and Saydee Wilson for them being considered for summer employment and being offered employment for the summer. They appreciated the interview process and the learning experience this was for them.

2. Thank you from Mrs. Delna Bliss of the opportunity to attend the administrative Professional Learning Communities (PLC) Conference in Las Vegas.

Communications
for Board Mem-
bers

Public Comment

None

Public Comment

Board Member Comments

1. Member Rawlinson indicated that he thought the meeting with several of the Southern Utah legislators, that was sponsored by Southwest Educational Development center (SEDC), and held in Cedar City. This meeting was very informative. It was felt that much was accomplished and that the legislators were listening.

2. Member Rawlinson discussed his concerns with parents being able to home school their children.

3. Member Barney indicated that she thought the graduations went very well. She was proud of the students and their accomplishments. It was suggested that EskDale High School may consider having Superintendent Styler accept the graduates, as presented by EskDale High School administration and faculty.

4. Member Lund was very appreciative of the graduations and the work of the administrative staff in pulling off these graduations.

5. Superintendent Styler expressed his sincere appreciation for the support of the Board of Education and the salary adjustment given this day.

Board Member
Comments

MILLARD COUNTY SCHOOL DISTRICT
DELTA, UTAH
JUNE 13, 2019

Budget Hearing
for Budget Revi-
sion for 2018-
2019 School Year

The Budget for the school year 2018-2019 school year was revised to accept additional revenue and adjustments to the opening fund balances. The amounts were distributed as follows:

FUND 10:

1000	Instruction was increased from	\$19,572,422	\$20,168,488.
2100	Supporting Services – Students increased	\$ 263,762	\$ 296,122
2200	Supporting Services – Teachers decreased	\$ 1,041,893	\$ 898,683
2300	Supporting Services – District General Administration decreased	\$ 613,359	\$ 491,060
2400	Supporting Services – School Administration increased	\$ 2,038,451	\$ 2,174,239
2500	Support Services – Business increased	\$ 446,285	\$ 579,299
2600	Operation and Maintenance of Plant Services decreased	\$ 3,470,567	\$ 3,448,860
2700	Student Transportation increased	\$ 1,661,097	\$ 1,685,296
2800	Support Services increased	\$ -0-	\$ -0-
2900	Other Support Services	\$ -0-	\$ -0-
3000	Operation of Non-Educational Services	\$ -0-	\$ -0-
5000	Other Outlay	\$ -0-	\$ -0-
6000	Undistributed Reserves	\$ -0-	\$ -0-
	TOTAL FUND 10	\$29,107,836	\$29,742,047

FUND 21:

Student Activity Fund increased	\$ 151,210	\$ 1,547,260
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FUND 23:

Non K-12 Programs N/C	\$ -0-	\$ -0-
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FUND 31:

Debt Service N/C	\$ -0-	\$ -0-
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FUND 32:

Capital Outlay decreased - Fund 54 to Fund 32	\$ 6,759,906	\$ 4,711,268
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FUND 51:

Food Service decreased	\$ 1,825,720	\$ 1,825,320
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OTHER FUNDS:

FFA Science Lab/Foundation - increased	\$ 15,650	\$ 25,378
QSCB Fund 54 decreased - Moved to Fund 32	\$ -0-	\$ -0-
MSD Foundation - Fund 76	\$ 30,000	\$ 30,000

With a Balance on Hand \$ 6,681,314

Member Britt made a motion to approve the revisions and adjustments to the 2018-2019 school year Budget for the Millard School District, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

The Tentative Budget, for the 2019-2020 School Year, for the Millard School District was presented with CERTIFIED TAX RATES as follows:

Budget Hearing
for 2019-2020
School Year

0.001666 State Basic Program
0.000780 Voted Leeway
0.002402 Board Voted Leeway
0.000014 Charter School Levy
0.000000 Judgement Levy

Setting Certified
Tax Rates

0.004862 Total for Maintenance and Operation

0.000000 Debt Service

0.001850 Capital Outlay
0.000000 C/O Judgement Levy

0.001850 Total for Capital Outlay

**0.006712 TOTAL PROPOSED CERTIFIED TAX RATE
FOR THE 2019-2020 SCHOOL YEAR.**

The Budget was prepared on a Weighted Pupil Unit of 4,534.695 and an estimated assessed valuation of \$2,480,947,641., for Maintenance and Operation Fund, Debt Service Fund, and Capital Outlay Fund.

Member Britt made a motion approve the Tentative Budget for the Millard School District and to set the Budget Hearing for Thursday, July 11, 2019, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah, seconded by Member Barney and carried unanimously by the Members of the Board.

Exhibit #23:

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, July 11, 2019, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

The Millard School District Board of Education will hold a Budget Hearing on Thursday, July 11, 2019, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah for the purpose of adopting the Budget and setting the Certified Tax Rates the 2019-2020 school year.

Budget Hearing

Meeting adjourned at 6:20 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator