

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held October 15, 2020 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #9.

Call to Order

Members in attendance: Todd E. Holt, President
 David E. Lund, Vice-President
 Joyce C. Barney, Member
 Adam R. Britt, Member
 Gordon L. Rawlinson, Member
 David V. Styler, Superintendent
 Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Keith T. Griffiths

Pledge of Allegiance: Keith T. Griffiths

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items

2. Review of Policies

Review of Policies

New Employee Incentive and Retirement Benefit
Millard School District Policy - File Code: 4016
First Reading

3. Review of Dibels Next Data

4. Reconfiguration of Delta Area Schools

5. Millard School District Cononavirus (COVID-19) Report and Quarantine Status.

6. Discussion Regarding Adaptation to School Reopening Plan

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2020-2021 school year), and discussion of contract negotiations (strategy session to discuss collective bargaining, as provided for in Utah Code: 52-4-204 and 52-4-205(1)(a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive Session

Member Britt	Aye
Member Rawlinson	Aye
Member Barney	Aye
Member Lund	Aye
Member Holt	Aye

Member Barney made a motion to return the meeting to a Regular Session, seconded by Member Rawlinson, with the voting as follows:

Regular Session

Member Barney	Aye
Member Rawlinson	Aye
Member Britt	Aye
Member Lund	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 1:05 p.m. to 2:00 p.m.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2020-2021 school year), and discussion of contract negotiations (strategy session to discuss collective bargaining), as provided for in Utah Code: 52-4-204 and 52-4-205(1)(a).

Certification

Todd E. Holt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held September 10, 2020 were approved by a motion from Member Rawlinson, seconded by Member Britt and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

None

Superintendent Styler's Report

Superintendent Styler's Report

Superintendent Styler indicated how pleased he is with the way school is going, as the District approaches the end of the first quarter. The District is so pleased with the face to face instruction and believes that parents are also pleased with the students being in school.

Business Administrator Report

BA Report

The Business Administrator expressed appreciation for the Members of the Board changing the October Board meeting so that he could attend the UASBO Fall Conference.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval Financial
Reports

Payment of bills from check #020302 to check #020457, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #10.

Substitute Teachers

Substitute Teachers

Annette Faber (EskDale)

Annette has completed the SubInstructor On-Line program and has passed a current background check and TB Test

Recommended for approval.

2020-2021 Compulsory Attendance Compliance

2020-2021 Com-
pulsory Atten-
dance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Allen & Clancy Fowles	Dally Fowles	FES / Kdgn
Jeff & LaDean Brough	Anzley Brough Brinlee Brough	DNES / 5th grade DMS / 7th grade
Trisha Foster	Domenic Foster	MHS / 12th grade
Jason & Melinda Brunson	Codyn Brunson	FMS / 6th grade
Bryan & Jenny Hamilton	Ava Hamilton Willow Hamilton	EHS / 8th grade GES / 1st grade
Alan & Kate Saltzman	Conner Saltzman	FES / 4th grade
John & Noni Sheppard	Charlie Sheppard	EHS / 8th grade
Justin & Katie Lebbon	Mally Lebbon	DSES / 2nd grade
Joe & Heidi Pruitt	Millie Pruitt Lincoln Pruitt Rachel Pruitt	DMS / 7th grade DNES / 3th grade DSES / 1st grade

Recommended that the above students be exempted from compulsory attendance for the 2020-2021 school year based on signed affidavits.

Out-of-State Residency Requests

Out-of-State Residency Requests

Student Name: Jerrett D. Robinson
Parents' Name: Daniel Robinson
Guardian Name: Sarah Chapman
School / Grade: Delta Middle School / 7th Grade

Student Name: Connor Robinson
Parents' Name: Daniel Robinson
Guardian Name: Sarah Chapman
School / Grade: Delta South Elementary School / Kindergarten

Recommended for approval.

Early Graduation Requests

Early Graduation Requests

KenaDee Warren - Senior at Millard High School
28 Credits for Regular Diploma

Jonah Herbst - Senior at Millard High School
24 credits for Basic Diploma

KenaDee and Jonah will have completed their requirements for graduation at the end of the First Quarter of the 2020-2021 School Year

Recommended for approval subject to review and certification by Millard High School administration that all requirements for graduation have been met satisfactorily.

In-Lieu of Transportation Request

In-Lieu of Transportation Request

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Grant Young	Curtis Young	Baker Elementary	64 miles

Recommended for approval.

Winter Sports Activity Schedules

Winter Sports Activity Schedules

Delta High School

- Delta High School Boys Basketball for 2020-2021
- Delta High School Girls Basketball for 2020-2021
- Delta High School Wrestling for 2020-2021
- Delta High School Swim Team for 2020-2021

Millard High School

- Millard High School Boys Basketball for 2020-2021
- Millard High School Girls Basketball for 2020-2021
- Millard High School Wrestling for 2020-2021
- Millard High School Swim Team for 2020-2021

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignations

Kristi Beams - AmeriCorps Volunteer at Delta High School
Gabrielle Church - AmeriCorps Volunteer at DNES
Shelby Barnes - Instructional Assistant at DSES
Tyler Alldredge - Maintenance Specialist for District

Recommendations for Instructional Assistants

Recommendation for Instructional Assistants

Delta South Elementary School

Brittany Hathaway - 3.5 hrs / Special Ed

Delta Middle School

Mallory Parks - 5.75 hrs / Special Ed

Delta High School

Kaitlin Proctor - 5.75 hrs / Special Ed
Summer Jeffords - 5.75 hrs / Special Ed

Millard High School

Aliah Huffer - 5.75 hrs / Special Ed

Recommendation for School Nurse - East side of District

School Nurse

Kimberly Coats

Recommendation for Millard High School Head Softball Coach

MHS Softball Coach

Blaine Burraston

Recommendation for Millard High School Head Wrestling Coach

MHS Wrestling Coach

Brenden Turner

Member Lund made a motion to approve and accept the Consent Items, as listed above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Information Items

Information Items

Millard School District October 1st Student Enrollment

MSD October 1st Student Enrollment Data

A review and comparison was made of the Millard School District’s October 1st Student Enrollment count.

	<u>October 1, 2019</u>	<u>October 1, 2020</u>	<u>Difference</u>
Delta North Elementary	443	414	-29
Delta South Elementary	424	433	+9
Fillmore Elementary	389	368	-21
Garrison Elementary	17	17	N/C
Delta Middle School	419	437	+18
Fillmore Middle School	379	356	-23
Delta High School	516	536	+20
Millard High School	377	404	+27
EskDale High School	9	8	-1
Total	2,973	2,973	N/C

Review of Underqualified Educators and Professional Staff

Review of Underqualified Educators and Professional Staff

Mr. George Richardson, Millard School District Director of Secondary Education, reviewed with the Members of the Board the “Authorization Summary” for the professional educators who are unqualified for some of their teaching areas. Most are in programs to get the necessary endorsements for the areas in which they are teaching. Also, under the new licensing where District’s can approve licenses, there is no financial impact.

Review of Health and Human Sexuality Curriculum

Review of Health & Human Sexuality Curriculum

Mr. George Richardson, Millard School District Director of Secondary Education, reviewed with the Members of the Board the information that came out of the Health and Human Sexuality Education Committee. The committee members are: Joyce Barney, Board Member; Becky Callister, Administrator; Marshall Sheriff, Health Teacher; Ken Nielsen, Counselor; Lorna Adams, Parent; Tonya Quackenbush, Parent; Erma Kaye May, School Nurse; Jared Christensen, Administrator; Dana Bunker, Health Teacher; George Richardson, District Administrator; Ian Adams, Parent; and J C Taylor, Parent.

The Committee reviewed a presentation of new video’s for approval:

Fetal development from conception to birth using 3D animation in a compressed 4 minute timeline. <https://www.youtube.com/watch?v=QIXjEFrs1po>

This short video emphasizes the importance of consent and when and how it is required. This is not a stand-alone piece. Discussion and processing are needed. <https://www.youtube.com/watch?v=fGoWLS4-kU>

EskDale High School Annual Christmas Banquet

An invitation was extended to Board Members to attend EskDale High School's Annual Christmas Banquet 2020. This will be held on December 17-18, 2020 at the EskDale Community Center, at 6:30 PM Utah time. This will be a beef brisket dinner and entertainment.

EskDale High School Annual Christmas Banquet

Millard County Commission and Millard County Sheriff

Commissioner Draper, Commissioner Warnick, and Commissioner Jackson and Millard County Sheriff, Richard Jacobson, met with the Members of the Board to review and discuss the School Resource Officers (SRO) on each side of the county.

Sheriff Jacobson requested that the Millard School District help to support having SRO's in the schools. The SRO's have been in the schools now for six (6) years and Millard County Sheriff's Department has paid for the cost of having SRO's in the schools.

Sheriff Jacobson indicated that the cost for a career deputy (one) for a year is about \$94,000, with the pro-rated cost for when school is in session, it would be \$74,000 plus \$60,000 for equipment. Sheriff Jacobson would request that District support the cost of one of the two SRO's.

Millard County Commissioners and Millard County Sheriff

Action Items

Action Items

Request for an Employee to Carry-Over Vacation Days

Mr. Nick Rasmussen, Millard High School Head Custodian, requested that the Board of Education approve him to carry over three (3) days (twenty-four hours) to be used later.

Mr. Rasmussen had scheduled to take these days the end of September, however, with several employees having to be quarantined at Fillmore Elementary School because of a COVID-19 case, Mr. Rasmussen was unable to use his vacation. One of Millard High School's full time custodians was assigned to Fillmore Elementary during this quarantined time. This left Millard High School short handed and he could not take his vacation.

Member Lund made a motion to approve Mr. Nick Rasmussen, being able to carry-over three (3) days of vacation to be used in October, seconded by Member Britt and carried unanimously by the Members of the Board.

Employee Request to Carry Forward Vacation Days

Employee Request for Professional Development

Mrs. Naomi Forsyth, Kindergarten Teacher at Delta South Elementary School, requested the opportunity to participate in two (2) on-line trainings, which are as follows:

LTRS Program - This program is to help teachers deepen their understanding of the science behind teaching literacy. This program consists of eight (8) training units of six (6) hours each for a total cost of \$2,400.

Deb Glaser's Top 10 Tools for Teachers - This training is to help organize whole group reading and language arts instruction to students in general education contexts. Cost of \$250.00

Member Barney made a motion to approve Mrs. Naomi Forsyth to participate in the professional development, as listed above, seconded by Member Britt and carried unanimously by the Members of the Board.

Teacher Request for Professional Training

Approval of Health Curriculum Materials

Approval of
Health Curricu-
lum Materials

The following two videos were reviewed by the Millard School District Health and Sexuality Committee:

Fetal development from conception to birth using 3D animation in a compressed 4 minute timeline. <https://www.youtube.com/watch?v=QIXjEFrs1po>

This short video emphasizes the importance of consent and when and how it is required. This is not a stand-alone piece. Discussion and processing are needed. <https://www.youtube.com/watch?v=fGoWLWS4-kU>

It was the recommendation that both videos be approved for use in the high school curriculum and only the first video be approved for middle schools.

Member Rawlinson made a motion to approve the Health Curriculum Materials, as described above, second by Member Barney and carried unanimously by the Members of the Board.

Proposal to Increase Substitute Teacher Pay

Proposal to In-
crease Substitute
Teacher Pay

The following pay for Substitute Teachers was suggested:

- \$75.00 per day / No Teaching License
- \$80.00 per day / Previously held Teaching License
- No Current License
- \$90.00 per day / Certified with Current License

Member Britt made a motion to approve the pay for Substitute Teachers, as listed above, seconded by Member Lund and carried unanimously by the Members of the Board.

Amending Delta Middle School LAND Trust Plan

DMS - Amend
LAND Trust Plan

Delta Middle School had more carry-over funds from what was used in their original budget for their LAND Trust funds. The Delta Middle School's LAND Trust Committee requested that the Board approve Delta Middle School to purchase the prep period for Mr. Dallon Anderson. This purchase will provide for smaller class sizes and additional help for students with a highly qualified science teacher.

Member Barney made a motion to approve Delta Middle School amending its LAND Trust Plan to include the purchase of Mr. Dallon Anderson's prep period, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Amending Delta North Elementary School's LAND Trust Plan

DNES - Amend
LAND Trust Plan

Delta North Elementary School's LAND Trust Committee requested approval to move the funds budgeted for professional development, as the Professional Learning Communities at Work Conference was cancelled. It was proposed that these funds be used to purchase six (6) Interactive Smart Boards at a cost of \$4,500 each and a total cost of \$27,000.

Member Rawlinson made a motion to approve the change to Delta North Elementary School's LAND Trust Plan, as outlined above, seconded by Member Britt and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Meadow Town Donation

Meadow Town Donation

Lynette Madsen, Mayor of Town of Meadow, contacted the Millard School and offered to allow Millard School District the use of funds that Meadow had received from the Federal Government under the CARES Act. The amount of \$9,592.00 was donated to the Millard School District.

Employee Excellence

Employee Excellence

Millard High School Custodial Staff

MHS Custodial Staff

The following members of the Millard High School Custodial staff were honored for their efforts in helping when a COVID-19 situation at Fillmore Elementary School which caused staff to be used at Fillmore Elementary School, while keeping up the custodial needs at Millard High School:

- Mr. Nick Rasmussen - Head Custodian
- Mrs. Darci Winget - Custodian
- Mr. Daniel Freeman - Custodian
- Mrs. Kelly Robison - Custodian
- Mrs. Lori Whatcott - Custodian

Because of concerns with the coronavirus and the need to “social distance”, Mr. Rasmussen and Mrs. Winget were present at Board Meeting.

Each were given a “Certificate of Appreciation”

Student Excellence

Student Excellence

Deseret News Academic All-State Team for Fall 2020 Sports

Deseret New Academic All-State

Delta High School

- Jarrett Smith - Boys Golf
- Phillip “Mason” Richins - Football
- Kayli Baker - Girls Cross Country
- Alexis Curtis - Girls Soccer
- Quincee Allred - Girls Soccer

Each were given a “Certificate of Excellence”.

Communications for Board Members:

Communications
for Board Mem-

1. School Newsletters:
 - a. Delta South Elementary School’s - “Bunny Bulletin”
October 2020
 - b. Delta North Elementary School’s “Bulldog Bulletin”
October 2020
 - c. Fillmore Elementary School’s “Chipmunk Chat”
October 2020
 - d. Delta Middle School’s October 2020 Newsletter
 - e. Fillmore Middle School’s October 2020 Newsletter

Public Comment

Public Comment

NONE

Board Member Comments

Board Member
Comment

1. Member Britt indicated that this was a good meeting, with much being accomplished. He appreciates the good work going on in the schools.

2. Member Rawlinson indicated that with the District being a quarter into the school year, how grateful he is for being able to have face-to-face instruction. Member Rawlinson has had grandchildren quarantined and the handling of this has been very good. Superintendent Styler indicated that within twenty-four hours of a student being quarantined, they are contacted by their teacher(s).

3. Member Barney expressed her appreciation for the District’s handling of the on-line instruction concerns that were discussed in last month’s Board meeting. The teachers appreciated this and it has helped greatly.

4. Member Holt expressed his appreciation for face-to-face instruction and for the District being able to maintain this. The District employees have been creative in dealing with issues.

Member Holt expressed appreciation for the efforts of staff, parents, and students in working to get school going.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, November 12, 2020, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 4:00 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator