

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held December 10, 2020 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #13.

Call to Order

Members in attendance:      Todd E. Holt, President  
                                         David E. Lund, Vice-President  
                                         Joyce C. Barney, Member  
                                         Adam R. Britt, Member  
                                         Gordon L. Rawlinson, Member  
                                         David V. Styler, Superintendent via "Zoom"  
                                         Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence:              Gordon L. Rawlinson

Pledge of Allegiance:            Gordon L. Rawlinson

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies
3. MSD Covid Report and Quarantine Status
4. Winter Activities - USSA / UHSAA Return to Play Protocols
5. Discussion of Refunding Lease Revenue Bonds  
    Series 2012 and Series 2013
6. School Resource Officer (SRO) Discussion
7. School Reconfiguration Discussion
8. Legislator Visit via "Zoom"

Member Rawlinson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2020-2021 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Britt, with the voting as follows:

Closed Executive Session

Member Rawlinson	Aye
Member Britt	Aye
Member Barney	Aye
Member Lund	Aye
Member Holt	Aye

Member Barney made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows:

Regular Session

Member Barney	Aye
Member Lund	Aye
Member Britt	Aye
Member Rawlinson	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 1:05 p.m. to 1:30 p.m.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2020-2021 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

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Todd E. Holt, President

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Keith T. Griffiths, Business Administrator

### Minutes

Minutes

Minutes of the Board of Education meetings held October 15, 2020 and November 12, 2020 were approved by a motion from Member Rawlinson, seconded by Member Barney and carried unanimously by the Members of the Board.

### Board President's Report

Board President's Report

None

### Superintendent Styler's Report

Superintendent Styler's Report

Superintendent Styler reported that State Board Member, Mark Huntsman, has been selected to chair the Utah State Board of Education for the 2021-2022 school year. Member Huntsman will continue in this position. Member Huntsman is from Fillmore and is a friend of education and the Millard School District.

Business Administrator Report

BA Report

1. A copy of the Millard School District Financial Statements, for the period ending June 30, 2020 and a copy of the Millard School District Single Audit and other Compliance and Internal Controls Report were available for the Members of the Board to review. A copy of each had been given to the Members of the Millard School District Audit Committee.

2. CARES Funding received from the Town of Leamington - Mayor Russ Finlinson - in the amount of \$10,350.

3. Millard County purchased four (4) Waxie Caddy Cleaning Machine for Delta Middle School, Fillmore Middle School, Delta High School, and Millard High School. Cost: \$19,349.72. Millard County has since committed to purchase three (3) more machines for Delta North Elementary School, Delta South Elementary School, and Fillmore Elementary School. Cost: \$14,512.32

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval Financial Reports

Payment of Bills / Approval of Financial Reports

Payment of bills from check #020603 to check #020726, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #14.

Substitute Teachers

Substitute Teachers

Chelsea Hathaway (Oak City)  
Kate Ferris (Oak City)

Jarod Baker (Oak City)

Chelsea, Jarod, and Kate have completed the SubInstructor On-Line program and have passed a current background check and TB Test.

Recommended for approval.

Adult High School Secondary Diploma

Adult High School Secondary Diploma

Jackie Munoz

Mr. Colton Griffiths, Millard School District Adult Education Counselor, has reviewed her transcript and determined that she has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2020-2021 Compulsory Attendance Compliance

2020-2021 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Jody & Brandy Vanhooose	Madison Vanhooose Noah Vanhooose	DMS / 12th grade DMS / 8th grade
Shameka Simons	Gabriel Simons	FMS / 8th grade

Recommended that the above students be exempted from compulsory attendance for the 2020-2021 school year based on signed affidavits.

Early Graduation Requests

Early Graduation Requests

Delta High School

- Marcos Arvizo - Senior at Delta High School / 28 credits
- Maurice Ramos - Senior at Delta High School / 28 credits
- Sarah Williams - Senior at Delta High School / 28 credits
- Brock Young - Senior at Delta High School / 28 credits

MILLARD HIGH SCHOOL

- Esmeralda Chavez - Senior at Millard High School / 28 credits
- Siomara Haveron - Senior at Millard High School / 28 credits
- Susana Rosales - Senior at Millard High School / 28 credits
- Lis Beth Nieves - Senior at Millard High School / 28 credits

Each of the above students will have completed their graduation requirements at the end of the first semester of the 2020-2021 school year.

Recommended for approval, subject to review and certification that all requirements for graduation have been met satisfactorily.

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignation

- Chantel Callister - Lunch Worker at Delta North Elementary School
- Kimberly Sweeting - Instructional Assistant at Millard High School
- Goretty Avalos - Custodian at Delta North Elementary School

Recommendations for School Food Service Part-Time Workers

MSD Food Service

Delta North Elementary School

- Holli Morris - 4.5 hours

Delta High School

- Kirby Walker - 4 hours

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

## Information Items

## Information Items

### Final Report of Underqualified Licensed Educators

### Report of Under-qualified Licensed Educators

Mr. George Richardson, Director of Secondary Education, shared and reviewed with the Members of the Board the Final Report of Underqualified Licensed Educators.

All underqualified educators have been given an LEA-Specific license which has been approved by the Utah State Board of Education.

## Action Item

## Action Item

### Employee Request to Re-Instate Vacation Time

### Employee Request to have Lost Vacation Restored

Mr. Oscar Rosales, Head Custodian at Delta South Elementary School, lost eighty (80) hours of vacation on October 1st. Mr. Rosales requested that the Board of Education give consideration to restoring this lost vacation time. Mr. Rosales indicated that he needed to train a new employee during the summer and could not find a sub to cover for him. Also, the Delta South Elementary School was used to host a crew of fire fighters.

Member Barney made a motion to approve restoring forty (40) hours of lost vacation for Mr. Oscar Rosales, with this time to be used between January 2021 and the end of March 2021, seconded by Member Britt and carried unanimously by the Members of the Board.

### Definition of At-Risk of Academic Failure

### EARS Funding - Definition of At-Risk of Academic Failure

For the Millard School District to apply for the “Enhancement for At-Risk Students” (EARS) funding, the following definition of At-Risk of Academic Failure needs to be reviewed and approved by the Board of Education:

At-Risk of academic failure means a K-12 public school student enrolled in Millard School District who:

1. Scores below proficient on a State Board or LEA approved assessment.
2. Is performing academically one or more grade levels below expectation.
3. Is failing one or more classes per quarter for two consecutive quarters.

Member Barney made a motion to accept the above definition of At-Risk of Academic Failure, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

The Board requested a follow-up report after the second quarter of failing students.

## Honoring Excellence

## Honoring Excellence

### Town of Oak City

### Shim Callister - Mayor of Oak City

Shim Callister, Mayor of the Town of Oak City, contacted the Millard School District and offered to allow the Millard School District to use the left-over funds that Oak City had received from the Federal Government under the CARES Act. The amount of \$15,894 was donated to the Millard School District.

Town of Leamington

Russ Finlinson, Mayor of the Town of Leamington, contacted the Millard School District and offered to allow the Millard School District to use the left-over funds that Leamington had received from the Federal Government under the CARES Act. The amount of \$10,350 was donated to the Millard School District.

Mayor Russ Finlinson - Town of Leamington

Cody Moat - Head Coach Millard High School Cross Country

Coach Cody Moat was honored for his efforts in coaching the Millard High School Boys' and Girls' Cross Country Teams to winning the Utah State 2-A State Championships. Congratulations on a job well done! Coach Moat was unable to be in attendance.

Cody Moat - MHS Head Coach for Cross Country

Kelly Ball - Delta High School Marching Band Director

Kelly Ball, Delta High School Marching Band Director, was honored for his efforts in working with the Delta High School Marching Band to winning the Utah State 3-A State Championship. Congratulations on a job well done!

Kelly Ball - DHS Marching Band Director

Gordon L. Rawlinson - Member of the Millard School District Board of Education

Board Member Gordon L. Rawlinson was honored for his service on the Millard School Board of Education. Mr. Rawlinson's term of service was from January 1, 2017 through December 31, 2020. Mr. Rawlinson chose not to run for re-election and has served one term representing many of the outlying areas in the West Millard area.

Thanks were expressed for his service to the students, staff, and parents of the Millard School District.

Gordon L. Rawlinson - MSD Board of Educa-

Communications for Board Members:

1. Thank you note from Mrs. Tamera Stewart, to Mr. Styler, Mrs. Delna Bliss, and Mrs. Danielle Morgan, for their efforts in helping and dealing with issues of having her daughter quarantined because of the coronavirus.

Communications for Board Members

1. School Newsletters:

School Newsletters

- a. Delta South Elementary School's - "Bunny Bulletin" December 2020
- b. Delta North Elementary School's "Bulldog Bulletin" December 2020
- c. Fillmore Elementary School's "Chipmunk Chat" December 2020
- d. Delta Middle School's December 2020 Newsletter
- e. Fillmore Middle School's December 2020 Newsletter

Public Comment

Public Comment

None

Board Member Comments

1. Member Britt expressed his appreciation for the District remaining with “face-to-face” instruction. This has taken the efforts of all to obtain this.

Member Britt expressed appreciation for Member Rawlinson and his service on the Board. He has brought much knowledge and experience.

2. Member Rawlinson expressed much appreciation for the support given to him with his service on the Millard School District Board of Education. Serving on the Board has been an “eye opening” experience, with much appreciation for the Members of the Board being “forward thinking”.

3. Member Barney seconded all that has been previously said, with thanks to Member Rawlinson for his service. She greatly appreciated the service of Member Rawlinson in the military and defending our country.

Member Barney indicated that several employees have expressed appreciation for the adjustment given to the compensation package with the December 1st payroll.

4. Member Holt expressed appreciation for the service of Member Rawlinson. While there might have been some disagreement at times, all of the Board Members only want what they thought was best for the students.

5. Member Lund also expressed thanks for the service of Member Rawlinson. He considers Member Rawlinson as a friend. His service has made him better.

6. Superintendent Styler expressed a thank you to Member Rawlinson for his service on the Board. Their friendship goes back for many, many years beginning when being in school.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Monday, January 4, 2021, at 12:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 2:50 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator