

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held April 8, 2021 at the District Office, Delta, Utah.

Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #21.

Call to Order

Members in attendance: Todd E. Holt, President
 David E. Lund, Vice-President - Absent
 Joyce C. Barney, Member
 Adam R. Britt, Member
 Jennifer Finlinson, Member - Absent
 David V. Styler, Superintendent
 Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Todd E. Holt

Pledge of Allegiance: Todd E. Holt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items

2. Review of Policies

Review of Policies

Use of District Owned Vehicles

Millard School District Policy - File Code: 3070
Second Reading

Classified Compensatory Time

Millard School District Policy - File Code: 4030
Second Reading

Assignment and Transfer

Millard School District Policy - File Code: 4110
Second Reading

Non-Discrimination

Millard School District Policy - File Code: 1010
Third Reading

Board Policy Process

Millard School District Policy - File Code: 1070
Third Reading

Policy Review
Continued

Capitalization

Millard School District Policy - File Code: 2110
Third Reading

Inventory

Millard School District Policy - File Code: 2120
Third Reading

School Financial Procedures

Millard School District Policy - File Code: 2060
Third Reading

Foreign Exchange Students

Millard School District Policy - File Code: 5090
Third Reading

Instructional Media Selection

Millard School District Policy - File Code: 5180
Third Reading

Consideration of the following policies for Deletions

Definition of Terms

Millard School District Policy - File Code: 1020
Third Reading

Prohibition of Dangerous Materials on District Property

Millard School District Policy - File Code: 4045
Third Reading

Visiting

Millard School District Policy - File Code: 6070
Third Reading

Consideration of New Policy

Conduct on School Premises

Millard School District Policy - File Code: 7160
Third Reading

3. Millard School District COVID-19 Report and Quarantine Status
4. USBA Master Board Award
5. Millard School District Board Handbook Review

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2020-2021 and 2021-2022 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Barney, with the voting as follows:

Closed Executive Session

Member Britt	Aye
Member Barney	Aye
Member Holt	Aye

Member Barney made a motion to return the meeting to a Regular Session, seconded by Member Britt, with the voting as follows:

Regular Session

Member Barney	Aye
Member Britt	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 1:05 p.m. to 1:30 p.m.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2020-2021 and 2021-2022 school years) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Todd E. Holt, President

Keith T. Griffiths, Business Administrator

Minutes

Approval of the Minutes of the Board of Education meetings held February 11, 2021 and March 11, 2021, were approved by a motion from Member Barney, seconded by Member Britt and carried unanimously by the Members of the Board.

Minutes

Board President's Report

None

Board President's Report

Superintendent Styler's Report

None

Superintendent Styler's Report

Business Administrator Report

None

BA Report

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of bills from check #021121 to check #021221, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #22.

2020-2021 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Bob Rogers	Michael Rogers	DNES / 5th grade
Cheri Heller	LeElla Heller	DHS / 10th grade

Recommended that the above students be exempted from compulsory attendance for the 2020-2021 school year based on signed affidavits.

Early Graduation Requests

Shania Anderson Codi Callaham Kalleigh Lowe

The above students are Juniors and will be graduating at the completion of the Fourth Term of the 2020-2021 school year.

Recommended for approval, subject to review and certification that all requirements for graduation have been met satisfactorily.

Personnel Items:

Letter of Resignation

Cydney Forsyth - Instructional Assistant at Delta South Elementary

Recommendation for Lunch Worker at Delta North Elementary School

Ashley Clement

Recommendation for Delta Middle School Science Teacher

Brendan Willoughby

Recommendation for Millard High School Math Teacher

Lola Murdock - Transfer from Fillmore Middle School

Recommendation for Millard School District Seasonal Lawn Care

Molly Sessions

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Consent Items

Bills and Financial Reports

2020-2021 Compulsory Attendance Compliance

Early Graduation Requests

Personnel Items

Letter of Resignation

DNES Lunch Worker

DMS Science Teacher

MHS Math Teacher

MSD Seasonal Lawn Care

Information Items

Information Items

Fillmore City Redevelopment Agency - North End Reinvestment Project Area

Fillmore City Proposed CRA

A Public Hearing will be held at the Fillmore City Building on April 20, 2021 at 6:15 p.m. to receive comments and input related to the draft CRA Project Area Plan

DRAFT Millard School District School Calendar for 2022-2023 School Year

DRAFT - Millard School District School Calendar for the 2022-2023 School Year

**MILLARD SCHOOL DISTRICT
DRAFT SCHOOL CALENDAR
2022-2023 School Year**

August 15-16, 2022	Teacher Work Days	Monday/Tuesday
August 17, 2022	Students Begin School	Wednesday
September 5, 2022	Labor Day Holiday	Monday
October 24-26, 2022	Fall Break	Friday/Monday/Tuesday
November 3, 2022	PCCR (K-6)	Friday
November 23-25, 2022	Thanksgiving Vacation	Wed/Thursday/Fri
December 21, 2022	Last Day Prior to Christmas Vacation	Wed
January 3, 2023	School Reconvenes	Tuesday
January 16, 2023	Martin Luther King Day	Monday
February 20, 2023	Washington / Lincoln Day (President's Day)	Monday
February 23, 2023	PCCR - Elementary Schools	Thursday
April 3, 2023	District PLC - No Students	Monday
April 4, 2023	Snow Day	Tuesday
April 5-7, 2023	Spring Break	Wed/Thurs/Friday
May 23, 2023	Graduation Day - MHS	Tuesday
May 24, 2023	Graduation Day - DHS	Wednesday
May 25, 2023	Graduation Day - EHS (Last Day For Students)	Thursday
May 26, 2023	Final Work Day For Teachers	Friday
May 29, 2023	Memorial Day	Monday

Total Days: Teachers - 184 Students - 180

TERMS	1st Term	Wednesday	October 19, 2022	45 Days
ENDS:	2nd Term	Tuesday	January 10, 2023	45 Days
	3rd Term	Friday	March 17, 2023	46 Days
	4th Term	Thursday	May 25, 2023	44 Days

Millard School District Literacy Spotlight

Millard School
District Literacy
Spotlight

Mr. Greg Chappell, Millard School District Director of Elementary Education, met with the Members of the Board regarding the test scores for the Millard School District in dibel testing. The Millard School District was spotlighted in the State of Utah Literacy meeting for the middle of the year testing data. Mr. Chappell shared a review of BOY and MOY Acadience data for the State of Utah and each LEA. Millard School District saw great progress when comparing the beginning year data to the middle of the school year data.

Action Items

Action Items

Policy Approval

Policy Approval

Member Barney made a motion to approve the following policies:

Non-Discrimination

Millard School District Policy - File Code: 1010

Board Policy Process

Millard School District Policy - File Code: 1070

Capitalization

Millard School District Policy - File Code: 2110

Inventory

Millard School District Policy - File Code: 2120

School Financial Procedures

Millard School District Policy - File Code: 2060

Foreign Exchange Students

Millard School District Policy - File Code: 5090

Instructional Media Selection

Millard School District Policy - File Code: 5180

Motion was seconded by Member Britt and carried unanimously by the Members of the Board.

A review was made of the proposed Millard School District's Annual Capital Projects Budget for the 2021-2022 school year.

Approval of Millard School Capital Outlay Plan

**Millard School District
Annual Capital Projects Budget**

The Millard School District has a Capital Budget of approximately \$4.5 million for its yearly projects. The annual budget items are as follows:

Maintenance	\$100,000*	Technology	\$200,000**
School Buses	\$295,800	Roof Repair	\$ 50,000
Carpet	\$ 40,000	Office Equip.	\$
Concrete	\$ 20,000*	Vehicles Repl	\$100,000
Painting	\$ 25,000	Parking Lots	\$134,050
Custodial Equip	\$ 10,706	Playgrounds	
Extra Curricular	\$ (71,500)	Sch Lunch Equip	\$ 10,000
Contingency	\$ 50,000	Band Equipment	\$ 10,000
Yamas Contract	\$ 41,274	Fixed Assets Inv	\$ 14,100
C/O Support of M&O	\$ 350,000	Technology (Schools)	\$
InterCom Systems	\$ 192,480	DNES Roof/DSES	\$879,313
Chillers (DHS /MHS/ FES)	\$ 456,498	DHS Generator	\$ 17,129
		TOTAL	\$2,959,351
School Requests:			\$
		TOTAL with Schools	\$2,959,351

Lease Revenue Bond Payments:

Lease Revenue Bonds - Series 2011 / QSCB	\$ 595,984
Lease Revenue Bonds - Series 2021	\$1,262,726
Lease Revenue Bond Fees to Zions Bank	\$ 8,000
TOTAL for Lease Revenue Payments	\$1,866,710

GRAND TOTAL for All Expenditures \$4,818,612

2021-2022 School Year

<u>Facility</u>	<u>Project</u>	<u>Cost</u>
District	Landscaping	\$ 25,355
BUS Garage	Purchase of Two (2) School Buses	\$ 295,800*
	One(1) Route Bus / One (1) Activity Tools and Equipment	\$ 4,500
School Food Service	DSES - Air Intake / Exhaust in Kitchen	\$ ESSER
	FES - Air Intake	\$ ESSER
	FMS - Air Intake	\$ ESSER
	FMS - Lunch Tables - 7 @ \$1,631 each	\$ 13,048
	MHS - New Bun Slicer	\$ 7,000
	MHS - New Proofer	\$ Hold
	MHS - New Meat Slicer	\$ 6,000

DNES	Tile in Lunchroom	\$ W/O
DNES	Replace Windows by Office	\$ W/O
DNES	Replace/Repair Cinderblock Wall	\$ Hold
DNES	Fix leak in Pond	\$ W/O
DNES	New Tables / Chairs for Staff Lounge	\$ 5,000

DSES	Kindergarten Tables (4)	\$ 1,000
DSES	Replace Concrete - Preschool (Safety)	\$ 18,850
DSES	Replace Concrete - West Entrance (Safety)	\$ 52,110
DSES	Replace Concrete - Front of Building (Safety)	\$ 39,990
DSES	Replace Sky Lights over Media Center	\$ 10,313

Wish List for Future Consideration

DSES	Basketball area on East Playgroud	\$
DSES	Suction/Draft with South Gym Doors	\$
DSES	Storage Shed	\$
FES	Wall Cabinets - 5 @ \$3,000	\$ 15,000
FES	Basketball Standards -5 @ \$1,100	\$ Hold
FES	Office Counter	\$ Hold
FES	Stage Curtain	\$ Hold
FES	Replace Gym Divider	\$ 14,711
FES	New Storage Shed	\$ Hold

Garrison	Renovate Storage Room	
	Replace Playgroud Equipment (\$25,000)	\$ Hold

DMS	Pitsco STEM Lab - ESSER III	\$ 46,338
DMS	Concrete on North of Building	\$ Concrete
DMS	Two Classroom Set of Table and Chairs	\$ 17,616
DMS	Orchestra Room Storage Equipment	\$ Hold
DMS	White Board	\$ 750
DMS	Sprinkler Maintenance East Lawn	\$ Hold

Wish List - Future Consideration

DMS	Replace Gym Lockers	\$
DMS	Replace Shower in Girls Locker Room	\$
DMS	Additional Sewing Machines	\$
DMS	Cover Nails in Small Gym Ceiling	\$
FMS	6 New Oven for FACS Room	\$ CTE?
FMS	Furniture for Library	\$ 8,630
FMS	White Board - Sp Ed	\$ Sp Ed
FMS	4 Outdoor Picnic Tables	\$ 5,000
FMS	Three Air Movers	\$ 910
FMS	Remove Wood Paneling in Band Room	\$ Hold
FMS	Create More Parking	\$ Hold
DHS	Track Needs Repair	\$ W/O
DHS	Tennis Courts Needs Repair	\$ Hold
DHS	Replace Bleachers in Palladium	\$ Hold
DHS	2 New Wrestling Mats	\$ 25,000
DHS	Replace Dance Floor in Palladium	\$ W/O

MHS	Upgrade Sound System in Auditorium	\$ Architect
MHS	Resurface and Paint Track	\$ Hold
MHS	Level Football Field	\$ Hold
MHS	Classroom in Library	\$ 14,369
MHS	Resinous Floor for Locker Rooms	\$ Hold
MHS	Boys Locker Room / Main Gym Grout	
MHS	Windows for Press Box - Replace	\$ 3,326
MHS	Replace Fiberglass Panels	\$ Hold
MHS	New Teacher Desk	\$ 1,300
MHS	Digital Keyboard for Auditorium	\$ 1,488
MHS	Replace North Bleacher seat with Chair Seats	\$ Hold
MHS	Long Jump Cover	\$ 700
EskDale HS	Replace Lockers	\$ 1,900
DTC	Tear out Wall in Classroom	\$ W/O
DTC	Replace Windows in Main Hall	\$ Hold
DTC	Upgrade Computer Labs	\$ ESSER
DTC	Upgrade Computer Lab Mrs. Holman Replace Harddrives	\$ 1,500
DTC	3D Printers	\$ 6,500
DTC	4' x 8' CNC Plasma Table (\$24,000)	\$ Hold
DTC	HAAS CNC Lathe	\$ Hold

PAINT REQUESTS

Equally Among Schools	\$ 25,000
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CARPET REQUESTS

DNES	Replace Entrance Carpets (2) Main and East	Carpet Budget
DNES	Replace Office Carpet	Hold
DNES	Room 204	
DNES	Media Center - Kiva Area	Hold
DNES	Room 122	Hold
DSES	Room 110	Carpet Budget
FES	Media Center	Carpet Budget
FES	Faculty Room	Carpet Budget
FES	Art Room	Carpet Budget
FES	Mrs. Adam's Room	Carpet Budget
FES	Mr. Shield Speech Room	Carpet Budget
DMS	Room 19	Carpet Budget
FMS	Room 130 - Maben Larsen	Carpet Budget
FMS	Room 102 - Owen's	Carpet Budget
MHS	Carpet in Blue Hallway (Hold)	Carpet Budget
DTC	Classroom 9 - Mrs. Western	Carpet Budget

WINDOW BLIND REQUESTS

DNES	Outside Windows by Front Office Hallway	W/O
DSES	Classroom 110 - Forsyth (two blinds)	Carpet Budget
FES	Outside Access - J. Stevens / W. Durrant	Carpet Budget
	Mallorie Stott - Classroom	Carpet Budget
	Diane Bell - Classroom	Carpet Budget
	Dorrie Rowley - Classroom	Carpet Budget
DMS	Classroom 9 (George)	Carpet Budget
FMS	Sp Ed Trailer (8 windows)	Carpet Budget
	Band Room (Exterior Door)	Carpet Budget

It was recommended that District Administration work closely to move projects forward, as more information comes available for the use of the ESSER CARES III funding. This may open up the District being able to complete more projects.

Member Britt made a motion to approve the Capital Projects for the 2021-2022 School year, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

**MILLARD SCHOOL DISTRICT
SCHOOL CALENDAR - EskDale and Garrison
2021-2022 School Year
Revised**

Revised MSD
School Calendar
for Garrison /
EskDale High
School

August 16-17, 2021	Teacher Work Days	Monday/Tuesday
August 18, 2021	Students Begin School	Wednesday
September 6, 2021	Labor Day Holiday	Monday
October 27, 2021	PCCR (No School)	Wednesday
October 28-29, 2021	Fall Break	Wed/Thursday/ Friday
November 11, 2021	Veterans Day (No School)	Thursday
November 24-26, 2021	Thanksgiving Vacation	Thursday/Fri
December 21, 2021	Last Day Prior to Christmas Vacation	Tuesday
January 3, 2022	School Reconvenes	Monday
January 17, 2022	Martin Luther King Day	Monday
February 18, 2022	PCCR Conferences	Friday
February 21, 2022	Washington / Lincoln Day (President's Day)	Monday
April 11, 20202	District PLC - No Students	Monday
April 12, 2022	Snow Day	Tuesday
April 13-15, 2022	Spring Break	Wed/Thurs/Friday
May 26, 2022	Graduation Day - EHS (Last Day For Students)	Thursday
May 27, 2022	Final Work Day For Teachers	Friday
May 30, 2022	Memorial Day	Monday

Total Days: Teachers - 184 Students - 180

TERMS	1st Term	Friday	October 20, 2021	45 Days
ENDS:	2nd Term	Wednesday	January 12, 2022	46 Days
	3rd Term	Friday	March 18, 2022	45 Days
	4th Term	Thursday	May 26, 2022	44 Days

Member Britt made a motion to approve the Revised Millard School District Calendar for the 2021-2022 School Year, for Garrison Elementary and EskDale High School, seconded by Member Barney and carried unanimously by the Members of the Board.

**MILLARD SCHOOL DISTRICT
SCHOOL CALENDAR
2021-2022 School Year
Revised**

Millard School
District Revised
School Calendar
for 2021-2022
School Year

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May 24, 2022	Graduation Day - DHS	Tuesday
May 25, 2022	Graduation Day - MHS	Wednesday
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Member Barney made a motion to approve the Revised Millard School District Calendar for the 2021-2022 School Year, seconded by Member Britt and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Student Excellence / Sterling Scholar Winners and Runner-Ups

Delta High School

Sterling Scholar Runner-Up

Oran Finlinson - Sterling Scholar Runner-up / Business
Mason Richins - Sterling Scholar Runner-up / General

Honoring UHSAA and Deseret News Academic All-State

UHSAA / Deseret News Academic All-State

Delta High School

Instrumental Music

Luke Prestwich

Wrestling

Mason Richins
Tate Willoughby

Each were given a Certificate of Excellence.

Communications for Board Members:

Communications for Board Members

1. Thank you note from Jill Brown, a school bus driver with North Summit School District to Mr. Ivan Christensen for the help he gave when a North Summit school bus broke down.

Thank You Note for Ivan Christensen

1. School Newsletters:

School Newsletters

- a. Delta South Elementary School's - "Bunny Bulletin"
April 2021
- b. Delta North Elementary School's "Bulldog Bulletin"
April 2021
- c. Fillmore Elementary School's "Chipmunk Chat"
April 2021
- d. Delta Middle School's April 2021 Newsletter
- e. Fillmore Middle School's March 2021 Newsletter

Public Comment

Public Comment

NONE

Board Member Comments

Board Member
Comments

1. Superintendent Styler expressed the sympathy from the Members of the Board to Member Lund and Member Finlinson for the passing of their Fathers.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, May 13, 2021, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:00 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator