

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held November 11, 2021 at the District Office, Delta, Utah.

**Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.**

Meeting convened at 1:00 p.m.

The Vice-President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The Vice-President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #11.

Call to Order

Members in attendance:      Todd E. Holt, President - Absent  
   David E. Lund, Vice-President  
   Joyce C. Barney, Member  
   Adam R. Britt, Member  
   Jennifer Finlinson, Member  
   David V. Styler, Superintendent  
   Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence:              David V. Styler

Pledge of Allegiance:            David V. Styler

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items

2. Review of Policies

Review of Policies

Equal Employment Opportunity

Millard School District Policy - File Code: 4000  
Third Reading

Non-Discrimination

Millard School District Policy - File Code: 1010  
Second Reading

3. Discussion regarding possible adjustments to school schedules.

4. Millard High School Amend LAND Trust for 2021-2022

5. Technology Issues - Mr. Jordan Rogers

6. Possible Administrative Satisfaction Survey

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2021-2022 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Barney, with the voting as follows: Closed Executive Session

Member Britt	Aye
Member Barney	Aye
Member Finlinson	Aye
Member Lund	Aye

Member Barney made a motion to return the meeting to a Regular Session, seconded by Member Finlinson, with the voting as follows: Regular Session

Member Barney	Aye
Member Finlinson	Aye
Member Britt	Aye
Member Lund	Aye

Time of the Closed Executive Session was from 1:15 p.m. to 1:40 p.m. Time

I, David E. Lund, Vice-President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2021-2022 school year) as provided for in Utah Code: 52-4-205(1)(a). Certification

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David E. Lund, Vice-President

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Keith T. Griffiths, Business Administrator

### Minutes

Minutes of the Board of Education meetings held October 12, 2021 and October 14, 2021 were approved by a motion from Member Barney, seconded by Member Finlinson and carried unanimously by the Members of the Board. Minutes

### Board Vice-President's Report

None

Board President's Report

### Superintendent Styler's Report

None

Superintendent Styler's Report

Business Administrator Report

BA Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #022108 to check #022220, inclusive, and ACH #292 through #320, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #12.

Substitute Teachers

Substitute Teachers

Staci Talbert (Sugarville)                      Jerica Edwards Nielson (Delta)  
Kandie Taylor (Deseret)

Each have completed the SubInstructor On-Line program and have passed a current background check and TB Test

Recommended for approval.

2021-2022 School Year Compulsory Attendance Compliance

2021-2022 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Desserai Diaz	Haidyn Diaz	DMS / 6th grade

Recommended for approval.

Out-of-State Residency Request

Out-of-State Residency Request

Student Name: Charles Anderson  
Parents' Name: Mallory Anderson  
Guardian Name: Traci Keffer  
School / Grade: Delta North Elementary School / 3th grade

Recommended for approval.

UHSAA 150 Mile Contest Approval

UHSAA 150 Mile Contest Approval

Delta High School Boys' Basketball to Coleville, Utah on December 21, 2021

Recommended for approval.

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignation

Kate Ferris- Instructional Assistant at Delta Middle School  
Sara Eller - Lunch Worker at Delta Middle School

Recommendation for Delta Middle School Permanent Substitute

DMS Permanent Substitute

Kayla Sanders

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Information Items

Information Items

1. Keith Griffiths's Retirement Events

Keith Griffiths Retirement

Open House

Monday: December 13, 2021 at District Office  
3:00 pm to 5:00 p.m.

Retirement Dinner

Tuesday: December 14, 2021 at RJ Law Center  
6:00 p.m.

2. EskDale High School Christmas Banquet

EskDale Christmas Banquet

December 16 and 17, 2021  
EskDale Center  
5:30 p.m. - Nevada / 6:30 p.m. - Utah

3. Utah School Boards Association Annual Conference

USBA Conference

January 6-8, 2022  
Little America Hotel  
Salt Lake City, Utah

4. National School Boards Association Conference and Exposition

NSBA Conference

April 2-4, 2022  
San Diego, California

5. Southwest Educational Development Center (SEDC)

SEDC Legislative Luncheon

Legislative Luncheon  
Washington School District Office  
December 8, 2021 at noon

Information Items continued:

5. Amanda Harding and other Parents Regarding the Reconfiguration of Delta Area Schools for 2022-2023 School Year

Concerned Parents with Delta Area School Reconfiguration for the 2022-2023 School Year

Amanda Harding spoke to the Board regarding the decision made to reconfigure the Delta area schools. There are several concerns with this proposal. All decisions should be made in what is the best interest of the students. It is felt that we, the parents, have been left out of the decision process. One hundred and fifteen parents have shared their thoughts regarding the reconfiguration of the Delta schools.

Sarah Richins spoke regarding data that she had received from Mr. Mark Petersen, spokesman for the Utah State Board of Education. The data given to her showed that the negatives for this proposal outweigh the benefits. Six schools in Utah have the fifth grade as the lowest school in secondary schools. Mrs. Richins suggested that the negatives way out weigh the benefits. Mrs. Richins shared data from the Utah Common Core Standards Testing, which shows that having fifth graders in the middle school is not the normal.

Michelene Anderson spoke to the Members of the Board about the reasoning for the Board is moving forward with moving the fifth grade to the Delta Middle School and moving the second grade to the Delta North Elementary School. Mrs. Anderson proposed that this reconfiguration is not a good thing and needs to be put on hold.

Kelsie Gardner spoke to the Board, asking the following questions: 1. Have you considered adding portables? 2. Will you ask the hydrogen plant to pay for portables? 3. How will the funding at the South be affected if there is only 1st grade all day? 4. What if no one brings their families during the building of the hydrogen plant? 5. Will 5th grade go back to the North after the boom? 6. Will you have a second counselor? 7. Is there truly space at the middle school for lunches? 8. Are the partitions at the middle school quiet? 9. Will there be early out for 5th grade or the whole middle school? Mrs. Gardner shared several studies challenging making this proposed change. Mrs. Gardner strongly requests that the fifth grade remain at the Delta North Elementary School.

Mrs. Cassie Dekker shared comments that she has received from other parents regarding how this will impact the students.

Mrs. Harding shared with the Members of the Board the results of a survey of 115 parents regarding what they see are negative affects of having fifth grade in the middle school. See Exhibit # 13.

Superintendent Styler had previously shared the following information regarding the Millard School District's Board of Education to make the decision for the Reconfiguration of the Delta Schools for the 2022-2023 school year.

Delta Schools are currently configured as follows:

Delta South: Pre K - 2nd Grade - 489 Students with 20 FTE Teachers –  
Additional Teaching Places Available - 0

Delta North: 3rd - 5th Grade - 419 Students with 21 FTE Teachers –  
Additional Teaching Spaces Available - 0

Delta Middle: 6th - 8th Grade - 429 Students with 20 FTE Teachers –  
Additional Teaching Spaces Available - 10

Delta High: 9th- 12th Grade - 524 Students with 24 FTE Teachers –  
Additional Teaching Spaces Available - 3-4

Delta Schools would be configured as follows:

Delta South: Pre K - 1st Grade - 341 Students with 14 FTE Teachers –  
Additional Teaching Spaces Available - 3

Delta North: 2nd - 4th Grade - 421 Students with 19 FTE Teachers –  
Additional Teaching Spaces Available - 2

Delta Middle: 5th - 8th Grade - 575 Students with 26 FTE Teachers –  
Additional Teaching Spaces Available - 3

Delta High: 9th- 12th Grade - 524 Students with 24 FTE Teachers –  
Additional Teaching Spaces Available - 3-7

Fillmore Schools are currently configured as follows:

Fillmore Elementary: Pre K - 4th Grade - 429 Students with 21 FTE Teachers

Fillmore Middle: 5th - 8th Grade - 355 Students with 21 FTE Teachers

Millard High: 9th - 12th Grade - 374 Students with 20 FTE Teachers

Fillmore Schools would be unchanged.

Considerations:

As IPP and other local industries prepare for construction and possible influxes of students, we are better situated to handle additional numbers.

Matches grade configuration for Delta and Fillmore. Delta Middle and Fillmore Middle were designed to house grades 5-8.

Re-balances Delta Middle with the two schools within a school. 5th and 6th on one side of the building, 7th and 8th on the other with only occasional interaction.

Provides for a smooth transition from elementary to secondary.

Allows additional specialty classes for 5th grade students.

Delta Middle School would be staffed with an assistant principal. This provides an additional training ground for administrators.

Unlocks additional \$200,000+ annually in Necessarily Existing Small School Funds from the state.

Head Start moves from Delta North to Delta South

Utah State Legislature continues to consider all-day kindergarten requirements –Federal government is proposing universal pre-school. This would free up space to expand each of those programs if necessary.

Currently in grades K through 5, the only available way to handle new students would be to increase class size. This shift will give space that allows us to hire additional staff if necessary.

If additional spaces at DSES are not required by younger students, USU Extension could also move to Delta South, freeing up space for DHS students to take additional concurrent enrollment courses in the District office if the need arises.

Action Items

Action Items

Policy Approval

Policy Approval

Member Barney made a motion to approve the following policies

Equal Employment Opportunity

Millard School District Policy - File Code: 4000

Non-Discrimination

Millard School District Policy - File Code: 1010

Motion was seconded by Member Finlinson and carried unanimously by the Members of the Board.

Review and Approval of Health and Human Sexuality Curriculum Materials

Review / Approval of Health and Human Sexuality Curriculum

Mr. George Richardson, Millard School District Director of Secondary Education, met with the Members of the Board to review and discuss the curriculum for the District’s Health and Human Sexuality classes.

This information is available for review at the Millard School District office.

Member Britt made a motion to approve and accept the curriculum that the Millard School District uses for its Health and Human Sexuality classes, with the exception of not using the video on “Tea”, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Presentation of Millard High School’s Proposal to Amend It’s Land Trust Budget for the 2021-2022 school year.

Approval of MHS LAND Trust Amended Budget

Mr. Derrick Dearden, Principal of Millard High School, presented earlier at the Board Work Session the proposal to amend the Millard High School LAND Trust budget for the 2021-2022 school year. The amended Budget is as follows:

Software and Technology equipment:	\$ 16,000
Professional Development and Trained Substitute	\$ 37,034
Class size reduction - Purchase four prep periods	\$ 40,000
Supplement Teaching Materials	\$ 2,685
Accelerated Learning Programs	\$ 6,000
TOTAL	\$101,719

This proposed amended LAND Trust Budget has been approved by Millard High School’s School Community Council. The detail breakdown is available for review at Millard High School.

Member Britt made a motion to approve the amended LAND Trust Budget for Millard High School for the 2021-2022 school year, seconded by Member Barney and carried unanimously by the Members of the Board.

Request for Waiver of Building Rental Fee - West Millard Cultural Council

Mrs. Michelle Burr, President of the West Millard Cultural Council, requested a waiver of the building rental fees for this group. The West Millard Cultural Council brings in outside performing groups to the West Millard area for the benefit of both the communities and the students. These outside groups provide a workshop or assembly for the students.

The West Millard Cultural Council requested permission to hold a concert on Monday evening, December 20, 2021, which would be an exception to the Millard School District procedure of having “No” activities on Monday evenings. This concert would be Colnan and Desiree’ Miller, who are acclaimed musical performers, with Conlan being from Delta.

Member Barney made a motion to waive the building rental fee for the Conlan and Desiree’s Christmas concert brought into the area by the West Millard Cultural Council and approved this being held on Monday evening, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Request for Exception to Monday Night “No” Activities

Request for Additional Unpaid Sick Leave for Wes J. Roper

Mr. Wes Roper, part-time custodian at Delta South Elementary School, is in need of surgery, which has been deemed a medical necessity. The surgery occurred on November 2, 2021, with the recovery afterwards being six to eight weeks before returning to light duty.

Mr. Roper is eligible for leave under the Millard School District Policy - Employee Leaves of Absences - File Code: 4240. This is under the Family Medical Leave Act - FMLA. This allows up to 12 calendar weeks of unpaid leave.

Mr. Roper does have the following leave available that he could choose to use prior to the unpaid leave.

Classified Sick leave	10.83 hours
Personal Leave	4.00 hours
Vacation	14.5 hours

Member Finlinson made a motion to approve unpaid leave for Mr. Wes Roper not to exceed eight weeks, seconded by Member Britt and carried unanimously by the Members of the Board.

Request for Unpaid Sick Leave - FMLA

Employee Request for Paid Maternity Leave

Mrs. Whitney Durrant was previously approved for unpaid maternity leave after using her fifteen days of maternity leave, eight and a half days of personal leave, and some unpaid leave. Mrs. Durrant delivered her baby via a C-section and is now requesting to be paid for the days that she was off as unpaid leave. This period should have been from September 20, 2021 through October 22, 2021.

Employee Request for Additional Paid Maternity Leave

No action, as no motion was received.



Honoring Excellence

Student Excellence / Deseret News Academic All-State

Delta High School

Boys' Cross-Country

Cody Stephenson

Boys' Golf

Cody Larsen

Football

Josh Jackson

Girls Tennis

Juliana Moyano

Volleyball

Emmie Willoughby

Millard High School

Boys' Cross-Country

Zach Rawlings

Girls' Cross-country

Aimee Thurman

Hannah Koyle

Boys' Golf

Carson Brunson

McKay Robison

Payton Rasmussen

Girls' Soccer

Lucy Freeman

Girls' Tennis

Aubrie Klein

Kelley Dearden

Tristan Toone

Volleyball

Karley Swallow

Honoring Excellence

Deseret News Academic All-State for Fall Sports

Each Academic All-State was given a Certificate of Excellence

Honoring Personnel Excellence

Millard High School

Coach Cody Moat - Head Coach Boys' and Girls' Cross-Country

Coach Cody Moat  
MHS Cross-Country Coach

The Millard High Boys' and Girls' Cross-Country teams won the Utah State 2-A Championships. The Millard High School Boys' Cross-country won its fifth state title.

Congratulations to Coach Cody Moat for his success.

Coach Moat was presented with a Certificate of Excellence.

Millard School District School Resource Officer (SRO)

Tryell Curtis -  
Millard School  
District SRO

Millard County Deputy Sheriff, Deputy Tyrell Curtis, was honored for the service that he gives to all of the Millard School District schools. Deputy Curtis is serving both sides of the county and does an excellent job. Members of the Board expressed their appreciation for the valuable service that Deputy Curtis gives to the schools and their students.

Deputy Curtis was presented with a Certificate of Excellence

Communications for Board Members:

Communications  
for Board Mem-  
bers

1. School Newsletters:

- a. Delta South Elementary School’s - “Bunny Bulletin”  
November 2021
- b. Delta North Elementary School’s “Bulldog Bulletin”  
November 2021
- c. Fillmore Elementary School’s “Chipmunk Chat”  
November 2021
- d. Delta Middle School’s November 2021 Newsletter
- e. Fillmore Middle School’s November 2021 Newsletter

School Newslet-  
ters

Public Comment

Public Comment

None

Board Member Comments

Board Member  
Comments

1. Member Britt expressed appreciation for a productive meeting and the good discussions. A formal welcome was extended to Corey, who is coming on board the first of next year. Thanks for Keith and the good job that he has done and he has appreciated working with him. Member Britt expressed thanks for the many individuals who are making things go well.

Member Britt is pleased with the COVID-19 numbers being low, with Superintendent Styler indicating that he does not believe that the District will deal with any school closings because of COVID-19.

2. Member Finlinson indicated that she missed Member Holt not being here and appreciated Member Lund taking the reins and conducting a successful meeting. Member Finlinson expressed appreciation for having parents at Board meeting and how they were respectful in their comments made to the Members of the Board. Member Finlinson indicated that she feels the Members of the Board are listening and do care about and know the concerns of parents. She is confident that the right decision has been made.

Thanks to George Richardson for the good work he does.

3. Member Barney seconded the comments that have been made by Members Britt and Finlinson. She appreciates the parents who were at Board meeting today and for the comments that were shared. Member Barney does understand the feelings of the parents, as well as having been there and knowing that moving the fifth grade to the Delta Middle School will be okay. The District is moving forward in a proactive way to address possible increased enrollment.

Member Barney welcomed Corey as the new Business Administrator and expressed her confidence in him doing a great job. She feels bad that Keith is leaving and appreciates his efforts over the many years.

4. Member Lund brought up for discussion the idea of changing Board leadership with the start of the new calendar year. The tradition has been to change Board leadership every two years.

Member Lund reported on the workings of the UHSAA and the issues that are dealt with. He appreciates the good work of the member schools and the support given to UHSAA Board of Trustees.

Member Lund extended a welcome to Corey, as well as expressing appreciation for the job that Keith has done. He also appreciates the District office staff and all that is done.

5. Superintendent Styler indicated that he appreciates the parents who came to Board meeting and their discussion regarding the reconfiguration of the Delta area schools. Superintendent Styler indicated that he felt all decisions that have been made have been student centered. The Board of Education makes decisions that are in the best interest of the students. He indicated that he feels the process of reconfiguring of the Delta area schools has been a thoughtful process focused on the end goal of student achievement.

Superintendent Styler welcomed Corey to the Board of Education and appreciates his willingness to learn. Thanks to Keith for his many years of service given and his work in moving forth the works of the Millard School District. Keith is going above and beyond in helping Corey get an idea of the work of the business administrator.

6. Corey Holyoak expressed appreciation for the vote of confidence in hiring him as the Business Administrator. Corey also expressed his thanks to Keith for his great help during the training process.

7. Keith welcomed Corey as the Business Administrator and expressed confidence that the Board of Education made a great decision. Keith expressed appreciation for the Members of the Board and their support given to him.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, December 9, 2021, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 4:00 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Vice-President Business Administrator