

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held Thursday, January 13, 2022, at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #16.

Call to Order

Members in attendance:      Todd E. Holt, President  
   David E. Lund, Vice President – arrived at 1:30 pm  
   Adam R. Britt, Member  
   Jennifer Finlinson, Member  
   David V. Styler, Superintendent  
   Corey S. Holyoak, Business Administrator

Members in Attendance

Members absent:              Joyce C. Barney, Member

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence:              Adam R. Britt

Pledge of Allegiance:              Adam R. Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items

Member Finlinson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2021-2022 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Britt, with the voting as follows:

Closed Executive Session

Member Finlinson	Aye
Member Britt	Aye
Member Holt	Aye

Member Finlinson made a motion to return the meeting to a Regular Session, seconded by Member Britt, with the voting as follows:

Regular Session

Member Finlinson	Aye
Member Britt	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 1:05 pm to 1:35 pm.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2021-2022 school years) as provided for in Utah Code: 52-4-205(1)(a).

Certification

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Todd E. Holt, President

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Corey S. Holyoak, Business Administrator

Minutes

Minutes of the Board of Education meeting held December 9, 2021 were approved by a motion from Member Finlinson, seconded by Member Britt, and carried unanimously by the Members of the Board.

Board President's Report

Member Holt mentioned that he enjoyed being able to attend the USBA conference. He values the information provided at the conference.

Superintendent Styler's Report

Superintendent Styler mentioned the deadline of Friday, January 14, for those wishing to take advantage of the retirement incentive. He also provided some information on the COVID statistics for the school district.

Business Administrator Report

None

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of bills from check #22337 to check #22456, inclusive, and ACH #347 through #361 inclusive, Zions First National Bank, along with the financial reports from General Accounts.  
Exhibit #17.

In-State Residency Request

Student Name: Addison Ruuth  
Parent Name: Stirling and Jessica Ruuth  
Guardian Name: Jamie Monroe  
School / Grade: Millard High School / 9th grade

2021-2022 School Year Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Sarah Foster	Coi Dearden	MHS / 12th grade
Kimberly McCann	Joshua McCann	FES / 4th grade
Meagan Stanworth	Wyatt Stanworth	DSES / 2nd grade
Meagan Stanworth	Annalynn Stanworth	DSES / 1st grade
Gabriela Sandoval	Vivian Devora	DHS / 11th grade

Recommended for approval.

Minutes

Board President's Report

Superintendent Styler's Report

BA Report

Consent Items

Payment of Bills / Approval of Financial Reports

In-State Residency Request

2021-2022 Compulsory Attendance Compliance

Early Graduation Requests

Early Graduation Requests

The following Senior students are on track for fulfilling all graduation requirements at the end of the first semester of the 2021-2022 school year (ended January 12, 2022). They are requesting early graduation.

Delta High School

Delta High School

Ian Knoeller  
Gabrial Pearson

Millard High School

Millard High School

Lexi Nieves

These students have the support of their parents and Delta High School and Millard High School administrations.

Recommended for approval, subject to review and certification by Delta High School and Millard High School administrations that all graduation requirements have been met satisfactorily.

In-Lieu of Transportation Requests

In-Lieu of Transportation Requests

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Melissa Rodriguez Luna	Jessica Rodriguez Luna	EskDale HS	38 Miles RT

Recommended for approval.

Spring Sports Activity Schedules

Spring Sports Activity Schedule:

Delta High School

- Delta High School Boys Soccer
- Delta High School Softball
- Delta High School Boys Tennis
- Delta High School Baseball
- Delta High School Girls Golf
- Delta High School Track

Millard High School

- Millard High School Boys Soccer
- Millard High School Softball
- Millard High School Baseball
- Millard High School Girls Golf
- Millard High School Track

Utah High School Activities Association (UHSAA) 150 Mile Consent Approval

UHSAA 150 Mile Contest Approvals

- Delta High School Track to St. George, Utah on March 26-27, 2022
- Delta High School Track to Logan, Utah on April 16, 2022
- Delta High School Softball to St. George, Utah on March 18-19, 2022
- Delta High School Boys Tennis to St. George, Utah on April 1-2, 2022

- Millard High School Softball to St. George, Utah on March 18-19, 2022
- Millard High School Softball to Hildale, Utah on May 3, 2022
- Millard High School Track to St. George, Utah on March 25-26, 2022
- Millard High School Track to St. George, Utah on April 1-2, 2022
- Millard High School Track to St. George, Utah on April 22-23, 2022
- Millard High School Girls Golf to Hurricane, Utah on March 16, 2022

Personnel Items

Personnel Items

Letter of Resignation

Letter of Resignation

Ethan Stephenson – Millard High School Head Football Coach

Recommendation for Delta South Elementary School Instructional Assistant

DSES  
Instructional Assistant

Cindy Trout – 5.75 hours - SpED

Recommendation for Fillmore Middle School Instructional Assistant

FMS  
Instructional Assistant

John Woods – 5.75 hours – SpED

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Information Items

Information Items

1. NSBA 2022 San Diego Conference  
April 2-4, 2022  
San Diego, California

NSBA  
Conference

Action Items

Action Items

Request from Zach Bryan on behalf of Kim Lawson for Paid Sick Leave

Additional Sick  
Leave Request

Kim Lawson has been battling Cancer and has used up all her personal and sick leave allotted this year due to treatments. Near the first of December, she had emergency surgery and has to have additional time off. Zach Bryan is requesting an additional three days of sick leave on behalf of Kim Lawson, based on the number of hours worked per day.

Member Finlinson made a motion to approve the request for three additional sick leave days, seconded by Member Britt, and carried unanimously by the Members of the Board.

Request from Sherakee Skeem for Extended Unpaid Leave

Extended Leave  
Request

Sherakee's mother has been experiencing serious medical conditions and has only a limited time left to live according to doctors. Sherakee is requesting an extended leave of absence to take care of her mother.

Member Britt made a motion to approve the request for an extended leave of absence, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Ratification of Chad Warnick Attending FFA Facilitator Training

FFA Facilitator  
Training Request

Chad Warnick has been specially selected to attend the Facilitator Training in Lexington, Kentucky on January 15-16 and is requesting support in being able to attend and covered costs related to travel to and from the airport.

Member Finlinson made a motion to approve the request, seconded by Member Britt, and carried unanimously by the Members of the Board.

Out-of-State Travel Request for MHS Ethan Stephenson and Harold Robison

TESOL  
Conference  
Attendance  
Request

Ethan Stephenson and Harold Robison are requesting approval to attend the TESOL 2022 International Convention & English Language Expo, the world's largest convention for English language teaching professionals, which will be held March 22-25, 2022 in Pittsburgh, Pennsylvania. This request was initially approved to take place in 2021; however, the Expo was later canceled due to concerns of COVID-19.

Member Britt made a motion to approve the request, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Out-of-State Travel Request for DMS Teachers

Rebecca Callister is requesting approval for several of her teachers to attend the Standards Based Learning in Action Workshop on March 7-8, 2022 in San Diego, California. This workshop assists teachers with the planning, creation, and implementation process of a standards-based classroom.

Standards Based Learning in Action Workshop Request

Member Finlinson made a motion to approve the request, seconded by Member Britt, and carried unanimously by the Members of the Board.

Proposal for Leveling of Millard High School Field and Upgrade of Track

The Millard High School football field and track are in need of replacement. Sunrise Engineering has provided an estimated cost of the two projects, and school administration is requesting approval to begin the project.

MHS Football Field and Track Updates

The cost of replacing the football field is estimated at \$241,300, and the cost of replacing the track is estimated at \$485,000.

Member Britt made a motion to approve the request, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Proposal for Replacement of Fillmore Elementary School Roof

The Garland Company, Inc. has provided results from an inspection of the roof of Fillmore Elementary School, along with an estimate of the cost to replace it. Fillmore Elementary School administration is requesting approval to proceed with the project.

FES Roof Replacement

The cost of the project is estimated at \$1,137,240.

Member Lund made a motion to approve the request, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Review and Acceptance of Millard School District Audited Financial Statements

Gilbert & Stewart, CPA, PC have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Millard School District as of and for the year ended June 30, 2021. Audited financial statements have been provided for review and acceptance.

MSD Audited Financial Statements

Member Lund made a motion to approve the audited financial statements for the year ended June 30, 2021, seconded by Member Britt, and carried unanimously by the Members of the Board.

Possible Adjustment to Scheduled March School Board Meeting

The March school board meeting will be moved from March 10, 2022 to March 17, 2022.

Adjustment to March School Board Meeting

Member Finlinson made a motion to adjust the date of the March school board meeting from March 10, 2022 to March 17, 2022, seconded by Member Britt, and carried unanimously by the Members of the Board.

Discussion Regarding Possible Letter of Recommendation for IPP

A draft letter of recommendation for IPP was reviewed. It was discussed that the letter will be finalized, and its delivery would later be voted on by Members of the Board, after they have time to gather additional information.

Potential Letter of Recommendation for IPP

Member Lund made a motion to proceed as discussed, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

### Communications for Board Members

1. Thank you note from Russ and Holly Fowles to Superintendent Styler, Mr. Griffiths, and teachers for donating to the bereavement fund.
2. Thank you note from Liesl Finlinson for the turkey roast at Thanksgiving.
3. Thank you package from Delta North Elementary School, including notes from many of the students of the school, to the School Board for School Board Appreciation.
4. School Newsletters:
  - a. Delta North Elementary School's "Bulldog Bulletin" – January 2022
  - b. Delta South Elementary School's "The Bunny Bulletin" – January 2022
  - c. Delta South Elementary School's Spanish bulletin
  - d. Delta Middle School's January Newsletter - January 2022
  - e. Fillmore Elementary School's "Chip Munk Chat" – January 2022
  - f. Fillmore Middle School's January Newsletter – January 2022

Communications  
for Board  
Members

Thank You Notes

School  
Newsletters

Public Comment

### Public Comment

A question was brought up by a member of the public regarding a potential hearing to discuss an issue with the Delta Middle School pick up/drop off process. No immediate plan for a hearing is set.

Board Member  
Comments

### Board Member Comments

Member Britt mentioned his appreciation for being able to attend the USBA conference. He also expressed his congratulations to Member Lund for his new three-year appointment to the UHSAA board.

Member Finlinson also mentioned her appreciation for being able to attend the USBA conference. She enjoyed the conference and is excited to see how the conference the DMS teachers are scheduled to attend turns out.

Member Lund expressed thanks for the opportunity to serve another three years on the UHSAA board.

Member Holt mentioned that he was energized by the USBA conference and really appreciates the information he gains when he attends.

Superintendent Styler congratulated the Board on receiving the Master School Boards Award and expressed his appreciation for them.

Corey Holyoak also mentioned he was thankful for being able to attend the USBA conference and expressed his appreciation for Keith Griffith's continued support in the Business Administrator transition.

### Honoring Excellence

Honoring  
Excellence

### Honoring Personnel Excellence

### Delta High School

DHS

Dr. Howard Quackenbush & Jamie Christensen of Delta Physical Therapy

### Elementary Instructional Coaches

Carolee Ferris, Delta North Elementary School

Elementary  
Instructional  
Coaches

Tammie Bean, Delta South Elementary School

Amber Anderson, Fillmore Elementary School

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, February 10, 2022, at 1:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 2:45 pm.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator