

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held Thursday, April 21, 2022, at the District Office, Delta, Utah.

Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 1:00 pm

The President of the Board called the meeting to order at 1:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #23.

Call to Order

Members in attendance:

Members in Attendance

Todd E. Holt, President
David E. Lund, Vice President
Joyce C. Barney, Member
Adam R. Britt, Member - Absent
Jennifer Finlinson, Member
David V. Styler, Superintendent
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David Lund

Pledge of Allegiance: David Lund

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies
3. Family Search Yearbook Project
4. Electronic Documentation – Potential Vendors
5. DMS Reconfiguration Field Trip
6. Millard High School Track and Field Status

Member Lund made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2021-2022 and 2022-2023 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Finlinson, with the voting as follows:

Closed Executive Session

Member Lund	Aye
Member Finlinson	Aye
Member Holt	Aye
Member Barney	Aye

Regular Session

Member Barney made a motion to return the meeting to a Regular Session, seconded by Member Finlinson, with the voting as follows:

Member Barney	Aye
Member Finlinson	Aye
Member Holt	Aye
Member Lund	Aye

Time

Time of the Closed Executive Session was from 1:05 pm to 1:55 pm.

Certification

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2021-2022 and 2022-2023 school years) as provided for in Utah Code: 52-4-205(1)(a).

Todd E. Holt, President

Corey S. Holyoak, Business Administrator

Board President's Report

Board President's Report

President Holt reported on a conference he attended, put on by David Horsager. He asked the Board if they would be open to a meeting with the representatives.

Minutes

Minutes

Minutes of the Board of Education meeting held March 17, 2022 were approved, subject to an edit of the Public Hearing placement in the minutes, by a motion from Member Barney, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Minutes of the Special Board of Education meeting held March 25, 2022 were approved by a motion from Member Barney, seconded by Member Lund, and carried unanimously by the Members of the Board.

BA Report

Business Administrator Report

Corey Holyoak informed the Board that the District is looking into using a third-party service, CompuClaim, to begin processing Medicaid claims for service provided by District staff.

Superintendent Styler's Report

Superintendent Styler's Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

In-State Residency Request

In-State Residency Request

Student Name: Benjamin Sisam
Parent Name: Andrea Sisam
Guardian Name: Brooke Lowe
School / Grade: Fillmore Middle School / 8th grade

Another in-state residency request was denied by the Board, as per recommendation from Principal Bassett and Principal Dearden. Their recommendations were approved by a motion from Member Lund, seconded by Member Barney, and carried unanimously by the Members of the Board.

Payment of Bills /
Approval of
Financial Reports

Payment of Bills / Approval of Financial Reports

Payment of bills from check #22703 to check #22832, inclusive, and ACH #429 through #465 inclusive, Zions First National Bank, along with the financial reports from General Accounts.
Exhibit #24.

Early Graduation
Request

Early Graduation Request

Abigail Finlinson – Junior at Millard High / 28 credits (Regular)

Clowie Levi – Junior at Millard High / 28 credits (Regular)

Teigen Matthews – Junior at Millard High / 24 credits (Basic)

Sierra Miller – Junior at Millard High / 28 credits (Regular)

Alan Ortiz – Junior at Millard High / 28 credits (Regular)

ChelseaLynn Pearce – Junior at Millard High / 28 credits (Regular)

Aden Robison – Junior at Millard High / 28 credits (Regular)

Laynie Wilcox – Junior at Millard High / 28 credits (Regular)

Recommended for approval, subject to review and certification that all requirements for graduation have been met satisfactorily.

Personnel Items

Personnel Items

Letters of
Resignation

Letters of Resignation

Becca Frost – Fillmore Elementary School AmeriCorps

Kim Robison – Fillmore Middle School Refocus Specialist

Recommendation
for Various
Positions

Recommendation for Various Positions

Colin Christensen – Delta High School Head Football Coach

Delainee Bliss – Delta High School Head Drill Coach

Taylor Shipley – Delta High School Head Volleyball Coach

Salem Arenas – Millard School District Migrant Education Specialist

Tenneal Taylor – Fillmore Elementary School Instructional Assistant

Paige Markworth – Delta South Elementary School Kindergarten Teacher

Isaac Wallin – Fillmore Middle School Counselor

Bonnie Stewart – Millard High School Counselor

Taylor Jesienouski – Millard High School SPED Teacher

Karen Douglas – Delta Middle School ESL Specialist

Norma Alcaraz – Delta North Elementary School Lunch Worker

Review of Letter

Letter Review

The Board reviewed a letter from Service Drug regarding our health insurance provider, EMI Health.

Final Review of Appeal Response

Final Appeal
Response Review

The Board reviewed a draft of appeal response.

Member Lund made a motion to approve and accept all remaining Consent Items, as listed above, seconded by Member Finlinson and carried unanimously by the Members of the Board.

Information Items

Information Items

MSD Technology – Use of Filters and Software Selection

MSD Technology

Jordan Rogers and Drake Chappell presented on the use of filters and the software selection process of the district. They discussed the process of protecting against students misuse of school equipment and networks.

A couple of concerned parents were present as well and were asked to provide insight if they desired. A few questions were brought up for discussion.

Drake also presented information on the usage of technology within the District.

Draft of 2023-24 School Year Calendar

2023-2024 School Year - Draft

JULY							AUGUST							SEPTEMBER						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
						1			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4 Labor	5	6	7	8	9
9	10	11	12	13	14	15	13	14 Tch Work Day	15 Tch Work Day	16 Sch Day	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			
OCTOBER							NOVEMBER							DECEMBER						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9 PGC R	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20 Earl y	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23 Fall Brea k	24 Fall Brea k	25 Fall Brea k	26	27	28	19	20	21	22 Brea k	23 Brea k	24 Brea k	25	17	18	19	20	21 Earl y	22 Chris tmas Brea k	23
29	30	31					26	27	28	29	30			24	25 Chris tmas Brea k	26 Chris tmas Brea k	27 Chris tmas Brea k	28 Chris tmas Brea k	29 Chris tmas Brea k	30
JANUARY							FEBRUARY							MARCH						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
31	1 Chris tmas Brea k	2 Tch Work Day	3 Sch Day	4	5	6					1	2	3						1	2
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9
14	15 MLK Day	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16
21	22	23	24	25	26	27	18	19 Pres Day	20	21	22 PGC R	23	24	17	18	19	20	21	22	23
28	29	30	31				25	26	27	28	29			24	25 Sun day	26 Spri ng	27	28	29	30
APRIL							MAY							JUNE						
Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S	Su	M	Tu	W	Th	F	S
31 Earl y	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23 Earl y	24 Tch Work Day	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
														30						

The proposed calendar was reviewed by the Board members.

SEDC Legislative
Barbecue

SEDC Legislative Barbecue

The annual SEDC Legislative Barbecue will be held in Cedar City, Utah on Wednesday, June 1, 2022 at 5:00 pm.

Action Items

Capital Outlay Requests for 2022-23 School Year


Member Lund made a motion to approve the Capital Outlay Requests as presented, with possible adjustment for the Millard High Track, for the 2022-23 School Year, seconded by Member Barney, and carried unanimously by the Members of the Board.

EskDale/Garrison 2022-23 DRAFT School Calendar

Action Items

Capital Outlay Requests

EskDale/Garrison School Calendar

Millard School District		
285 East 450 North ♦ Delta, Utah 84624 Phone: (435) 864-1000 Fax: (435) 864-5684		
EskDale, Baker, & Garrison - DRAFT 2022-2023		
August 15, 2022	Teacher Work Day	Monday
August 16, 2022	Teacher Work Day	Tuesday
August 17, 2022	School Starts	Wednesday
September 5, 2022	Labor Day - No School	Monday
October 26, 2022	Parent Teacher Conferences	Wednesday
October 27-28, 2022	Fall Break & Nevada Day (observed)	Thurs/Fri
November 11, 2022	Veterans' Day - No School	Friday
November 23-25, 2022	Thanksgiving Break	Wed/Thurs/Fri
December 21, 2022	Last Day Before Christmas Break	Wednesday
January 3, 2023	School Reconvenes	Tuesday
January 16, 2023	Martin Luther King Day - No School	Monday
February 17, 2023	Parent Teacher Conferences	Friday
February 20, 2023	Presidents Day - No School	Monday
April 3, 2023	District PLC - No students	Monday
April 4, 2023	Snow Day	Tuesday
April 3-7, 2023	Spring Break	Monday-Friday
May 25, 2023	Graduation Day for EHS	Thursday
May 25, 2023	Last Day for Students	Thursday
May 26, 2023	Teacher Work Day	Friday
May 29, 2023	Memorial Day	Monday

*** Subject to change

	Teachers	Students		Teachers	Students	
August	13	11	January	20	20	
September	21	21	February	19	19	Total Days
October	18	18	March	23	23	Teachers 184
November	19	19	April	16	15	Students 180
December	15	15	May	20	19	

October 19, 2022	1st Term Ends	Wednesday	45 Days
January 10, 2023	2nd Term Ends	Tuesday	45 Days
March 17, 2023	3rd Term Ends	Friday	46 Days
May 25, 2023	4th Term Ends	Thursday	44 Days

Member Finlinson made a motion to approve the proposed EskDale/Garrison School Calendar, seconded by Member Lund, and carried unanimously by the Members of the Board.

Request for DHS Building Fee Waiver for Desert Echo Choir

Member Finlinson made a motion to approve the DHS Building Fee Waiver for Desert Echo Choir, seconded by Member Barney, and carried unanimously by the Members of the Board.

Request from DHS for permission to hold a Monday Night Fundraiser

No motion was made to approve the event.

Out-of-State Travel Request from Fillmore Elementary School

Fillmore Elementary School is requesting approval for out-of-state travel to a professional development conference in Las Vegas, Nevada held in June.

Building Fee Waiver

Monday Night Fundraiser Request

Out-of-State Travel - FES

Member Lund made a motion to approve the request, seconded by Member Barney, and carried unanimously by the Members of the Board.

Out-of-State Travel Request from Delta High School FCCLA

Out-of-State
Travel - DHS

The Delta High School FCCLA organization is requesting approval for out-of-state travel to the National Leadership Conference in San Diego, California held June 28 – July 4, 2022.

Member Finlinson made a motion to approve the request, seconded by Member Barney, and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring
Excellence

Honoring Personnel Excellence

District Maintenance

District
Maintenance

Dean Stephenson, Bill Emmett, Kevin Burton, Todd Davies, and Kris Kooyman were presented with a “Certificate of Excellence” for a job well done. They have taken on a lot of extra work in preparation for the Delta Middle School reconfiguration.

District Technology

District
Technology

Jordan Rogers, Dean Gardner, and Ryan Kemner were presented with a “Certificate of Excellence” for a job well done. They have also taken on a lot of work in preparation for the Delta Middle School reconfiguration.

Delta Middle School

DMS – Rebecca
Callister and Lee
Glazier

Rebecca Callister and Lee Glazier from Delta Middle School were also presented a “Certificate of Excellence” for their role in helping the Delta Middle School reconfiguration be successful.

Communications for Board Members

Communications
for Board
Members

1. School Newsletters:
 - a. Delta North Elementary School’s “Bulldog Bulletin” – April 2022
 - b. Delta North Elementary School’s Spanish Bulletin – April 2022
 - c. Delta South Elementary School’s “The Bunny Bulletin” – April 2022
 - d. Delta Middle School’s April 2022 Newsletter
 - e. Fillmore Middle School’s April 2022 Newsletter

School
Newsletters

Public Comment

Public Comment

The time was then turned over for comments from the public. No comments were offered.

Board Member Comments

Board Member
Comments

Member Finlinson enjoyed the visit to Delta Middle School to see the progress being made on the reconfiguration. She was also pleased with the discussion regarding technology and the involvement of the parents present.

Member Barney also enjoyed the visit to Delta Middle School. She also expressed appreciation for being able to attend various conferences. She also expressed appreciation for the community and the people within the District who go above and beyond.

Member Holt was impressed for the work that has been done at Delta Middle School in preparation for the reconfiguration. He is also impressed with the quality of people working for the District.

Superintendent Styler expressed appreciation of the Board enjoying their visit to Delta Middle School. He expressed appreciation for being able to attend the NSBA conference in San Diego. He mentioned that there was some valuable material presented.

Member Lund expressed appreciation to be able to attend the NSBA conference. He mentioned it was a good learning opportunity. Through meeting with other School Boards, he had a newfound appreciation for the quality of the Board we have in the District.

Corey Holyoak mentioned how impressed he was with all of the individuals awarded during Honoring Excellence.

Member Lund made a motion to adjourn the meeting, seconded by Member Barney, and carried unanimously by the Members of the Board.

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, May 12, 2022, at 1:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Meeting
Adjourned

Next Meeting

Meeting adjourned at 3:45 pm.

Attest:

Signed: _____ Signed: _____
President Business Administrator