

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held Thursday, June 9, 2022, at the District Office, Delta, Utah.

Meeting convened at 5:00 pm

The President of the Board called the meeting to order at 5:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #27.

Call to Order

Members in attendance:

Members in Attendance

Todd E. Holt, President
David E. Lund, Vice President
Joyce C. Barney, Member
Adam R. Britt, Member
Jennifer Finlinson, Member
David V. Styler, Superintendent
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David Styler

Pledge of Allegiance: David Styler

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Trust Edge Presentation
2. Policy Considerations
3. Review and Discuss Action Items
4. School Safety Discussion
5. Water Conservation Options
6. Millard High School Track and Field Status
7. Progress of DMS Teacher Discussion

Member Lund made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2021-2022 and 2022-2023 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Barney, with the voting as follows:

Closed Executive Session

Member Lund	Aye
Member Barney	Aye
Member Holt	Aye
Member Lund	Aye
Member Finlinson	Aye

Member Britt made a motion to return the meeting to a Regular Session, seconded by Member Finlinson, with the voting as follows: Regular Session

Member Britt	Aye
Member Finlinson	Aye
Member Holt	Aye
Member Lund	Aye
Member Barney	Aye

Time of the Closed Executive Session was from 5:05 pm to 5:35 pm. Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2021-2022 and 2022-2023 school years) as provided for in Utah Code: 52-4-205(1)(a). Certification

Todd E. Holt, President

Corey S. Holyoak, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held May 12, 2022 were approved, as corrected, by a motion from Member Barney, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

President Holt mentioned his appreciation for being able to attend the SEDC Legislative meeting in Cedar City.

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

BA Report

1. Asbestos Notice
2. Service Drug Letter Update

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval of Financial Reports

Payment of bills from check #22945 to check #23099, inclusive, and ACH #497 through #575 inclusive, Zions First National Bank, along with the financial reports from General Accounts.
Exhibit #28.

Adult High School Secondary Diplomas

Adult High School Secondary Diplomas

Brittany Lister

Mr. Colton Griffiths, Millard School District Adult Education Counselor, has reviewed her transcripts and determined that she has completed the necessary

requirements of the Millard School District Board of Education.

Recommended for approval.

2021-2022 School Year Compulsory Attendance Compliance

2021-2022
Compulsory
Attendance
Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Susi Kelsch	Austin Kelsch	MHS / 12th grade

Recommended for approval.

In-Lieu of Transportation Requests

In-Lieu of
Transportation

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Brett & Keli Dahl	Stetson Dahl	MHS	3.2 Miles RT
	Porter Dahl	FMS	3.2 Miles RT
	Conrad Dahl	FES	3.2 Miles RT
	Braddox Dahl	FES	3.2 Miles RT
Tawnya Kesler	Beck Kesler	FES	15 Miles RT

Recommended for approval.

Personnel Items

Personnel Items

Letters of Resignation

Letters of
Resignation

Kim Robison – Refocus Specialist at Fillmore Middle School
Sarah Robison – AmeriCorps Volunteer at Fillmore Middle School
Karen Quarnberg – Instructional Assistant at Fillmore Elementary School
Lorna Adams – Instructional Assistant at Fillmore Elementary School

Recommendation for Various Positions

Recommendation
for Various
Positions

Maddison Syrett – Fillmore Middle School Refocus Specialist
MeLyssa Stewart – Fillmore Elementary School Preschool Teacher
Mandi Nielson – Delta South Elementary School Secretary
Shanna Tolbert – Delta High School Part-Time SpEd Teacher
Shae Timothy – Millard High School SpEd Instructional Specialist
Leona Moat – Millard High School Counseling Office Assistant

Information Items

Information Items

1. Discussion Regarding Potential Pickleball Courts
2. Millard High School Awarded Deseret News 2A 2021-22 All-Sports Award

Action Items

Action Items

Out-of-State Extended Student Trip Request for National FFA Convention for DHS FFA

Out-of-State
Travel - DHS
FFA

Member Finlinson made a motion to approve the out-of-state travel request with the District to cover only the costs of the advisors as done in the past, seconded by Member Barney, and carried unanimously by the Members of the Board.

Out-of-State Extended Student Trip Request for EskDale High School Choir
May 18-23, 2023

Out-of-State
Travel – EskDale
HS

Member Finlinson made a motion to approve the out-of-state travel request, seconded by Member Lund, and carried unanimously by the Members of the Board.

Approval of 2022-2023 Board of Education Meeting Schedule

Board of
Education
Meeting Schedule

***Board Meeting Schedule
2022 – 2023***

The Millard County School District Board of Education will hold its regular School Board Meetings for the fiscal year 2022-2023 on the 2nd Thursday of each month, except as noted, at 1:00 p.m. at the Millard School District Office or at the schools during the school year, unless otherwise advertised.

Thursday, July 14, 2022 – Budget Hearing

Thursday, August 11, 2022

Thursday, September 8, 2022

Thursday, October 13, 2022

Thursday, November 10, 2022

Thursday, December 8, 2022

Thursday, January 12, 2023

Thursday, February 9, 2023

Thursday, March 9, 2023

Thursday, April 13, 2023

Thursday, May 11, 2023

Thursday, June 8, 2023 – Budget Hearing

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS (INCLUDING AUXILIARY COMMUNICATIVE AIDS AND SERVICES) DURING THESE MEETINGS SHOULD NOTIFY COREY S. HOLYOAK, BUSINESS ADMINISTRATOR AT 285 EAST 450 NORTH, DELTA, UTAH 84624 (435) 864-1000, AT LEAST THREE WORKING DAYS PRIOR TO THE MEETING.

All patrons are invited to attend.

David V. Styler
Superintendent

Member Lund made a motion to approve the Board Meeting Schedule as presented, seconded by Member Britt, and carried unanimously by the Members of the Board.

**Millard County School District
Professional Employees Negotiated Agreement
2022-2023 School Year**

1. **Increments and Lane Change Costs** – For the 2022-2023 school year the Millard School District will implement a professional educators salary schedule that will have percentage increases ranging from 5.00% to 5.25% depending on the service step the employee is on. In addition, two days will be added to the contract for professional development from 184 days to 186 days.
2. **Insurance** – The Millard School District will continue to fund the cost of insurance. The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2800 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and contributing \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.
3. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Ryan Hansen
MEA President

Todd E. Holt
President, Board of Education

David V. Styler
Superintendent

Member Britt made a motion to approve the Professional Negotiated Agreement, seconded by Member Barney, and carried unanimously by the Members of the Board.

**Millard County School District
Classified Employees Negotiated Agreement
2022-2023 School Year**

1. **Increments and Lane Change Costs** – Classified employees will receive added costs of increments and lane changes. A 5.25% increase will be added to the base salary schedule.
2. **Insurance** – The Millard School District will continue to fund the cost of insurance. The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2800 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and contributing \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.
3. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Rendon Hughes
Millard Classified President

Todd E. Holt
President, Board of Education

David V. Styler
Superintendent

Member Barney made a motion to approve the Classified Negotiated Agreement, seconded by Member Lund, and carried unanimously by the Members of the Board.

**Millard County School District
Salary Agreement – Administrative Employees
2022-2023 School Year**

1. **Increments and Lane Change Costs** – For the 2022-2023 school year, Administrative employees will receive a base salary increase of 5.25%. One additional day will be added to the School-Level Administrator contracts, making a total of 215 contract days for Principals and 205 contract days for Assistant Principals. The additional day will be considered a flex day to be used at the discretion of the individual.
2. **Cell Phone Stipend** – The Cell Phone stipend will be updated to \$600 for all eligible administrators.
3. **Activity Supervision** – High School Principal and Assistant Principal Activity Supervision will be adjusted to \$7,500 for the 2022-2023 school year.
4. **Insurance** – The Millard School District will continue to fund the cost of insurance. The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The District will fund the cost of the PHD3500 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD2800 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and contributing \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.
5. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Matt Bassett, Representative

Todd E. Holt, Board President

Rob Fowles, Representative

David V. Styler, Superintendent

Member Britt made a motion to approve the Administrative Negotiated Agreement, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Renewal of the Master Lease Agreement with the Millard School District Building Authority

Renewal of
Master Lease
Agreement

Under terms of the Master Lease Agreement between the Local Building Authority of Millard School District and Millard School District, an annual renewal of the Lease agreement is required, extending the lease from July 1, 2022 and ending June 30, 2023.

Member Lund made a motion to renew Lease Agreement between the Local Building Authority of Millard School District and the Millard School District for the period July 1, 2022 and ending June 30, 2022, seconded by Member Barney, and carried unanimously by the Members of the Board.

Communications for Board Members

Communications
for Board
Members

1. Thank You's
 - a. Fillmore Elementary PTA for support on Outdoor Learning Center project at Fillmore Elementary School
 - b. Miss Rhonda Harrison for card and gift from the Board

Public Comment

Public Comment

None

Board Member Comments

Board Member
Comments

Member Britt expressed appreciation for the year being over and all the work being done over the summer.

Member Finlinson appreciated being able to attend the high school graduations. She thought they all did very well.

Member Barney also expressed appreciation for being able to attend the high school graduations. She was impressed with how our boys and girls high school sports ended up in the Deseret News 2A 2021-22 All-Sports Award standings. She enjoyed attending the Delta Technical Center open house. She also mentioned she enjoyed the Trust Edge presentation.

Member Lund was happy to see that changes suggested last year for high school graduations were implemented in 2022 graduation programs.

Member Holt enjoyed the Delta Technical Center open house as well. He mentioned in talking with some of the faculty there should be more students enrolling next year.

Superintendent Styler expressed his appreciation to the Board Members for attending the high school graduations and for our principals, teachers, students, and staff for helping us get through another successful year. He mentioned that our schools are improving a little bit every year.

Corey Holyoak was impressed with the 2022 high school graduates. He expressed appreciation to the Board for placing confidence in him as the Business Administrator for the District.

MILLARD SCHOOL DISTRICT
DELTA, UTAH
JUNE 9, 2022

Budget Hearing
 Budget
 Revisions for
 2021-2022
 School Year

The Budget for the 2021-2022 school year was revised to accept additional revenue and adjustments to the opening fund balances. The amounts were distributed as follows:

FUND 10	ORIGINAL	FINAL	CHANGE
1000 Instruction	\$ 22,331,855	\$ 23,902,176	\$ 1,570,321
2100 Support Services - Students	\$ 935,311	\$ 1,056,692	\$ 121,381
2200 Support Services - Teachers	\$ 1,079,999	\$ 1,149,515	\$ 69,516
2300 Support Services - District General Administration	\$ 493,449	\$ 567,914	\$ 74,465
2400 Support Services - School Administration	\$ 2,309,363	\$ 2,338,247	\$ 28,884
2500 Support Services - Business	\$ 885,531	\$ 853,370	\$ (32,161)
2600 Operation and Maintenance of Plant	\$ 3,707,515	\$ 4,103,939	\$ 396,424
2700 Student Transportation	\$ 1,728,795	\$ 1,735,084	\$ 6,289
2800 Support Services	\$ -	\$ -	\$ -
2900 Other Support Services	\$ -	\$ -	\$ -
3000 Operation of Non-Educational Services	\$ -	\$ -	\$ -
5000 Other Outlay	\$ -	\$ -	\$ -
6000 Undistributed Reserves	\$ -	\$ -	\$ -
TOTAL FUND 10	\$ 33,471,818	\$ 35,706,937	\$ 2,235,119
FUND 21			
Student Activity Fund	\$ 1,542,800	\$ 1,542,800	\$ -
FUND 26			
Charter School Replacement Levy	\$ 27,310	\$ 27,310	\$ -
FUND 31			
Debt Service	\$ -	\$ -	\$ -
FUND 32			
Capital Outlay	\$ 4,342,905	\$ 4,342,214	\$ (691)
FUND 51			
Food Service	\$ 1,969,126	\$ 1,969,126	\$ -
OTHER FUNDS			
FFA Science Lab/Foundation	\$ 11,100	\$ 11,100	\$ -
MSD Foundation - Fund 76	\$ 40,000	\$ 40,000	\$ -

With a Balance on Hand of \$ 10,575,309

Member Lund made a motion to approve the revisions and adjustments to the 2021-2022 school year Budget for the Millard School District, seconded by Member Barney, and carried unanimously by the Members of the Board.

Exhibit #29

The Tentative Budget for the 2022-2023 School Year for the Millard School District was presented with CERTIFIED TAX RATES as follows

Budget Hearing
Tentative
Budget for
2022-2023
School Year

0.001661	State Basic Program
0.000799	Voted Leeway
0.002466	Board Voted Leeway
0.000009	Charter School Levy
0.000000	Judgment Levy
0.004935	Total for Maintenance and Operation
0.000000	Debt Service
0.001895	Capital Outlay
0.000000	C/O Judgment Levy
0.001895	Total for Capital Outlay

**0.006832 TOTAL PROPOSED CERTIFIED TAX RATE
FOR THE 2022-2023 SCHOOL YEAR.**

The Budget was prepared on a Weighted Pupil Unit of 4,702.878 and an estimated assessed valuation of \$2,537,135,212 for the Maintenance Operation Fund, Debt Service Fund, and Capital Outlay Fund.

Member Barney made a motion to approve the Tentative Budget for the Millard School District and to set the Budget Hearing for Thursday, July 14, 2022 at 6:00 pm, at the District Office, 285 East 450 North, Delta, Utah, seconded by Member Finlinson and carried unanimously by the Members of the Board.
Exhibit #30

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, July 14, 2022, at 5:00 pm, at the District Office, 285 East 450 North, Delta, Utah

Next Meeting

The Millard School District Board of Education will hold a Budget Hearing on Thursday, July 14, 2022, at 6:00 pm, at the District Office, 285 East 450 North, Delta, Utah, for the purpose of adopting the Budget and setting the Certified Tax Rates for the 2022-2023 school year.

Budget Hearing

Meeting adjourned at 6:20 pm.

Attest:

Signed: _____ Signed: _____
President Business Administrator