

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held Thursday, January 12, 2023, at the District Office, Delta, Utah.

**Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.**

Meeting convened at 1:00 pm

The Vice-President of the Board called the meeting to order at 1:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #16.

Call to Order

Members in attendance:

Members in Attendance

David E. Lund, President - Absent  
Jennifer L. Finlinson, Vice President  
Adam R. Britt, Member  
Sarah A. Richins, Member  
Tiffany T. Nelson, Member  
David V. Styler, Superintendent  
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Adam Britt

Pledge of Allegiance: Adam Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Policy Considerations

2nd Reading

Policy 4420 – Grievance Procedures for Employees  
Policy 6050 – Extended Student Travel  
Policy 6102 – Student Drug Testing Policy  
Policy 7010 – Public Relations  
Policy 7040 – Parent Involvement

3. Potential Building Projects and Bonding
4. Review of USBA Conference
5. UHSAA Realignment Information
6. Review of Governor’s Proposed Budget
7. Discussion of Board Goals

Member Nelson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2022-2023 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Richins, with the voting as follows:

Closed Executive Session

Member Nelson	Aye
Member Richins	Aye
Member Finlinson	Aye
Member Britt	Aye

Member Richins made a motion to return the meeting to a Regular Session, seconded by Member Nelson, with the voting as follows:

Regular Session

Member Richins	Aye
Member Nelson	Aye
Member Finlinson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 pm to 1:35 pm.

Time

I, Jennifer L. Finlinson, Vice President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2022-2023 school years) as provided for in Utah Code: 52-4-205(1)(a).

Certification

---

Jennifer L. Finlinson, Vice President

---

Corey S. Holyoak, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meetings held December 15, 2022 and January 4, 2023 were approved by a motion from Member Britt, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

None

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

BA Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /  
Approval of  
Financial Reports

Payment of bills from check #23949 to check #24065, inclusive, and ACH #893 through #917 inclusive, Zions First National Bank, along with the financial reports from General Accounts.  
Exhibit #17.

Substitute Teacher Requests

Substitute  
Teacher Requests

Kaetly Morris – Delta  
Torie Smith – Delta  
Ambre Moorhous - Garrison

Tabitha Kesler – Fillmore  
Jesse Robison – Fillmore

Adult High School Diplomas

Adult High  
School Diplomas

David Hymas  
Alejandro Ramirez Martinez

Adalberto Ozeta

2022-2023 School Year Compulsory Attendance Compliance

Compulsory  
Attendance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Amanda Carr	Elcee Carr	DMS / 5th grade
	Grace Carr	DNES / 3rd grade
Heather Johnson	Kaison Johnson	FMS / 5th grade

Recommended for approval.

In-State Residency Request

Residency  
Request

Principal Dearden made a request to revoke a previously approved In-State Residency Request.

Spring Sports Activity Schedules

Spring Sports  
Activity Schedule:

Delta High School

Delta High School Girls Golf  
Delta High School Track  
Delta High School Boys Soccer  
Delta High School Baseball  
Delta High School Softball  
Delta High School Boys Tennis

Millard High School

Millard High School Boys Soccer  
Millard High School Softball  
Millard High School Baseball  
Millard High School Girls Golf  
Millard High School Track

Utah High School Activities Association (UHSAA) 150 Mile Consent Approval

UHSAA 150  
Mile Contest  
Approvals

Delta High School Track to St. George, Utah on March 11, 2023  
Delta High School Track to St. George, Utah on March 31 – April 1, 2023  
Delta High School Softball to St. George, Utah on March 17, 2023  
Delta High School Baseball to Morgan, Utah on March 14, 2023  
Delta High School Girls Golf to Vernal, Utah on April 11, 2023

Millard High School Girls Golf to Hurricane, Utah on March 15, 2023  
Millard High School Softball to St. George, Utah on March 17-18, 2023

Personnel Items

Personnel Items

Letters of Resignation

Letters of Resignation

Maurie Christensen – FMS Instructional Assistant  
Kaitlyn Alsop – DHS Instructional Assistant  
Tisha Arcadio – DNES Instructional Assistant  
Shae Timothy – MHS Instructional Specialist  
Kim Coats – Fillmore School Nurse

Recommendation for Various Positions

Recommendation for Various Positions

Liz Palmer – DNES Instructional Assistant  
Jamie Walton – MHS Instructional Assistant  
Estela Munoz – MHS Instructional Assistant  
Sheri Kay Beckstrand – FMS Instructional Assistant  
Patricia Carter – MHS School Secretary  
Misty Thatcher – MHS Severe SPED Instructional Specialist  
Nikki Curtis – Delta Bus Driver  
Skip Gordon – Delta Bus Driver

Member Nelson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Britt, and carried unanimously by the Members of the Board.

Information Items

Information Items

National School Boards Association Annual Conference

NSBA Annual Conference

Friday – Monday / March 31 – April 3, 2023  
Orlando, Florida

Action Items

Action Items

Health and Human Sexuality Curriculum Materials

Health and Human Sexuality Curriculum Materials

Mr. George Richardson presented the recommended changes to the curriculum as proposed by the District’s Health and Human Sexuality Curriculum Committee.

Member Nelson made a motion to approve the recommended changes, seconded by Member Britt, and carried unanimously by the Members of the Board.

Out-of-State Travel Request

Out-of-State Travel Request

MHS Football coaches (Stoney Myers, Nate Robison, Trey Ashton, and Blaine Burraston)  
Nike Coach of the Year Clinics  
February 16th through February 18, 2023 in Las Vegas, Nevada

Member Richins made a motion to approve the travel request, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Review and Acceptance of Millard School District Audited Financial Statements

Review and Acceptance of MSD Audited Financial Statements

Gilbert & Stewart, CPA, PC have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Millard School District as of and for the year ended June 30, 2022. Audited financial statements have been provided for review and acceptance.

Member Britt made a motion to approve the audited financial statements for the year ended June 30, 2022, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Communications for Board Members

Communications  
for Board  
Members

School Newsletters:

- Delta North Elementary School’s “Bulldog Bulletin” – January 2023
- Delta North Elementary School’s Spanish Bulletin – January 2023
- Fillmore Middle School’s January 2023 Newsletter

Thank You’s:

Thank you from Delna Bliss for District Christmas Gift

Board Member Comments

Board Member  
Comments

Member Britt welcomed the two new Board Members and expressed his appreciation for them. He also expressed appreciation for the District and the support they provide the teachers.

Member Nelson mentioned she was excited to bring things to the District that she learned while at the USBA conference. She also expressed a desire to increase the transparency of the District. She mentioned she was grateful to be able to visit the schools in the District and meet with school administrators and personnel to discuss their needs.

Member Richins mentioned that she enjoyed the training she received at the USBA conference. She expressed a desire for the District to be transparent during the process of planning out the school building projects and the bond process involved with these potential projects. She also expressed her excitement to be a member of the Board.

Member Finlinson also mentioned that she enjoyed the USBA conference. She expressed excitement for the school building projects the District is considering. She also expressed appreciation and excitement for her new role on the Board.

Superintendent Styler welcomed the new Board Members. He mentioned that it is good to have their excitement and energy. He mentioned that we will be looking over Capital Outlay requests within the next couple of weeks and will be presenting them to the Board in February’s Board meeting, followed by Board visits to each of the schools.

Corey Holyoak mentioned he was excited to attend the USBA conference with the Board and that he is excited to work with each of them.

Public Comment

Public Comment

None

Meeting adjourned at 2:05 pm.

Meeting  
Adjourned

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, February 9, 2023, at 1:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Regular  
Meeting

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Vice President Business Administrator