

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held Thursday, August 10, 2023, at the District Office, Delta, Utah.

Meeting convened at 2:00 pm

The President of the Board called the meeting to order at 2:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #5.

Call to Order

Members in attendance:

Members in Attendance

David E. Lund, President – Absent  
Jennifer L. Finlinson, Vice President  
Adam R. Britt, Member  
Sarah A. Richins, Member  
Tiffany T. Nelson, Member  
David V. Styler, Superintendent  
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Adam Britt

Pledge of Allegiance: Adam Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Policy Considerations

First Reading

Policy 3060 – Transportation of Students for Extracurricular Activities  
Policy 4260 – Vacation Leave Policy - 12 Month Classified  
Policy 4300 – Staff Conduct - Professional Behaviors and Expectations  
Policy 6102 – Student Drug Testing Policy  
Policy 6105 – Bullying, Cyberbullying, Hazing, and Abusive Conduct

Third Reading

Policy 4240 – Employee Leaves of Absence & Release Time

For Consideration

Policy 2100 – School Fees, Fee & Waivers, etc.

3. Presentation on Millard School District's Early Learning Plan & Early Math Plan – Delna Bliss
4. Progress Report on Building Projects
5. Informing the Public on General Obligation Bond – Review of Letters

6. Capital Project Status Report

7. 2023-2024 District Goals – Dignity Index

Closed Executive Session

Closed Executive Session

Member Richins made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2023-2024 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Britt, with the voting as follows:

Member Richins	Aye
Member Britt	Aye
Member Finlinson	Aye
Member Nelson	Aye

Member Nelson made a motion to return the meeting to a Regular Session, seconded by Member Richins, with the voting as follows:

Regular Session

Member Nelson	Aye
Member Richins	Aye
Member Finlinson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 2:05 pm to 2:30 pm.

Time

I, Jennifer L. Finlinson, Vice President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2023-2024 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

\_\_\_\_\_  
Jennifer L. Finlinson, Vice President

\_\_\_\_\_  
Corey S. Holyoak, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held July 13, 2023, were approved, by a motion from Member Richins, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Board President’s Report

Board President’s Report

Member Richins reported on the District Safety Committee meeting held at the District offices on Wednesday, August 2, 2023.

Superintendent Styler’s Report

Superintendent Styler’s Report

None

Business Administrator Report

BA Report

None

Honoring Excellence

Honoring Excellence

Honoring Personnel Excellence

Mrs. Misty Day – Millard School District “Teacher of the Year”  
2nd Grade Teacher at Delta North Elementary School

Superintendent Styler and Mrs. Delna Bliss shared with the Members of the Board the accomplishments of Mrs. Misty Day and her contributions to the students and staff of Delta North Elementary School.

Mrs. Day was presented with a plaque and congratulated by the Members of the Board for her accomplishments.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /  
Approval of  
Financial Reports

Payment of bills from check #24895 to check #25013, inclusive, and ACH #1184 through #1267 inclusive, Zions First National Bank, along with the financial reports from General Accounts.  
Exhibit #6.

Substitute Teacher Requests

Substitute  
Teacher Requests

DeAnn Burton – Delta  
Kelsey Sabey – Delta

Abigail Kent – Leamington

Substitute Bus Driver Requests

Substitute Bus  
Driver Requests

AJ Hutchins – Delta  
Howard Webb – Delta

Kris Olcott – Delta

Adult High School Diplomas

Adult High  
School Diplomas

BraeLynne Christensen

2023-2024 School Year Compulsory Attendance Compliance

Compulsory  
Attendance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Eliza Lake	Madelyn Lake	DHS / 10th grade
	Jed Lake	DMS / 7th grade
	Jace Lake	DMS / 5th grade
Cassidy and Jake Jeffery	Jexx Jeffery	DNES / 2nd grade
	Reese Jeffery	DSES / Kindergarten
Leanna Narteh	Naya Narteh	DSES / Kindergarten
	Keena Narteh	DNES / 2nd grade
	Jezabel Wheeler	GES / 1st grade
Kyle and Janna McDonald	Gabriel Mae McDonald	DHS / 10th grade
	Rachel Lynn McDonald	DMS / 8th grade
	Weylin Buddy McDonald	DNES / 3rd grade
Hillary Lanier	Michael Lanier	FES / Kindergarten
Melissa Scottorn	Kayla Scottorn	MHS / 12th grade
	Kerynn Scottorn	FMS / 6th grade

Recommended for approval.

In-State Residency Requests

Residency  
Requests

Student Name: Ava Amber Martinez  
Parent(s) Name: Cyntia Araos  
Guardian Name: Michelle Rene Rodriguez  
School / Grade: Delta High School / 12th grade

Recommended for probationary approval.

Student Name: Sophia Denise Kelley  
Parent(s) Name: Kayla Kelley  
Guardian Name: Ephra Wilcox  
School / Grade: Fillmore Elementary School / 3rd grade

Recommended for approval.

Student Name: Olivia Ephra Kelley  
Parent(s) Name: Kayla Kelley  
Guardian Name: Ephra Wilcox  
School / Grade: Fillmore Elementary School / 4th grade

Recommended for approval.

Personnel Items

Letters of Resignation

Ruth Josse, FMS Instructional Assistant  
Sheri Kay Beckstrand, FMS Instructional Assistant  
Jamie Walton, MHS Instructional Assistant  
April Davies, MHS Instructional Assistant  
Kim Lawson, Delta Bus Driver

Personnel Items

Letters of Resignation

Recommendation for Various Positions

Megan Layton – DSES Instructional Assistant  
Terrah Sawka – DMS Instructional Assistant  
Rachel Fullmer – DHS AmeriCorps  
Michaela Dutson – DSES AmeriCorps  
Hallie Ewart – DMS AmeriCorps  
Brittani Watts – FES Instructional Assistant  
Amber Monroe – FES Instructional Assistant  
Sarah Blad – FES Instructional Assistant  
Jen Snow – Delta Bus Driver and Instructional Assistant  
Martena Corbett – Delta Bus Driver and Instructional Assistant  
Janey Bloomfield – DHS Head Softball Coach  
Kristi Newitt – DHS Lunch Worker  
Terice Roper – DHS Lunch Worker  
Nicole Painter – DSES Lunch Worker  
Sandy Solorzano Gutierrez – DSES Lunch Worker  
Jessica Ruuth – DSES Permanent Substitute Lunch Worker

Recommendation for Various Positions

Member Nelson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Richins, and carried unanimously by the Members of the Board.

Information Items

USBA Leadership Conference

Zermatt Resort  
September 7-9, 2023

Information Items

USBA Leadership Conference

USBA Delegate Assembly

Canyons School District Offices  
9165 South 300 East  
Sandy, UT 84070  
August 25-26, 2023

USBA Delegate Assembly

Action Items

Action Items

Approval of Policies

Policy Approvals

Policy 2100 – School Fees, Fees & Waivers, etc.  
Policy 4240 – Employee Leaves of Absence & Release Time

Member Britt made a motion to approve the policies listed above, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Out-of-State Travel Request

Out-of-State  
Travel Request

Blaine Burraston, MHS Athletic Director  
December 15-19, 2023  
Orlando, Florida

Member Richins made a motion to approve the request, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Building Fee Waiver Request – The Blue Notes

Building Fee  
Waiver Request

Member Richins made a motion to approve the rental fee waiver, seconded by Member Britt, and carried unanimously by the Members of the Board.

School Community Council Exemption for Garrison Elementary for 2023-2024 Year

GES School  
Community  
Council  
Exemption

Member Nelson made a motion to approve the exemption, seconded by Member Britt, and carried unanimously by the Members of the Board.

Approval of Millard School District’s Early Learning Plan and Early Math Plan

MSD Early  
Learning and  
Math Plans

Mrs. Delna Bliss, Millard School District Director of Elementary Education, met with the Members of the Board to review and discuss the Millard School District’s “Early Learning Plan” and “Early Math Plan” for the 2023-2024 school year.

Member Britt made a motion to approve and accept both plans for the 2023-2024 school year, seconded by Member Richins, and carried unanimously by the Members of the Board.

Diversion of Property Taxes Related to Community Reinvestment Area – Utah Solar 1 Project

Tax Increment  
Financing  
Resolution

No action was taken on this item.

Approval of Annual Fraud Risk Assessment

Annual Fraud  
Risk Assessment

Member Nelson made a motion to approve the Annual Fraud Risk Assessment, seconded by Member Richins, and carried unanimously by the Members of the Board.

Public Comment

Public Comment

None

Board Member Comments

Board Member  
Comments

Member Britt mentioned that we are at an exciting time in the District. He also mentioned that the District employees he has spoken with are ready for a great school year. He offered his appreciation to Dean Stephenson and his maintenance crew for the hard work they did over the summer.

Member Nelson also offered her appreciation to Dean and his staff for their hard work. She mentioned that our schools and grounds look great. She expressed excitement for the new school year and welcomed all the new staff that have come

on board. She offered congratulations to Mrs. Day and mentioned that the District is lucky to have her.

Member Richins seconded Member Nelson's comments about Mrs. Day. She mentioned how loved Mrs. Day is by her students and fellow faculty members. She also thanked Dean and his crew for the work they have done on the District capital projects over the summer. She is excited about the progress on the Millard High School building project and for the new school year.

Member Finlinson echoed all the previous comments. She offered congratulations to Mrs. Day. She expressed excitement for the Early Learning Plan presented by Mrs. Bliss. She is also excited about the progress being made on the Millard High building project. She is looking forward to the new school year.

Superintendent Styler also expressed excitement for this time of year. He mentioned how incredible it is to see the new school year begin with all of the logistics involved in transporting, feeding, and educating the students of the District. Additionally, he is impressed by the maintenance crew, and school custodians for the work they do in getting our schools ready for the year. He mentioned that no matter a District employee's job title, they are helping facilitate the education of our students. He also mentioned how great it was to see excitement in the faces of the Millard High School teachers when they attended a recent presentation on the progress of the Millard High building project.

Superintendent Styler also took some time to discuss some administrative goals for 2023-2024, including the theme of treating everyone with dignity.

Corey Holyoak agreed with all the other comments. He offered congratulations to Mrs. Day, as well, and expressed excitement for the new school year.

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, September 14, 2023, at 2:30 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:50 pm.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Vice President Business Administrator