

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held Thursday, June 13, 2024, at the District Office, Delta, Utah.

Meeting convened at 3:00 pm

The President of the Board called the meeting to order at 3:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #28.

Call to Order

Members in attendance:

Members in Attendance

David E. Lund, President
Jennifer L. Finlinson, Vice President
Adam R. Britt, Member
Sarah A. Richins, Member
Tiffany T. Nelson, Member
David V. Styler, Superintendent
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Jenni Finlinson

Pledge of Allegiance: Jenni Finlinson

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Policy Considerations

Policy Ratification

Policy 6000 – Eligibility and Admissions Requirements

1st Reading

Policy 2020 – Use of Buildings and Grounds

Policy 5030 – Religious Neutrality

Policy 5150 – Computer, Email, and Internet Acceptable Use Policy

Policy 6410 – Student Dress

Policy 7050 – Title I Parental Engagement Plan

2nd Reading

Policy 3040 – School Access and Transportation of Students

Policy 3050 – Pupil Transportation and Payments in Lieu Thereof

Policy 3085 – District Emergency Response Plan

Policy 4010 – Hiring Procedures

Policy 4050 – Salary Schedule Policy

Policy 4330 – Staff Conduct - Substance Abuse and Drug Free Workplace

Policy 7170 – Fan Code of Conduct

3rd Reading

Policy 1040 – Board Meetings

3. Review of Budget in Preparation for Meeting
4. Update on Building Projects
5. Review of Cedar City Legislative Meeting and Agendas
6. Monday Night Activities

Closed Executive Session

Closed Executive Session

Member Finlinson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2023-2024 and 2024-2025 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Britt, with the voting as follows:

Member Finlinson	Aye
Member Britt	Aye
Member Lund	Aye
Member Richins	Aye
Member Nelson	Aye

Member Nelson made a motion to return the meeting to a Regular Session, seconded by Member Finlinson, with the voting as follows:

Regular Session

Member Nelson	Aye
Member Finlinson	Aye
Member Lund	Aye
Member Richins	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 4:55 pm to 5:25 pm.

I, David E. Lund, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2023-2024 and 2024-2025 school years) as provided for in Utah Code: 52-4-205(1)(a).

Time Certification

David E. Lund, President

Corey S. Holyoak, Business Administrator

Minutes

Minutes of the Board of Education meeting held May 9, 2024, were approved by a motion from Member Finlinson, subject to a correction, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Minutes

Board President's Report

None

Board President's Report

Superintendent Styler's Report

Focus of this summer:

1. School Safety
2. Title IX Training
3. Teacher Evaluation

Superintendent Styler's Report

4. Book Reviews
5. Utah Fits All
6. Student Mental Health
7. USU and facilities
8. MHS and FES building projects
9. Planning for DTC building project
10. Working with architect on Teen Center Projects

Normal Annual Items:

1. Wrap up of negotiations
2. Special Education review
3. Staffing
4. Principal close-outs
5. School Fees Audit
6. State Assurances
7. Summer registration information

Business Administrator Report

BA Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval of
Financial Reports

Payment of bills from check #26228 to check #26392, inclusive, and ACH #1830 through #1903, inclusive, Zions First National Bank, along with the financial reports from General Accounts.
Exhibit #29.

2023-2024 School Year Compulsory Attendance Compliance

2023-2024
Compulsory
Attendance
Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Christopher Bringard	Measa Bringard	DHS / 9th
Tim Maclee	Linkin Maclee	DHS / 9th
Brianda Tejada	Erika Iglesias	DHS / 9th
	Alek Iglesias	DMS / 5th
	Patrik Iglesias	DNES / 2nd
Hanna Callahan	Samuel Callahan	FES / K
	Oliver Callahan	FES / K

Recommended for approval.

Early Graduation Requests

Early Graduation
Requests

Delta High School

Zoey Haynes – Junior

Breely Keffer – Junior

Recommended for approval.

Personnel Items

Personnel Items

Letters of Resignation

Letters of
Resignation

- Mike Louder – MHS Head Girls Golf Coach
- Magan Layton – DSES Instructional Assistant
- Jane Saldana – FES Instructional Assistant
- Shannon Bennett – FES Instructional Assistant
- Janice Shumway – FES Instructional Assistant
- Hailey Chevalier – MHS Family Consumer Science Teacher

Recommendation for Various Positions

Recommendation
for Various
Positions

Delainee Bliss – Delta Social Worker

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Richins, and carried unanimously by the Members of the Board.

Information Items

Information Items

Presentation of CTE Program – Brett Callister

CTE Program
Presentation

Action Items

Action Items

Approval of Policies

Approval of
Policies

Policy 1040, with addition of QR code discussed

Member Richins made a motion to approve the policy listed above, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Approval of Millard School District Work-Based Learning and Counseling Program

Work-Based
Learning &
Counseling
Program

Member Nelson made a motion to approve the Millard School District Counseling Program, as presented by Mr. Brett Callister, seconded by Member Richins, and carried unanimously by the Members of the Board.

Approval of Early Learning Plan – Delna Bliss

Early Learning
Plan

Mrs. Delna Bliss, Millard School District Director of Elementary Education, met with the Members of the Board to review and discuss the Millard School District's Early Learning Plan for the 2024-2025 school year. The Early Learning Plan includes mathematics and reading.

Member Finlinson made a motion to approve and accept the Millard School District's Early Learning Plan for the 2024-2025 school year, as presented, seconded by Member Richins, and carried unanimously by the Members of the Board.

Millard School District

285 East 450 North ♦ Delta, Utah 84624 Phone: (435) 864-1000 Fax: (435) 864-5684



2025-2026

August 11, 2025	Teacher Work Day	Monday
August 12, 2025	Teacher Work Day	Tuesday
August 13, 2025	School Starts	Wednesday
September 1, 2025	Labor Day	Monday
October 20-22, 2025	Fall Break	Mon/Tues
November 6, 2025	PCCR (K-6)****	Thursday
November 26-28, 2025	Thanksgiving Break	Wed/Thurs/Friday
December 19, 2025	Last Day Before Christmas Break	Friday
January 5, 2026	School Reconvenes	Friday
January 19, 2026	Martin Luther King Day	Monday
February 16, 2026	Washington and Lincoln Day	Monday
February 19, 2026	PCCR - Elementary Schools ****	Thursday
Mar. 30 - Apr. 3, 2026	Spring Break	Monday-Friday
May 19, 2026	Graduation Day for DHS	Tuesday
May 20, 2026	Graduation Day for MHS	Wednesday
May 21, 2026	Graduation Day for EHS	Thursday
May 21, 2026	Last Day for Students	Thursday
May 22, 2026	Teacher Work Day	Friday
May 25, 2026	Memorial Day	Monday

*** Subject to change

	Teachers	Students		Teachers	Students		
August	15	13	January	19	19		
September	21	21	February	19	19	Total Days	
October	20	20	March	22	22	Teachers *	183
November	17	17	April	19	19	Students	180
December	15	15	May	16	15		

October 15, 2025	1st Term Ends	Wednesday	45 Days
December 19, 2025	2nd Term Ends	Thursday	43 Days
March 10, 2026	3rd Term Ends	Tuesday	45 Days
May 22, 2025	4th Term Ends	Thursday	47 Days

*Teachers are contracted for 186 days. This leaves three as yet unscheduled days to be completed over the summer in coordination with district and school administrators. These days will be devoted to professional development, data review, and/or professional collaboration.

Member Richins made a motion to approve the proposed calendar, seconded by Member Nelson, and carried unanimously by the Members of the Board.

School Positive Behavior Plans

FMS Positive Behavior Plan

Fillmore Middle School’s Positive Behavior Plan was reviewed.

Member Richins made a motion to approve Fillmore Middle School’s individual Positive Behavior Plan, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Out-of-State Extended Student Trip Request for National FFA Convention for DHS FFA

Out-of-State Travel – FFA

Member Nelson made a motion to approve the out-of-state travel request with the District to cover only the costs of the advisors, as done in the past, seconded by Member Richins, and carried unanimously by the Members of the Board.

Out-of-State Travel Request for EskDale High School Choir Trip

Out-of-State Travel - EHS

Oahu, Hawaii
May 15-20, 2025

Member Finlinson made a motion to approve the request, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Approval of the Professional Negotiated Agreement for 2024-2025

Professional
Negotiated
Agreement

**Millard County School District
Professional Employees Negotiated Agreement
2024-2025 School Year**

1. **Increments and Lane Change Costs** – For the 2024-2025 school year the Millard School District will implement a professional educators salary schedule that will have a percentage increase of 2.5%.
2. **Insurance** – The Millard School District will continue to fund the cost of insurance. The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The District will fund the cost of the PHD4000 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD3200 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and contributing \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.
3. **Wellness Bonus** – The wellness bonus of \$150 (Policy 4240, G(1)(i)) will be increased to \$1,000 on a trial basis for one year. It is understood that this bonus will be paid out to all Professional Employees who do not use any sick leave during the fiscal year. Taking an unpaid work day will disqualify the employee from the bonus.
4. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Ryan Hansen
MEA President

David E. Lund
President, Board of Education

David V. Styer
Superintendent

Member Richins made a motion to approve the agreement, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Approval of the Classified Negotiated Agreement for 2024-2025

Classified
Negotiated
Agreement

Administration plans on offering the Classified employee group the same 2.5% raise negotiated with the Professional employee group.

Member Britt made a motion to approve the proposal, seconded by Member Nelson, and carried unanimously by the Members of the Board.

**Millard County School District
Salary Agreement – Administrative Employees
2024-2025 School Year**

1. **Increments and Lane Change Costs** – For the 2024-2025 school year, Administrative employees will receive a base salary increase of 2.5%.
2. **Insurance** – The Millard School District will continue to fund the cost of insurance. The Millard School District will offer three EMI Health Medical High Deductible Health Plans. The District will fund the cost of the PHD4000 and, in addition, the district will put \$1,575 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee. Employees will have the opportunity to buy-up through pre-tax payroll deductions to the PHD3200 plan with possible funding into a Health Savings Account or Health Reimbursement Account depending on which option the employee chooses. Employees will have the opportunity to select the PHD5000 plan, with the district paying the premium and contributing \$2,600 into a Health Savings Account or Health Reimbursement Account depending on the situation of the employee.
3. Instructional Supervision supplement for Elementary Principals and Middle School Vice Principals will be increased to \$2 per student.
4. Items on previous negotiated agreements, which are not superseded by this agreement or district policy, remain in force.

Matt Bassett, Representative

David E. Lund, Board President

Rob Fowles, Representative

David V. Styler, Superintendent

Member Finlinson made a motion to approve the agreement, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Renewal of the Master Lease Agreement with the Millard School District Building Authority

Renewal of
Master Lease
Agreement

Under terms of the Master Lease Agreement between the Local Building Authority of Millard School District and Millard School District, an annual renewal of the Lease agreement is required, extending the lease from July 1, 2024, and ending June 30, 2025.

Member Nelson made a motion to renew the lease agreement, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

DRAFT 6/13/2024

*Board Meeting Schedule
2024 – 2025*

The Millard County School District Board of Education will hold its regular School Board Meetings for the fiscal year 2024-2025 on the 2nd Thursday of each month, except as noted, at 2:00 p.m. at the Millard School District Office or at the schools during the school year, unless otherwise advertised.

Thursday, July 11, 2024 – Budget Hearing

Thursday, August 8, 2024

Thursday, September 12, 2024

Thursday, October 10, 2024

Thursday, November 14, 2024

Thursday, December 12, 2024

Wednesday, January 8, 2025

Thursday, February 13, 2025

Thursday, March 13, 2025

Thursday, April 10, 2025

Thursday, May 8, 2025

Thursday, June 12, 2025 – Budget Hearing

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS (INCLUDING AUXILIARY COMMUNICATIVE AIDS AND SERVICES) DURING THESE MEETINGS SHOULD NOTIFY COREY S. HOLYOAK, BUSINESS ADMINISTRATOR AT 285 EAST 450 NORTH, DELTA, UTAH 84624 (435) 864-1000, AT LEAST THREE WORKING DAYS PRIOR TO THE MEETING.

All patrons are invited to attend.

David V. Styler
Superintendent

Member Richins made a motion to approve the 2024-2025 Board Meeting Schedule, Seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Lane Change Application Approval

Lane Change
Approval

Brendan Willoughby submitted his lane change application after the 6/3/24 deadline. He was not aware that transcripts do not have to be submitted until September 1, so he waited to get access and print his transcripts before submitting his application.

Recommended for approval.

Member Nelson made a motion to accept the late lane change application from Brendan Willoughby, seconded by Member Richins, and carried unanimously by the Members of the Board.

Public Comment

Public Comment

None

Board Member Comments

Board Member
Comments

Member Britt expressed his hope that everyone is having a good summer. He thanked Corey for the work of putting the budget together, and he thanked Member Finlinson for representing the Board at the Delegate Assembly.

Member Nelson seconded Member Britt's comments. She has enjoyed seeing the completion of many of the approved capital outlay projects. She expressed appreciation for how well the school custodians take care of the schools.

Member Richins expressed appreciation for Corey and the work he puts into preparing the budget. She is excited for everything going on with the CTE programs and the opportunities they provide to our students. She is also excited for the Early Learning Plan presented by Delna Bliss.

Member Finlinson also thanked Corey for his work on the budget. She mentioned that it is nice to be in the summer months and to have the budget hearing over. She expressed appreciation for the work Brett Callister and Delna Bliss put into their presentations.

Member Lund agreed with all prior comments and expressed his appreciation for District staff and their efforts.

Superintendent Styler also agreed with the prior comments. He expressed appreciation for Corey and his work on the budget. He also expressed appreciation for Brett and Delna and all the work they put into their presentations. He mentioned that the summer has been very busy and that we are working through it all.

Corey Holyoak mentioned that he is excited to have budget hearing over. He also is grateful for the summertime and for the staff being able to take time off and rejuvenate.

MILLARD SCHOOL DISTRICT
DELTA, UTAH
JUNE 13, 2024

Budget Hearing

Budget Revisions
for 2023-2024
School Year

The Budget for the 2023-2024 school year was revised to accept additional revenue and adjustments to the opening fund balances. The amounts were distributed as follows:

FUND 10	ORIGINAL	FINAL	CHANGE
1000 Instruction	\$ 27,685,778	\$ 29,401,500	\$ 1,715,722
2100 Support Services - Students	\$ 1,302,783	\$ 1,395,400	\$ 92,617
2200 Support Services - Teachers	\$ 1,201,171	\$ 1,097,400	\$ (103,771)
2300 Support Services - District General Administration	\$ 719,724	\$ 673,158	\$ (46,567)
2400 Support Services - School Administration	\$ 2,776,209	\$ 2,813,700	\$ 37,491
2500 Support Services - Business	\$ 987,519	\$ 1,054,700	\$ 67,181
2600 Operation and Maintenance of Plant	\$ 5,105,739	\$ 4,987,900	\$ (117,839)
2700 Student Transportation	\$ 2,073,766	\$ 2,133,900	\$ 60,134
2800 Support Services	\$ -	\$ -	\$ -
2900 Other Support Services	\$ -	\$ -	\$ -
3000 Operation of Non-Educational Services	\$ 12,541	\$ 8,100	\$ (4,441)
5000 Other Outlay	\$ -	\$ -	\$ -
6000 Undistributed Reserves	\$ -	\$ -	\$ -
TOTAL FUND 10	\$ 41,865,230	\$ 43,565,758	\$ 1,700,528
FUND 21			
Student Activity Fund	\$ 1,740,024	\$ 3,425,400	\$ 1,685,376
FUND 26			
Charter School Replacement Levy	\$ 31,200	\$ 103,000	\$ 71,800
FUND 31			
Debt Service	\$ -	\$ 5,000	\$ 5,000
FUND 32			
Capital Outlay	\$ 4,643,383	\$ 22,221,700	\$ 17,578,317
FUND 51			
Food Service	\$ 2,340,869	\$ 3,320,300	\$ 979,431
OTHER FUNDS			
FFA Science Lab/Foundation	\$ 9,880	\$ 17,800	\$ 7,920
MSD Foundation - Fund 76	\$ 312,000	\$ 312,000	\$ -

With a Balance on Hand of \$ 47,698,903

Member Britt made a motion to approve the revisions and adjustments to the 2023-2024 school year Budget for the Millard School District, seconded by Member Finlinson, and carried unanimously by the Members of the Board.
Exhibit #30

The Tentative Budget for the 2024-2025 School Year for the Millard School District was presented with CERTIFIED TAX RATES as follows:

Tentative Budget for the 2024-2025 School Year

0.001406	State Basic Program
0.000706	Voted Leeway
0.002187	Board Voted Leeway
0.000009	Charter School Levy
0.000000	Judgment Levy
0.004308	Total for Maintenance and Operation
0.000000	Debt Service
0.001674	Capital Outlay
0.000000	C/O Judgment Levy
0.001674	Total for Capital Outlay

0.005982 TOTAL PROPOSED CERTIFIED TAX RATE FOR THE 2024-2025 SCHOOL YEAR.

The Budget was prepared on a Weighted Pupil Unit of 4,959.252 and an estimated assessed valuation of \$2,905,710,316 for the Maintenance Operation Fund, Debt Service Fund, and Capital Outlay Fund.

Member Finlinson made a motion to approve the Tentative Budget for the Millard School District and to set the Budget Hearing for Thursday, July 11, 2024, at 6:00 pm, at the District Office, 285 East 450 North, Delta, Utah, seconded by Member Richins and carried unanimously by the Members of the Board.
Exhibit #31

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, July 11, 2024, at 5:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Regular Meeting

The Millard School District Board of Education will hold a Budget Hearing on Thursday, July 11, 2024, at 6:00 pm, at the District Office, 285 East 450 North, Delta, Utah, for the purpose of adopting the Budget and setting the Certified Tax Rates for the 2024-2025 school year.

Budget Hearing

Meeting adjourned at 6:40 pm.

Attest:

Signed: _____ Signed: _____
President Business Administrator