

MILLARD SCHOOL DISTRICT
DELTA, UTAH

Following are the **DRAFT** minutes of the Board of Education meeting held Thursday, May 8, 2025, at the District Office, Delta, Utah.
Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 2:00 pm

The President of the Board called the meeting to order at 2:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #33.

Call to Order

Members in attendance:

Members in
Attendance

- Tiffany T. Nelson, President – Present through 1:00 pm
- Sarah A. Richins, Vice President
- Ian E. Adams, Member
- James W. Stephenson, Member – Present through 3:00 pm
- Diane F. George, Member
- Randal L. Hunter, Superintendent
- Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Diane George

Pledge of Allegiance: Diane George

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of
Education Work
Session

1. Diligent Community Agenda Platform Review – Merrie Jo Smith
2. Review and Discuss Action Items
3. Phone Free Schools Discussion – Middle School and High School Principals
4. District Communication Platform – Jordan Rogers and Drake Chappell
5. Policy Considerations

Second Reading
Policy 4310 – Staff Conduct – Professional Boundaries

6. Out-of-State Travel Request – DHS Wrestling

Closed Executive Session

Closed Executive
Session

Member Adams made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2024-2025 and 2025-2026 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Stephenson, with the voting as follows:

Member Adams	Aye
Member Stephenson	Aye
Member Richins	Aye
Member George	

Member Stephenson made a motion to return the meeting to a Regular Session, seconded by Member Adams, with the voting as follows:	Regular Session
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Member Stephenson	Aye
Member Adams	Aye
Member Richins	Aye
Member George	Aye

Time of the Closed Executive Session was from 2:10 pm to 2:45 pm.	Time
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I, Sarah A. Richins, Vice President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2024-2025 and 2025-2026 school years) as provided for in Utah Code: 52-4-205(1)(a).	Certification
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Sarah A. Richins, Vice President

Corey S. Holyoak, Business Administrator

<u>Minutes</u>	Minutes
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Minutes of the Board of Education meetings held April 9, 2025, and April 23, 2025, were approved, by a motion from Member Adams, seconded by Member George, and carried unanimously by the Members of the Board.

<u>Board President’s Report</u>	Board President’s Report
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None

<u>Superintendent’s Report</u>	Superintendent’s Report
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None

<u>Business Administrator’s Report</u>	BA’s Report
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Corey Holyoak updated the Board on the progress toward selecting a health insurance provider.

<u>Consent Items</u>	Consent Items
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The following Consent Items were presented to the Members of the Board for review and consideration:

<u>Payment of Bills / Approval of Financial Reports</u>	Payment of Bills / Approval of Financial Reports
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Payment of bills from check #27769 to check #27881, inclusive, and ACH #2492 through #2557 inclusive, Zions First National Bank, along with the financial reports from General Accounts.
Exhibit #34.

Substitute Teachers

Substitute
Teachers

Shelly Finlinson (Oak City) Mikaila Hansen (Delta)
Erica Harrison (Fillmore)

Recommended for approval.

Substitute Bus Drivers

Substitute Bus
Drivers

Cameron Turner Chuck Higgins
Carinne Troseth

Recommended for approval.

2024-2025 School Year Compulsory Attendance Compliance

Compulsory
Attendance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Cristi Lovell	Eva Lovell	MHS/10th Grade
Nathan & Amy Keele	Trevor Keele	MHS/9th Grade
Sandra Zubia	Alondra Berthud	DHS/10th Grade

Recommended for approval.

Early Graduation Requests

Early Graduation
Requests

Delta High School

McKay Baker

Recommended for approval.

Fall Activity Schedules

Fall Activity
Schedules

<u>Delta High School</u>	<u>Millard High School</u>
Football	Football
Volleyball	Volleyball
Girls Soccer	Girls Soccer
Cross Country	Cross Country

Recommended for approval.

Utah High School Activity Association 150 Mile Contest Approval

UHSAA 150
Mile Approval

Delta High School

Girls Soccer to Roosevelt – August 28, 2025
Volleyball to Logan – August 22-23, 2025
Volleyball to St. George – September 13, 2025

Millard High School

Varsity Football to Kanab – September 5, 2025

Recommended for approval.

Personnel Items

Personnel Items

Letters of Resignation

Letters of
Resignation

Ashley Abbott – DNES 4th Grade Teacher
Melissa Luna – FES Instructional Assistant
Isaac Wallin – FMS School Counselor
Jennifer Haupt – MHS AmeriCorps

Brynnlee Harris – FES Instructional Assistant
Rachel Fullmer – DMS Instructional Assistant

Recommendation for Various Positions

Recommendation
for Various
Positions

Sunny Guild – Girls Head Basketball Coach
Misty Bliss – Part-Time School Counselor
Efren Erreguin – Fillmore Computer Technician

Recommendation for Summer Workers

Summer Workers

Delta North Elementary
Jessika Sumsion
McKay Williams
Danica Rowlette
Cambree Goold

Delta South Elementary
Hadley Bliss
Ava Bassett
MaKayla Goold

Fillmore Elementary
Lacie Ward
Ashton Lowe
Morgan Aleman

Delta Middle
Brian Kaupert
Izamar Rosales
Ryan Tolbert
Brinley Styler

Fillmore Middle
Marianna Wood
Abigail Degraffenried

Delta High
Brody Newitt
Shana Stowell
Jessica Nay
Tucker Jones
Bentley Hintze

Millard High
Nora Rasmussen
Eden Rasmussen

District Office
Kyson Pearson – IT
Kaitlyn Chappell – Ed Tech

Delta Technical Center
Kyndra Rodriguez
Savannah Barrus

Substitutes
Caitlin Allred Baylee Kolste
Cooper Walker Porter Kolste
McKayla Anderson Camrie Anderson
Alvin Howes Joshua Cowie
Lucy Moyano Shawn Abbott

Koda Stevens
Samantha Nay
Maqley Borwegen
Lucy Draper
Brigam Dekker

Recommended for approval.

Member Stephenson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Adams, and carried unanimously by the Members of the Board.

Action Items

Action Items

Approval of Policies

Policy Approvals

None

Out-of-State Travel Request – Caleb Swallow

Out-of-State
Travel Request –
Caleb Swallow

Caleb Swallow – Digital Education Teacher
National FBLA Conference
Anaheim, California
June 28 – July 3, 2025

Member Stephenson made a motion to approve the request, seconded by Member George, and carried unanimously by the Members of the Board.

Out-of-State Travel Request – Ethan Stephenson

2025 WIDA Annual Conference
Seattle, Washington
October 28-30, 2025

Out-of-State
Travel Request –
Ethan Stephenson

Member Adams made a motion to approve the request, seconded by Member George, and carried unanimously by the Members of the Board.

Out-of-State Travel Request – Chad Warnick

National FFA Convention
October 28 – November 1

Out-of-State
Travel Request –
Chad Warnick

Member Stephenson made a motion to approve the out-of-state travel request with the District to cover the costs of the advisors, as done in previous years, seconded by Member George, and carried unanimously by the Members of the Board.

Approval of the 2024-2025 High School Graduates

Approval of
2024-2025 HS
Graduates

Delta High School

The following Seniors graduated early:

Weston Albrecht	Joany Quezada
Aydan Manis	Austin Weaver
Ayla Shull	

The following Juniors graduated early:

Ty Dent	Hyrum Stinson
Jayden Forsyth	Aaric Talbert
McKenna Johnson	Laci Walker
Millie Pruitt	

The following Seniors will graduate pending credits or requirements still needed:

Ryker Abbott	Brynn Morris
Haysen Anzures	Lucy Moyano
Gabriel Reyes	Jessica Nay
Fatima Armenta	Carson Nelson
Savannah Barrus	Kash Nelson
Ava Bassett	Asay Nielsen
Morgyn Beams	Paige Nielsen
Ty Black	Saige Nielsen
Daxton Bliss	Tucker Nielson
McKette Borwegen	Emma Norman
Jaytn Brough	Ivan Rodriguez
Natalie Brown	Kale Palmer
Daniel Bryan	Benjamin Penrod
Kage Bunker	Joel Perez
Toby Burrows	Deegan Peterson
Juan Canales	Isaac Porter
Luis Caraveo	Connor Pruitt
Megan Carroll	Christopher Robinson
Gabrielle Carter	Kyndra Rodriguez
Lizbeth Castellanos	Kolby Rodriguez-Olcott
Emanuel Chavez	Claudia Rosales
Daniel Christensen	Chloe Sharpe
Kennedy Christensen	Jesse Shiner
Kodie Corbett	Juan Sibrian
Roper Crane	Addison Smith
Atalie Day	Cale Smith
Brigam Dekker	Seth Smith
Danica Diaz	Hiett Stanworth

Adie Dixon	Olivia Steele
Cy Droubay	Ty Stefanoff
Connor Dutton	Shana Stowell
Embry Ekins	Brinley Styler
Matthew Finlinson	Madelyn Styler
Rozilyn Finlinson	Anthony Suarez
Debrey Fowles	Jessika Sumsion
Anelle Garcia	Valon Sweat
Jaysie Garcia-Abalos	Hanna Tasker
Kylie Gardner	Jaylie Taylor
Nanci Roman	McKinley Taylor
MaKayla Goold	Shaun Taylor
Tyler Gordon	Richard Tolbert
Patrick Harrison	Braedynn Tom
Kate Jackson	Tate Topham
Acey Jensen	Zayden Viers
Kyson Jensen	Gabriel Villegas
Calder Johnson	Alexander Walker
Tucker Jones	Samuel Walker
Braxton Kesler	Luke Williams
McKinlie King	Marlee Williams
Stephany Marquez	Raime Willoughby
Jesus Martinez-Ponce	Raylan Wood
Robert Meinhardt	Savannah Wright
Briton Miller	Savannah Young
Kathleen Mincer	Gerardo Zubia

Millard High School

The following Juniors graduated early:

Isaac Erickson	Riker Weber
Jackson Powell	

The following Seniors will graduate pending credits or requirements still needed:

Addison Adams	Erick Gutierrez
Dasen Adams	Shelby Isaacson
Rayce Adams	Dawson Jensen
Aliah Aguilar	Kolter Kelly
Zaki Ahmad	Victoria Kolev
Dalery Arnold	Ashton Lowe
Lex Ashman	Jasser Martinez
Ayla Ashton	Kiley Memmott
Hunter Ashworth	Henry Mitchell
Abagail Bartholomew	Kyra Moat
Savanah Bennett	Brylee Monroe
William Bethers	Allison Morgan
Dylan Bishop	Candis Noyes
Dakota Blad	Morgan Perkins
Carley Braman	Benjamin Ralphs
Emily Brunson	Mitch Ramirez
Tyler Brunson	Brooklin Reid
Jacqueline Cabrera	Brenna Robins
Degan Cannon	Addison Ruuth
Shia Cazares	Jayri Saldana
Haydee Chandara	Preston Sanchez
Kamron Chandara	Gavin Sorensen
Travis Chapman	Kreashia Stevens
Lauren Christense	Mattie Stewart
Kyle Cummings	Kolt Stott
Rylan Cummings	Audrey Stuart
Stetson Dahl	Logan Thomas
Riley Davenport	Grace Tibbitts
Connor Dewolf	Morgan Tingey

Dak Eldredge
Brinlynn Ellison
Alexia Findlay
Daniel Gates
Jackson Genho
Berenice Gonzalez

James Turner
Kaden Turner
Sophia Whitaker
Kenadee Wilding
Marianna Woods
Ivan Xiong

EskDale High School

The following Seniors will graduate pending credits or requirements still needed:

Ernesto Avelar
Matthew Baker
Ernesto Duran

Aidan Faber
Ava Hamilton
Charlie Sheppard

Member Adams made a motion to accept and approve the graduates listed above, pending the satisfactory completion of all graduation requirements, seconded by Member George, and carried unanimously by the Members of the Board.

Approval of the 2024-2025 High School Completion Certificates

2024-2025 HS
Completion
Certificates

The following students will receive a High School Completion Certificate:

Delta High School

John Kapler

Danielle Peterson

Member Stephenson made a motion to accept and approve the recipients of high school completion certificates listed above, seconded by Member George, and carried unanimously by the Members of the Board.

Request for Use of District Grounds

Request for Use
of District
Grounds

Amy Riches has reached out with a request to use the school district property behind the 7-11 in Delta, for a monthly farmer's market to be held the third Saturday of June, July, and August. The open time of the market would be from 9 am to 1 pm with an hour before needed for setup and an hour after for cleanup.

Member Adams approved the request, subject to additional verification with Risk Management, seconded by Member Stephenson, and carried unanimously by the Members of the Board.

Proposed Meal Price Increase

Meal Price
Increase

Current Meal Prices

	Elementary School	Middle School	High School
Breakfast	\$1.75	\$1.75	\$1.75
Lunch	\$2.25	\$2.50	\$2.75

Proposed Meal Prices

	Elementary School	Middle School	High School
Breakfast	\$2.00	\$2.00	\$2.00
Lunch	\$2.75	\$3.00	\$3.00

Adult meals will increase to \$2.50 for breakfast and \$5.00 for lunch.

Meal prices have not increased since 2017.

Member George made a motion to approve the meal price increase, seconded by Member Stephenson, and carried unanimously by the Members of the Board.

Extra-Duty Schedule – Classified Coach Info Addition

Extra-Duty
Schedule Update

The following notes are proposed to be added to the Extra-Duty pay schedule:

1. Classified Coach Leave Procedure - Applies only to coaches listed on this schedule:

- A. Head Coach - A classified employee who also serves as a head coach will be permitted the same extra-duty leave granted to professional employees, subject to approval by the location principal or department supervisor.
- B. Assistant Coach - A classified employee who also serves as an assistant coach (listed on this schedule) will be permitted up to 15 hours of extra-duty leave per sport season they coach in, subject to approval by the location principal or department supervisor.

Member Stephenson made a motion to approve the additional notes to the Extra-Duty Schedule, seconded by Member Adams, and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring
Excellence

Student Excellence / Deseret News Academic All-State

Deseret News
Academic All-
State for Spring
Sports

Delta High School

- Brinley Styler – Softball
- Jaylie Taylor – Softball
- Kyson Jensen – Boys Track & Field
- Luke Williams – Boys Soccer
- Roper Crane – Baseball
- Tate Topham – Baseball

Millard High School

- Stetson Dahl – Boys Track & Field

Each Academic All-State recipient was given a Certificate of Excellence

Honoring Retiring Employees

Honoring
Retiring
Employees

The following individuals will retire from the Millard School District at the end of the 2024-2025 school year:

- | | |
|------------------------------------|-------------------------------------|
| Sharyn Aguiar, FMS, 16 years | Delna Bliss, DO, 40 years |
| Nikki Bliss, DNES, 29 years | Cary Edwards, DMS, 31 years |
| Dean Gardner, DO, 18 years | Lynnette Hanson, DSES, 29 years |
| Lynne Harris, DNES, 32 years | Ben Hunter, MHS, 38 years |
| Connie Johnson, DSES, 19 years | Jane Ann Losee, DSES, 28 years |
| Ed Lyman, DHS, 32 years | Randy Memmott, Bus Garage, 36 years |
| Jodi Nielson, Bus Garage, 28 years | George Richardson, DO, 34 years |
| McKay Shields, FES, 28 years | Jackie Shiner, DHS, 20 years |
| Merrie Jo Smith, DO, 31 years | David Styler, DO, 41 years |
| Karen Wardle, Bus Garage, 18 years | Betty Jo Western, DTC, 37 years |

The accomplishments and contributions of the above individuals were shared with the Members of the Board and those present. These individuals have given a combined 585 years of service working for the Millard School District. These individuals were thanked for their many years of service given to the students, staff, and patrons of the District. A small token of appreciation was given to each of the retiring employees.

Communications for Board Members

Communications
for Board
Members

School Newsletters:

School
Newsletters

- Delta North Elementary School’s “Bulldog Bulletin” – May 2025
- Delta North Elementary School’s Spanish Bulletin – May 2025
- Delta South Elementary School’s “Bunny Bulletin” – May 2025
- Delta Middle School’s May 2025 Newsletter
- Fillmore Elementary School’s “Chipmunk Chat” – May 2025
- Fillmore Middle School’s May 2025 Newsletter

Public Comment

Public Comment

Jody Lawhorn, the Millard Education Association president, thanked the Board for putting in place the agreement to meet with Association representatives for yearly contract negotiations.

Board Member
Comments

Board Member Comments

Member Stephenson offered congratulations to the Academic All-State recipients. He also offered his gratitude to the retirees that will be leaving the District after so many years of service. He thanked them for all they have done to help the District and to help the kids in our community. He offered thanks to the staff of the district office and to Superintendent Hunter.

Member Adams commented on the total number of years of experience this year’s retiring employees have. He mentioned that having gone through school in the Millard School District, he owes many of them for helping him become who he is today. He mentioned that he has a lot of respect for teachers, especially this time of year. He also mentioned that he is excited to work with Superintendent Hunter.

Member George expressed her appreciation to all the retiring employees. She mentioned that there is not a better place to raise children than here in this county, and that there are no more dedicated teachers than in this county. She expressed hope that in the future we will be able to rekindle our excitement for learning, for education, and striving to be the best in everything that we do. She expressed the importance of being accountable in all areas of our lives. She also mentioned her excitement to work with the new leadership and for the culture change they will bring.

Member Richins agreed with the prior comments. She expressed her gratitude for those that have devoted so many years to this district. She mentioned that her children have been positively influenced by the teachers here. She offered congratulations to those chosen as Academic All-State recipients, and she expressed excitement for the graduations that are coming up. She expressed thanks to the teachers in our schools, and she hopes they are feeling the love and appreciation people have for them. She echoed the excitement to work with Superintendent Hunter.

Superintendent Hunter mentioned that public education is the life blood of our communities. He said that it was refreshing for him to see the families of the school district employees that are retiring. He mentioned that he believes all those working in public education are educators, regardless of title. He commented on the sacrifices that educators make to do what they do.

Corey Holyoak commented on the retirees and mentioned that he was sad to see them go but happy for them as they enter a new stage of life. He mentioned that five of the 20 retirees are from the district office. He expressed gratitude for having been able to work with them and wished them luck in the future. He also mentioned his gratitude for the incredible people working in the District, and that his children are able to be influenced by them.

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, June 12, 2025, at 4:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 5:00 pm.

Meeting
Adjourned

Attest:

Signed: _____ Signed: _____
Vice President Business Administrator