

MILLARD SCHOOL DISTRICT
DELTA, UTAH

Following are the **DRAFT** minutes of the Board of Education meeting held Wednesday, August 20, 2025, at the District Office, Delta, Utah.
Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 6:00 pm

The Vice President of the Board called the meeting to order at 6:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto.
Exhibit #1.

Call to Order

Members in attendance:

Members in
Attendance

Tiffany T. Nelson, President – Absent
Sarah A. Richins, Vice President
Ian E. Adams, Member
James W. Stephenson, Member
Diane F. George, Member
Randal L. Hunter, Superintendent
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Randy Hunter

Pledge of Allegiance: Randy Hunter

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of
Education Work
Session

- 1. Ken Nielsen, DHS School Counselor – Review of Online Courses Procedure
- 2. Review and Discuss Action Items
- 3. Policy Considerations

First Reading
Policy 4235 – Salary Supplement for Highly Needed Educators (SHiNE)
Policy 4400 – Educator Evaluations
DAA Employment Objectives Nondiscrimination Policy
DKB Sexual Harassment Policy
ECC Curriculum Early Learning Plan Policy
EHA Graduation Requirements Policy
EHC Focused Graduation Pathway Policy
EHE Adult Education Graduation Policy
FBB Admissions and Attendance – Compulsory Education Policy
FGAD Student Rights and Responsibilities – Bullying Policy

- 4. Update on Building Projects – Hogan Construction
- 5. MHS Softball Field Discussion
- 6. Detezo Software Update

Closed Executive Session

Closed Executive Session

Member Stephenson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2025-2026 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member George, with the voting as follows:

| | |
|-------------------|-----|
| Member Stephenson | Aye |
| Member George | Aye |
| Member Richins | Aye |
| Member Adams | Aye |

Member Stephenson made a motion to return the meeting to a Regular Session, seconded by Member Adams, with the voting as follows:

Regular Session

| | |
|-------------------|-----|
| Member Stephenson | Aye |
| Member Adams | Aye |
| Member Richins | Aye |
| Member George | Aye |

Time of the Closed Executive Session was from 6:10 pm to 6:50 pm.

Time

I, Sarah A. Richins, Vice President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2025-2026 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Sarah A. Richins, Vice President

Corey S. Holyoak, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held June 12, 2025, were approved, by a motion from Member Adams, seconded by Member George, and carried unanimously by the Members of the Board.

Board President’s Report

Board President’s Report

USBA Fall Regional Meeting
September 18 – Nephi at 6 pm

Superintendent’s Report

Superintendent’s Report

None

Business Administrator’s Report

BA’s Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval of
Financial Reports

Payment of bills from check #28049 to check #28365, inclusive, and ACH #2635 through #2768 inclusive, Zions First National Bank, along with the financial reports from General Accounts.
Exhibit #2.

Substitute Teachers

Substitute
Teachers

| | |
|---------------------------|--------------------------|
| Caidan Bradshaw (Deseret) | Deb Hillner (Delta) |
| Abigail Kent (Leamington) | Hermie Morgan (Fillmore) |
| Ashley Snow (Oak City) | |

Recommended for approval.

Substitute Bus Drivers

Substitute Bus
Drivers

| | |
|--------------|-------------|
| Kathryn Bell | Karl Mecham |
|--------------|-------------|

Recommended for approval.

Adult High School Secondary Diplomas

Adult High
School

Tyrone Singer

Recommended for approval.

2025-2026 School Year Compulsory Attendance Compliance

Compulsory
Attendance

| <u>Parent(s)</u> | <u>Child(ren)</u> | <u>School/Grade</u> |
|----------------------------|-------------------|---------------------|
| Travis Hebbert | Saige Hebbert | MHS/10th Grade |
| | Daniel Hebbert | FMS/9th Grade |
| | Corbin Hebbert | FMS/5th Grade |
| Vance Esplin | Paul Esplin | FES/3rd Grade |
| | Nathan Esplin | FMS/6th Grade |
| | Scarlett Gridley | DSES/Kinder |
| Ashley Gridley | Lexton Lovell | DMS/6th Grade |
| Cristi Lovell | Ellie Roberts | DSES/Kinder |
| Hailey Roberts | Micah Holman | DSES/Kinder |
| Clay Holman/Jessica Schenk | Addison Call | FES/4th Grade |
| Matthew & Marci Call | James Call | FES/1st Grade |
| Ashley Olcott | Hudson Olcott | DNES/Kinder |
| Trevor & Heidi Atkinson | Mia Atkinson | FES/4th Grade |
| Mckenna Tolley | Caroline Tolley | FES/Kinder |
| Denise Davis | Shila Davis | DHS/12th Grade |
| Ruth Maxfield | Anna Maxfield | FES/Kinder |
| J.D. and Jenny Stevens | Monty Stevens | FMS/6th Grade |

Recommended for approval.

Residency Requests

Residency
Requests

| | |
|-----------------|------------------------------------|
| Student Name: | Dayton Huber |
| Parent(s) Name: | Jonathan Gutierrez |
| Guardian Name: | Ammone Hernandez |
| School / Grade: | Fillmore Middle School / 8th grade |

Recommended for approval.

| | |
|-----------------|--|
| Student Name: | Roman Girot |
| Parent(s) Name: | Melissa Girot |
| Guardian Name: | Terrah Girot |
| School / Grade: | Delta South Elementary School / Kindergarten |

Recommended for approval.

Student Name: Grady Fowkes
Parent(s) Name: RoseAnne Fowkes
Guardian Name: Adrienne Fowkes
School / Grade: Millard High School / 11th grade

Recommended for approval.

In-Lieu of Transportation Requests

In-Lieu of
Transportation

| <u>Parent(s)</u> | <u>Child(ren)</u> | <u>School</u> | <u>Mileage</u> |
|------------------|-------------------|-----------------|----------------|
| Kelli Dahl | Braddox Dahl | Fillmore Middle | 19.6 miles |
| | Conrad Dahl | Fillmore Middle | |
| | Porter Dahl | Millard High | |
| Brandi Rice | Jasmine Shove | Delta South | 6 miles |

Recommended for approval.

Personnel Items

Personnel Items

Letters of Resignation

Letters of
Resignation

Naomi Forsyth – DSES 1st Grade Teacher
Delainee Bliss – Mental Health Therapist
Brenda Richardson – DNES Instructional Assistant
Erin Sorenson – DTC Work-Based Learning Coordinator
Abigail Finlinson – FES Instructional Assistant
Alexis Smith – FES Instructional Assistant

Recommendation for Various Positions

Recommendation
for Various
Positions

Leona Moat – FMS School Counselor
Tyler Elvin – FMS Part-time Custodian
Heather Wright – DMS Media Specialist
Jeanette Thomas – MHS Refocus Specialist
Bethany Labrum – MHS Online and Credit Recovery Specialist
Blair Lucas – DHS Head Baseball Coach
Justin Losee – DHS Head Boys Soccer Coach
Sarah Tarbet – Fillmore Bus Driver
Carinne Troseth – Fillmore Bus Driver
Hank Nielsen – District Human Resource Manager
LaCeena Bringard – District Administrative Assistant
Amy Porter – DSES 1st Grade Teacher
Shayla Tuttle – DTC Photography Instructor
Jennifer Brinkerhoff – FMS Lunch Worker
Jessie Allen – FMS Lunch Worker
Elizabeth Abbott – DMS Lunch Worker
Ellie Rowley – DMS Lunch Worker
Carrie Olvera – FES Instructional Assistant
Jordan Hare – FES Instructional Assistant
Halle Warner – FES Instructional Assistant
Abigail Finlinson – FES Instructional Assistant
Teanette Almanza – DHS Instructional Assistant
Jie Luo – DSES Instructional Assistant
Alexandra Stevens – DSES Instructional Assistant
Nanette Oswald – DSES Instructional Assistant
Paige Zufelt – DSES Instructional Assistant
Haley Wheatley – Fillmore Speech and Language Pathologist
Izmar Rosales – DSES AmeriCorps Worker
Aubrey Rowley – DMS Instructional Assistant
McCall Aburto – FES Instructional Assistant
Kreashia Stevens – FMS Instructional Assistant
Bridgette Hughes – DMS Math Mentor

Brek Kirkland – DMS Math Mentor
Randy Bell – Delta Bus Driver
Jaime Kent – DTC Secretary
Maria Lichfield – MHS AmeriCorps Worker

Recommended for approval.

Member Adams made a motion to approve and accept the Consent Items, as listed above, seconded by Member George, and carried unanimously by the Members of the Board.

Information Items

Information Items

Presentation of CTE Programs – Brett Callister

Honoring Excellence

Honoring Excellence

Mrs. Lani Adams – Millard School District “Teacher of the Year”

Superintendent Hunter and Mr. Joel Bowler shared with the Board the accomplishments of Mrs. Lani Adams and her contributions to the students and staff of the Fillmore Elementary School.

Mrs. Adams was presented with a plaque and congratulated by the Members of the Board for her accomplishments.

Action Items

Action Items

Approval of Policies

Policy Approvals

- Policy 4235 – Salary Supplement for Highly Needed Educators (SHiNE)
- Policy 4400 – Educator Evaluations
- DAA Employment Objectives Nondiscrimination Policy
- DKB Sexual Harassment Policy
- ECC Curriculum Early Learning Plan Policy
- EHA Graduation Requirements Policy
- EHC Focused Graduation Pathway Policy
- EHE Adult Education Graduation Policy
- FBB Admissions and Attendance – Compulsory Education Policy
- FGAD Student Rights and Responsibilities – Bullying Policy

Member Stephenson made a motion to approve the policies listed above, seconded by Member Adams, and carried unanimously by the Members of the Board.

Ratification of Out-of-State Travel Request from MHS FFA

MHS FFA Out-of-State Travel

Twin Falls Ag Tour
August 4-8, 2025
Hosted by College of Southern Idaho

Member Adams made a motion to approve the request, seconded by Member George, and carried unanimously by the Members of the Board.

Approval of Millard School District Work-Based Learning and Counseling Program

WBL and Counseling Approval

Member Stephenson made a motion to approve the Millard School District program, as presented by Brett Callister, seconded by Member George, and carried unanimously by the Members of the Board.

EHS Positive Behavior Plan

EHS Positive Behavior Plan

EskDale High School’s Positive Behavior Plan was reviewed.

Member Adams made a motion to approve EskDale High School’s individual Positive Behavior Plan, seconded by Member George, and carried unanimously by the Members of the Board.

Extra-Duty
Stipends

DMS and MHS Extra Duty Stipend

Member Stephenson made a motion to approve an Assistant Cross Country Coach for the Extra Duty Pay Schedule for Delta High and Millard High, seconded by Member Adams, and carried unanimously by the Members of the Board.

No action was taken on the DMS Band Teacher Stipend.

Communications
for Board
Members

Communications for Board Members

School Newsletters:

School
Newsletters

None

Public Comment

Public Comment

None

Board Member
Comments

Board Member Comments

Member Stephenson expressed appreciation for Millard School District Teacher of the Year, Lani Adams. He also expressed appreciation for the efforts of everyone in the district. He expressed disappointment at the timing of the Millard High School project completion and the fact that the students there have had to do online instead of in-person learning. He felt more should have been done to plan for the school not being ready for the start of school.

Member Adams also expressed appreciation for Teacher of the Year, and his wife, Lani Adams. He agreed with the disappointment expressed by Member Stephenson. He appreciated the dedication shown by the teachers at the Fillmore Elementary School to be ready to meet their students. He added his praise of how generous the teachers of the district are with their time towards their students.

Member George echoed the sentiments of Members Stephenson and Adams. She praised the dedication of the great teachers in the Millard School District. She expressed hope for more communication and accountability in the district. She added her appreciation for the time spent by district teachers, especially the elementary school teachers, to get ready for the new school year.

Member Richins expressed excitement for the changes that have been made and for what is to come. She appreciated Mr. Callister’s presentation. She echoed the comments previously made about the time teachers put into their classrooms. She expressed disappointment that Millard High was not ready for the start of school. She looks forward to the time that it is fully open. She congratulated Lani Adams on being selected as the Teacher of the Year, and she wished all the fall sports good luck.

Superintendent Hunter also expressed disappointment in the state of the project. He expressed some responsibility for not being prepared for the situation that unfolded. He said that there will be extra effort made to help those students at Millard High as they return to in-person learning. He expressed appreciation for Business Administrator Corey Holyoak.

Corey Holyoak also expressed disappointment with Millard High not being ready for in-person learning. He thanked Superintendent Hunter for his kind remarks and mentioned his appreciation for him. He mentioned his appreciation for all the great teachers in the district.

Next Meeting

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, September 11, 2025, at 5:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Meeting adjourned at 8:20 pm.

Meeting
Adjourned

Attest:

Signed: _____ Signed: _____
Vice President Business Administrator