

MILLARD SCHOOL DISTRICT  
DELTA, UTAH

Following are the **DRAFT** minutes of the Board of Education meeting held Thursday, December 11, 2025, at the District Office, Delta, Utah.  
**Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.**

Meeting convened at 2:00 pm.

The President of the Board called the meeting to order at 2:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under Diligent Community. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within Diligent Community, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #9.

Call to Order

Members in attendance:

Members in  
Attendance

Tiffany T. Nelson, President  
Sarah A. Richins, Vice President  
Ian E. Adams, Member  
James W. Stephenson, Member  
Diane F. George, Member  
Randal L. Hunter, Superintendent  
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Diane George

Pledge of Allegiance: Diane George

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of  
Education Work  
Session

- 1. Review and Discuss Action Items
- 2. Millard County Arts Discussion
- 3. Policy Considerations
  - First Reading – Policy Review
    - Policy 1090 – Hotline Response Procedure
- 4. Update on Building Projects - Postponed
- 5. 2026-2027 School Calendar Survey Results
- 6. 2026-2027 School Calendar – Option 1 with New Quarter Dates
- 7. Start Time for January Board Meeting

Closed Executive Session

Closed Executive  
Session

Member George made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2025-2026 school year), as provided for in Utah Code: 52-4-205(1)(a), as well

as discussion of property, potential litigation, and negotiations, seconded by Member Stephenson, with the voting as follows:

Member George	Aye
Member Stephenson	Aye
Member Nelson	Aye
Member Richins	Aye
Member Adams	Aye

Member Adams made a motion to return the meeting to a Regular Session, seconded by Member George, with the voting as follows: Regular Session

Member Adams	Aye
Member George	Aye
Member Nelson	Aye
Member Richins	Aye
Member Stephenson	Aye

Time of the Closed Executive Session was from 2:05 pm to 2:55 pm. Time

I, Tiffany T. Nelson, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2025-2026 school year) as provided for in Utah Code: 52-4-205(1)(a). Certification

\_\_\_\_\_  
Tiffany T. Nelson, President

\_\_\_\_\_  
Corey S. Holyoak, Business Administrator

Closed Session – Discussion of property, potential litigation, negotiations. This closed session discussion was recorded and archived.

Minutes Minutes

Minutes of the Board of Education meeting held November 13, 2025, were approved, by a motion from Member Adams, seconded by Member George, and carried unanimously by the Members of the Board.

Board President’s Report Board President’s Report

None

Superintendent’s Report Superintendent’s Report

Superintendent Hunter mentioned that this has been a busy month. He updated the Board regarding progress on the policy conversion.

Business Administrator Report BA Report

Corey Holyoak mentioned that the fiscal year 2025 financial statements are uploaded into the Board Agenda. He mentioned that the financial statements will be on as an action item in January for approval.

Consent Items Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /  
Approval of  
Financial Reports

Payment of bills from check #28746 to check #28861, inclusive, and ACH #2936 through #2982, inclusive, Zions First National Bank, along with the financial reports from General Accounts.  
Exhibit #10.

Substitute Teachers

Substitute  
Teachers

Maren Elvin (Fillmore)      Sarah Hansen (Fillmore)  
JD Freeman (Fillmore)      Kaytie Fielding (Delta)

Recommended for approval.

2025-2026 School Year Compulsory Attendance Compliance

Compulsory  
Attendance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Laiken Barnson	Miami Barnson	FES/2nd Grade
	McCoy Barnson	FES/Kinder
Jace and Kendra Taylor	Lincoln Taylor	FES/4th Grade
Cassie Calhoon	Elizabeth Calhoon	MHS/12th Grade
	Emily Calhoon	MHS/11th Grade
Juanita Levi	Dre Levi	MHS/10th Grade

Recommended for approval.

Early Graduation Requests

Early Graduation  
Requests

Alex Barkdull – Senior – MHS      Clair Bray – Senior – MHS  
Michael Fangel – Senior – MHS      Savannah Huffer – Senior – MHS  
Serenity Huffer – Senior – MHS      Alex Kennedy – Senior – MHS  
Reese Kesler – Senior – MHS      Braiden Levi – Senior – MHS  
Anthony Sanchez – Senior – MHS      Lukas Scott – Senior – MHS  
Gracie Stephenson – Senior – MHS      Kody Valentine – Senior - MHS

Recommended for approval.

Personnel Items

Personnel Items

Letters of Resignation

Resignations

Robert Banks – DHS Girls Tennis Head Coach

Recommendation for Various Positions

Recommendation  
for Various  
Positions

Angela Freeman – MHS Instructional Assistant  
Lucy Waters – MHS Instructional Assistant  
Ann Stuart – FMS Instructional Assistant  
Jaelynn Larsen – FES Instructional Assistant  
Jodi Bond – FMS Instructional Assistant  
Dale Josse – MHS Girls Soccer Head Coach  
Aimee Ferrell – DHS ELL Instructional Assistant  
Megan Hansen – DHS Instructional Assistant  
Thomas Cropper – DSES AmeriCorps

Recommended for approval.

Member George made a motion to approve and accept the Consent Items, as listed above, seconded by Member Richins, and carried unanimously by the Members of the Board.

Information Items

USBA Annual State Conference

January 8-10, 2026  
Little America Hotel  
Salt Lake City, Utah

Delta Technical Center Open House

Delta Technical Center  
December 17, 2025, 6:00 pm to 8:00 pm

Honoring Excellence

Student Excellence

Amy Moyano, a senior at Delta High School, was honored for her involvement in the Future Business Leaders of America (FBLA) throughout her high school career. She currently serves as both the Delta High School FBLA Chapter President and the Utah State FBLA President. Congratulations were offered to Amy for all she achieved.

The Delta Chapter of Future Farmers of America (FFA) had an outstanding showing at the National FFA Convention this year under the guidance of Advisor Chad Warnick.

Forestry Team – Placed Silver, and 21st overall in the nation

Keaton Eliason	Kyson Huntsman
Lucy Draper	Austin Curtis

Agronomy Team – Placed Silver, and 17th overall in the nation

Caleb Stanworth	Colby Bunker
Mason Ennis	Heston Williams

Colby Bunker – placed 8th individually in the nation and achieved the highest test score in the nation

National Talent Competition

Lucy Draper	Cody Weaver
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Congratulations were offered to the National FFA participants for their efforts and great achievements. Each of the honorees received a certificate of achievement from the Board.

Action Items

Approval of Policies

Policy 1090 – Hotline Response Procedure

Member Stephenson made a motion to approve the policy listed above, seconded by Member Adams, and carried unanimously by the Members of the Board.

Employee Salary Step Request

Member Adams made a motion to approve a change to the appealing employee’s step on the professional salary schedule, seconded by Member Richins, and carried unanimously by the Members of the Board.

Information Items

USBA  
Conference

DTC Open House

Honoring  
Excellence

Student  
Excellence

Action Items

Policy Approval

Employee  
Request

2026/27 Academic Calendar

Option 1

August 2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Federal holidays 2026/27	
Sep 7, 2026	Labor Day
Nov 26, 2026	Thanksgiving Day
Dec 25, 2026	Christmas Day
Jan 1, 2027	New Year's Day
Jan 18, 2027	Martin L. King Day
Feb 15, 2027	Presidents' Day

First & Last Day	
	MSD Breaks

Member Richins made a motion to approve the proposed calendar, seconded by Member Adams, and carried unanimously by the Members of the Board.

Fee Waiver-Millard County Arts

Fee Waiver  
Request

The Millard County Arts Council is requesting a building and insurance fee waiver for the following events:

- BYU Cougarettes, February 6, 7:00 pm
- Jenn Chandler, April 11, 7:00 pm

Member Stephenson made a motion to approve the request, subject to a small fee to offset personnel costs, seconded by Member Adams, and carried unanimously by the Members of the Board.

Communications for Board Members

Board Member  
Communications

School Newsletters:

- Delta North Elementary School’s “Bulldog Bulletin” – December 2025
- Delta North Elementary School’s Spanish Bulletin – December 2025
- Delta South Elementary School’s “Bunny Bulletin” – December 2025
- Fillmore Elementary School’s “Chipmunk Chat” – December 2025

Public Comment

Public Comment

None

Board Member Comments

Board Member  
Comments

Member Stephenson expressed his appreciation for the school district response to the recent tragedy involving Mr. Thomas. He mentioned he was grateful that the Board had recently honored Mr. Thomas during Honoring Excellence in October. He also expressed condolences to the Thomas family for their great loss.

Member Adams also expressed condolences to the Thomas family. He mentioned that many of the staff in Fillmore were also impacted by this loss. He expressed appreciation to Randy for keeping the Board Members updated.

Member George mentioned that it has been a hard fall for the District. She expressed appreciation for Corey. She thanked Randy for his leadership, and she also expressed appreciation for all the Delta High teachers for all they are doing to honor Mr. Thomas. She expressed gratitude and appreciation for the Members of the Board. Lastly, she mentioned how proud she was of the FFA program participants and of Amy Moyano.

Member Richins offered her condolences to the Thomas family, as well. She mentioned she was proud of the FFA and FBLA programs. She expressed relief for the Christmas break approaching and hopes everyone has a good break. She also gave her well wishes to the winter sports participants.

Member Nelson wished the EskDale students and advisors good luck with the Christmas Banquet presentation. She echoed the sentiments expressed by the other Members of the Board. She praised Randy for his leadership and response during this time of turmoil. She expressed admiration for the community response, as well. She mentioned that Mr. Thomas will truly be missed and offered her condolences to his family. She offered praise for the FFA program and wished the winter sports participants good luck.

Superintendent Hunter expressed appreciation for the Honoring Excellence program. He reflected on the night that Mr. Thomas was honored and mentioned the respect he has for those who sacrifice their own parenting time for the benefit of other children. He mentioned the great show of support he has seen from people throughout the state. He also mentioned the need to support Mr. Thomas’s younger children as they continue through the District school system towards graduation. He expressed gratitude for being able to work with those on the Board and in the community.

Corey Holyoak agreed with all the preceding comments. He mentioned that we are heartbroken for the Thomas family and those affected. He congratulated Amy Moyano for achievements, as well as the National FFA participants.

Next Meeting

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, January 15, 2026, at 2:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Meeting  
Adjourned

Meeting adjourned at 4:00 pm.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator