

MILLARD SCHOOL DISTRICT
DELTA, UTAH

Following are the **DRAFT** minutes of the Board of Education meeting held Thursday, October 8, 2026, at the District Office, Delta, Utah.
Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 2:00 pm.

The President of the Board called the meeting to order at 2:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under Diligent Community. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within Diligent Community, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #6.

Call to Order

Members in attendance:

Members in
Attendance

- Tiffany T. Nelson, President
- Sarah A. Richins, Vice President
- Ian E. Adams, Member - Absent
- James W. Stephenson, Member
- Diane F. George, Member
- Randal L. Hunter, Superintendent
- Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Corey Holyoak

Pledge of Allegiance: Corey Holyoak

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of
Education Work
Session

1. Review and Discuss Action Items
2. MHS & DHS Athletic Directors Discussion - Realignment
3. Policy Considerations
4. Board Training – Open and Public Meetings
5. Class Overload Bonus Review
6. Millard School District 2027-2028 and 2028-2029 Calendars
7. Superintendent’s Updates
8. Other

Closed Executive Session

Closed Executive
Session

Member George made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2026-2027 school year), as provided for in Utah Code: 52-4-205(1)(a), as well as discussion of property, potential litigation, and negotiations, seconded by Member Richins, with the voting as follows:

Member George	Aye
Member Richins	Aye
Member Nelson	Aye
Member Stephenson	Aye

Member Richins made a motion to return the meeting to a Regular Session, seconded by Member George, with the voting as follows:	Regular Session
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Member Richins	Aye
Member George	Aye
Member Nelson	Aye
Member Stephenson	Aye

Time of the Closed Executive Session was from 2:10 pm to 3:15 pm.	Time
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I, Tiffany T. Nelson, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2026-2027 school year) as provided for in Utah Code: 52-4-205(1)(a).	Certification
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Tiffany T. Nelson, President

Corey S. Holyoak, Business Administrator

<u>Minutes</u>	Minutes
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Minutes of the Board of Education meeting held September 10, 2026, were approved by a motion from Member Stephenson, seconded by Member George, and carried unanimously by the Members of the Board.

<u>Board President’s Report</u>	Board President’s Report
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President Nelson deferred to Board Vice President, Sarah Richins, for a report on the USBA Regional Meeting held on Thursday, October 1, 2026. She updated the other Members of the Board on the changes in USBA leadership.

<u>Superintendent’s Report</u>	Superintendent’s Report
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Superintendent Hunter updated the Board on the change of District Safety responsibilities. He commented on the recent Safety Meeting that was held. He also reported on the new District policies, and the policy assistant that is available to employees. He also discussed some of the changes within our CTE program and our partnership with Snow College. He also updated the Board on other recent happenings in the Distict.

<u>Business Administrator Report</u>	BA Report
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Corey Holyoak shared some of the highlights from the District’s recent AFR report.

<u>Consent Items</u>	Consent Items
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The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval of
Financial Reports

Payment of bills from check #30004 to check #30131, inclusive, and ACH #3558 through #3595, inclusive, Zions First National Bank, along with the financial reports from General Accounts.
Exhibit #7.

Recommended for approval.

2026-2027 School Year Compulsory Attendance Compliance

Compulsory
Attendance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Chantel Anthony	Kenyon Kittilson	MHS/10th Grade
	Khael Kittilson	MHS/9th Grade
Kipp & Shanee Holman	Waylon Holman	DSES/Unknown
Jenna Whitney	Kenyon Whitney	DHS/10th Grade
Josslyn Mata	Kasia Allen	DHS/11th Grade
Cristi Lovell	Annistyn Lovell	DMS/5th Grade
Peter & Paula Davis	Alexandria Davis	FMS/8th Grade
Nathan Kapler	Amora Kapler	DHS/11th Grade

Recommended for approval.

In-State Residency Request

In-State
Residency

Student: Presley Bundy
Parent: Adam Hawley
Guardian: Bridget Xiong
School: Millard High

Recommended for approval.

In-Lieu of Transportation Requests

In-Lieu of
Transportation

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Melissa Rodriguez Luna	Jose Paz Rodriguez	GES	74.0 roundtrip

Recommended for approval.

Personnel Items

Personnel Items

Letters of Resignation

Resignations

Jason Sharp – FES Instructional Assistant

Recommendation for Various Positions

Recommend-
ations

Stephanie Larsen – DSES Lunch Manager
Nellie Howell – DMS Instructional Assistant
Camille Wardle – MHS Refocus Coordinator

Leave Request

Cindy Whitaker – Medical Leave Request

Recommended for approval.

Member Stephenson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Richins, and carried unanimously by the Members of the Board.

Information Items

October 1st Student Enrollment Count

Total K-12 enrollment dropped from 2,997 last year to 2,881.

USBA Annual State Conference

January 7-9, 2027
Little America Hotel
Salt Lake City, Utah

Honoring Excellence

Millard High School Athletics – Blaine Burraston, Athletic Director. Millard High was awarded the 2026-2027 UIAAA Director’s Cup for 2A Schools. The Director’s Cup recognizes schools that build well-rounded athletic programs, competitive on the field, successful in the classroom, and committed to leadership and sportsmanship.

The Board Members expressed their appreciation for Mr. Burraston’s hard work which contributed to this award. They presented him with a Certificate of Excellence.

Action Items

Approval of Policies

District Policy Conversion

Member Stephenson made a motion to approve the District policy conversion, seconded by Member George, and carried unanimously by the Members of the Board.

Building Rental Fee Waiver for East Millard Arts and Millard County Arts

Member Stephenson made a motion to approve the fee waiver for the requested Millard County Arts events, seconded by Member George, and carried unanimously by the Members of the Board.

Building Rental Fee Waiver Request – 4-H Sewing Club

Delta High School FACS Classroom
October 2026 through April 2027

Member Richins made a motion to approve the rental fee waiver, seconded by Member George, and carried unanimously by the Members of the Board.

Firearm Safety Training

Utah House Bill 104, requires public LEAs to provide developmentally appropriate, politically neutral firearm safety instruction emphasizing safe handling and storage to K-12 students.

Member Richins made a motion to approve the District’s Firearm Safety Training program, seconded by Member George, and carried unanimously by the Members of the Board.

Out-of-State Travel Request – Chantel Callister

ACTE National Work-Based Learning Conference
April 28th-30th
Oklahoma City, Oklahoma

The conference costs and travel will be paid out CTE funding.

Honoring
Excellence

Action Items

Policies

Building Fee
Waiver – Millard
County Arts

Building Fee
Waiver – 4-H

Firearm Safety
Training

Out-of-State
Travel –
Callister

Member Stephenson made a motion to approve the request, seconded by Member Richins, and carried unanimously by the Members of the Board.

Extra-Duty Pay Schedule – 2026-2027

Extra-Duty Pay
Schedule

The Extra-Duty Pay Schedule was updated to allow for a stipend for the high school E-Sports coaches.

Member George made a motion to approve the change to the pay schedule, seconded by Member Richins, and carried unanimously by the Members of the Board.

LEA Endorsements/Underqualified Educators

LEA
Endorsements

Underqualified educators recommended for an LEA-S Authorization.

<u>Educator</u>	<u>Course</u>
Kelli Anderson	Physical Education Student Elective
Matt Williams	Secondary Reading (6-8)
Melonie Brinkerhoff	Digital Literacy
Chad Warnick	Business Communication II CE
Shanae Eyre	Food and Nutrition
	Medical Forensics
Donnie Crouch	US History
	World Civilization II
	Utah Studies
	Fitness for Life
Kathleen Hayward	Elementary-Reading
	Health Education
	General Financial Literacy
	College and Career Awareness
	Intro to Info Tech & Cybersecurity
Lois Faber	Theatre (K-12)
Cody Moat	Residential Construction 1 CE
	Residential Construction 2 CE
Joe Tarbet	Film and Media Arts

Member Stephenson made a motion to approve issuing LEA Specific Licenses and Endorsements for the educators listed above, seconded by Member Richins, and carried unanimously by the Members of the Board.

2026-2027 Health & Human Sexuality Education Committee

Health & Human
Sexuality
Committee

<u>Committee Members</u>
Heidi Worley – Parent
Diana Eliason – Parent
Stacia Topham – Parent
Lacy Carter – Parent
Diana Barnum – Parent
Ian Adams – Parent/Board Member
Shauna Nelson – School Nurse
Cody Fowkes – School Administrator
Shanae Eyre – Teacher
Marshall Sheriff – Teacher
Jon Winters – Teacher
Becky Callister – District Director

Member George made a motion to approve the committee, seconded by Member Stephenson, and carried unanimously by the Members of the Board.

Communications for Board Members

Communications

School Newsletters:

Delta North Elementary School’s “Bulldog Bulletin” – October 2026

Delta North Elementary School’s Spanish Bulletin – October 2026
Delta South Elementary School’s “Buster’s Bulletin” – October 2026
Fillmore Elementary School’s “Chipmunk Chat” – October 2026
Delta Middle School’s October 2026 Newsletter
Fillmore Middle School’s October 2026 Newsletter

Public Comment

Public Comment

None

Board Member Comments

Board Member
Comments

Member George mentioned her excitement for the future. She acknowledged the great things going on in the district, including success in our high school sports programs. She mentioned her appreciation for our school administrators and athletic directors for showing up and representing at school events. She expressed thanks to Superintendent Hunter and Business Administrator Holyoak for the work they do.

Member Richins offered congratulations to Coach Burraston for his work at Millard High. She acknowledged that Parent/Teacher conferences are going on and expressed disbelief that the first quarter is almost complete. She expressed gratitude for our teachers, instructional assistants, janitors, lunch ladies, administrators, counselors, nurses, and all others working with our kids. She also expressed appreciation for Superintendent Hunter and Business Administrator Holyoak.

Member Nelson agreed with the previous comments. She expressed appreciation to have been able to work together as a Board. She also congratulated Coach Burraston and all the fall sports participants. She expressed thanks to Corey Holyoak for his role in managing the finances of the school district. She also thanked Superintendent Hunter for his work in the policy conversion, as well as the other Board Members for being great to work with.

Member Stephenson jokingly noted how nice it was to not have Member Adams present for the meeting. Jokes aside, he echoed the previous comments and expressed appreciation to work with the Board Members and administration. He acknowledged Mr. Chad Warnick’s being recognized as Utah State’s alumnus of the year. He shared a touching tribute to his 4th grade teacher, Boyd Stevens, who offered encouragement and inspired him to dream big with his educational future. He’s grateful to serve those in the school district that have opportunities each day to influence the lives of the school children.

Superintendent Hunter reflected on his focus on relationships. He mentioned his gratitude for those he works with in the district office. He expressed his appreciation for our school administrators and the district administrative team for being able to work through challenging circumstances. He mentioned that we are in a good place as a district, and that he is grateful to be here.

Corey Holyoak agreed with all the preceding comments. He expressed his appreciation to the School Board Members and to Superintendent Hunter.

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, November 12, 2026, at 2:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 4:15 pm.

Meeting
Adjourned

Attest:

Signed: _____ Signed: _____
President Business Administrator